



# KENNEBUNKPORT Town Review

A newsletter for the residents of Kennebunkport

Number 35

Fall 2021

## Let's Play Ball!



L to R: Carol Cook, Mike Weston, Allen Daggett, Sheila Matthews-Bull, Patrick Briggs, Stephanie Simpson

A huge shoutout to the employees of the Public Works department for all of their hard work and talent in constructing our new ball diamond at Parson's Field!

Some of our Selectboard and staff (former and new) were fortunate to have the opportunity to thank them in person during our ribbon cutting ceremony on July 7th, 2021. WELL DONE!



## Kennebunkport has a new Town Flag!

By Tracey O'Roak

A submission contest was held in the spring for the creation of a flag to honor the town and its bicentennial anniversary. The winner was Nicholas DeBenedictis, a high school student who enjoys spending his summers with his family at

their home at Goose Rocks Beach. When asked about his design Nicholas had this to say: "My inspiration for the flag came from the history of the town; How it used to be a town devoted to ship-

See FLAG page 2



## Trail of Treats is Back!

By Stephanie Simpson

The Kennebunkport Parks and Recreation Department, and its community partners, are once again hosting a spooky Halloween Trail of Treats on Gravelly Brook Road.

This drive-through event will allow trick-or-treaters to stay safe and sound in their vehicles while receiving treats from numerous themed displays hosted by local businesses and organizations.

Beginning Oct. 6th, participants can register at [www.kennebunkportrec.com](http://www.kennebunkportrec.com) for a 15-minute window of time during the Trail of Treats, which will take place from 1 to 4 p.m. on Saturday, October



30th. The first hour is designated as non-scary, but the remaining time slots may have a slightly spooky element at some stations.

On the day of the event, participant vehicles can proceed at their allotted time to the Stone Road entrance to Gravelly Brook Road. Once they have checked in, they will drive by numerous scary spots and receive treats along the way.

Candy donations to support the event are being collected at the Kennebunkport Parks & Rec building, 25 Recreation Way, and the Chamber of Commerce, 16 Water St. in Kennebunk. Don't miss out on this spine-chilling spectacular!

TOWN OF KENNEBUNKPORT  
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## Tennis Court Resurfacing Project

### Ready for play – Both Tennis and Pickleball

The tennis courts at Rotary Park at Beachwood received a refresh-er in August. Cracks were filled, holes were patched, and the

entire surface received a fresh coat of paint. Added were lines for four pickleball courts in a

See RESURFACING page 2





Sheila Matthews-Bull, Laurie Smith, Allen Daggett

# Congratulations to Laurie Smith!

Congratulations to Laurie Smith for receiving the Manager of the Year award from the Maine Town, City and County Management Association on August 11th. This is the most prestigious award bestowed by the MTCMA.

Laurie has worked tirelessly over the past 18 months to keep our community and employees safe during the pandemic while continuing to tackle other significant issues that the Town has faced. This award, presented by her peers, is acknowledgement that others have noticed and appreciate Laurie’s efforts. We are fortunate to have such a dedicated Town Manager!

# New Director of Parks and Recreation

It’s always hard to say goodbye, but after 40+ years, Carol Cook bid farewell to Kennebunkport last December. Carol was the face of the Parks & Recreation Department and accomplished so much over her long career. She left big shoes to fill and will be greatly missed.

After an extensive search, the Town welcomed Stephanie Simpson as the new Director of Parks and Recreation in May. Stephanie comes to us from Illinois, where she has worked for over 25 years in the recreation field. But she is not a stranger to Kennebunkport. She fell in love with Kport and the State of Maine in 2017 when she visited with her family. And since then, she has been back as often as her schedule would allow.

She has an undergraduate degree in Leisure Studies from the University of Illinois and her Masters in Business Administration from St. Xavier University in Chicago. Stephanie



Stephanie Simpson

enjoys working with all age groups and looks forward to getting involved in community activities and meeting the wonderful people of Kennebunkport and surrounding areas.

In her spare time, she likes spending time with her family. She resides in Kennebunkport with her husband, Kevin, and has two grown children living in the Boston area. She enjoys spending time outdoors and is excited to explore the many wonderful places in Maine.

## Resurfacing

from page 1

nice bright blue which is easy to see but not a distraction to the tennis players.

Pickleball is the fastest growing sport in the country. It can be played at any age, which is part of its draw. We have designated reserved times for pickleball players on Mondays/Wednesdays/Fridays from 8:00am-

11:00am. All other times are first come, first served. If you haven’t been out there yet to play, stop by and get a game in before the weather closes us down until spring. But for those that want to play through the winter, we will offer indoor pickleball as well. Watch our website for details. <https://www.kennebunkport-rec.com/info/>

Rotary Park at Beachwood

# Welcome to our New Town Clerk!



Jamie Mitchell

Jamie Mitchell joined the team in January when she became Town Clerk. Jamie has a long history in Kennebunkport dating back to her childhood. She has spent the last 20+ years working at law firms in Portland. Her legal experience and knowledge of the Town will serve her well in her position in the Clerk’s Office. From vital records to elections, and everything in between, Jamie is here to serve her hometown with a friendly face and strong work ethic.

## Flag

from page 1

building and trade. I chose the anchor as a symbol to represent this. The circle represents the sun and the waves inside the circle are there because the town has so many great vistas and beaches where you can see the crashing waves.”

Flags will be available for purchase this fall and keep your eyes open for our collaboration with Sea Bags! They will make great holiday gifts for your friends and family. Information will be available on our website soon or you may contact Tracey at [toroak@kennebunkportme.gov](mailto:toroak@kennebunkportme.gov).





Nicholas Vasquez



Jose Guzman



Ashley Dupuis

# NEW ARRIVALS AND DEPARTURE OF POLICE DEPARTMENT EMPLOYEES

By Craig Sanford, Chief of Police

The spring and summer of 2021 have brought several changes to the Kennebunkport Police Department. The department hired two certified police officers from Baltimore City, Maryland in early spring. Nicholas Vasquez and Jose Guzman joined the patrol ranks and are soon to be patrolling on their own. Officer Vasquez is married with a daughter and two sons. Officer Vasquez enjoys spending time with family and maintaining his physical fitness. Officer Guzman was born in El Salvador and later moved to America with his parents. He has a degree in Criminal Justice from Monroe College. Both officers completed an extensive police academy in Baltimore before joining the ranks in the field. Each officer brings a different personality and experience level to the agency making us better for the community we serve. You will see these new officers in all areas of town so please take the opportunity to welcome them and wish them well.

In late August, we said goodbye to long time dispatch specialist George Dow. George has served the Kennebunkport community for 33 years and has chosen to start his well-deserved retirement. George has always maintained a calm demeanor on the phone and radio no matter the situation. This is difficult for even the most seasoned of dis-



Kurt Moses, George Dow

patchers. George was always willing to help out in time of need and he will be missed. Good luck George! George was replaced by Ashley Dupuis. Ashley has just completed her training and will soon be headed to the Maine Criminal Justice Academy for certification purposes. We know when Ashley is in the building because she brings a laugh that makes you smile when you hear it. Ashley

will most likely be working the day shift. We wish her well and look forward to many years of service with our agency.

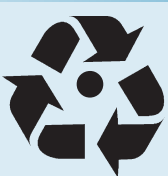
The summer of 2021 has been very busy for the police department. We were down three officers and had to reassign other officers to fill the gaps. We look forward to being fully staffed in late summer, early fall. As always Be Safe and Be Smart.



Reduce



Reuse



Recycle



# KENNEBUNKPORT PUBLIC HEALTH

## – 2021 Fall Newsletter –

By Alison Kenneway R.N., B.S.N.

### **Public Health Department:**

Our departments focus is to provide for the medical and social service needs of our residents and guests. Our services are covered under your town taxes and private donations. Our website has educational information, resources available in our community, upcoming classes we support locally, and projects we are working on. One of our new projects in collaboration with Graves Library is our monthly Your Health Matters: Book Discussion at Graves Library. Please visit our website and subscribe!! Contact the Public Health Office @ 967-4401, with any nursing, health officer complaints or social service needs.

Office hours: Mon-Fri 8-9:30am or by appointment.

### **Covid 19 update:** We continue to be living through a pandemic.

Covid 19 continues to be a public health concern. For the most up to date resources and recommendations please visit the Maine CDC website (Maine.gov). This site is frequently updated to stay on top of the many changes that are occurring. It is still highly recommended that getting vaccinated is the number one way to prevent Covid 19. Good hand hygiene and social distancing along with masks all work together to protect you and the spread of the virus. Masks are for the protection of others; it captures most of your respiratory droplets into the mask and reduces the spread disease. Kennebunkport Public Health department will continue to provide Covid 19 testing at the office for those who have had an exposure or have symptoms of Covid 19. We are not providing testing for travel. It is a rapid molecular test that is completed in 15 minutes. You must call the office for an appointment first. Each test costs \$25.00



cash/check and is for town residents and businesses only.

### **Maine Healthy Beach Program:**



Kennebunkport has participated in Maine Healthy Beach program, monitoring the water quality at Goose Rocks and Colony Beaches weekly since 2005. This summer we continued to monitor our beaches twice weekly. We also continued to monitor and test the watershed that surrounds Goose Rocks Beach. Subscribe to the Public Health website and you will get the weekly alerts on the water quality of our beaches through the summer. You can visit <https://www.maine.gov/dep/water/beaches/beach-status.html> For the status of our beaches or any other beach along the coast of Maine that participates.

**Septic Tanks:** Do you know when your septic tank was last pumped? As part of your fall preparations, have your septic system pumped and inspected. This is an important preventative task which could protect our watershed and save you money in the long run.



**Secret Santa:** The holidays are coming up. Please contact the Public Health Department for a

Secret Santa application if you need some help meeting your child's special wish list. Applications are to be completed by parents or legal guardians only. The child must reside in Arundel, Kennebunk, or Kennebunkport to qualify for this program. Secret Santa's goal is that every child in our tri-town area has a special holiday.



**Stuff the Bus:** Help us fill the shelves of the local food pantry on November 2nd, Election Day. Please bring non-perishable food or household/personal care items with you to the polls. YES, we do accept cash donations. All checks are to be made out to Community Outreach Services. Cash donations are used to purchase food from the Good Shepherd Food Pantry.

### **Fuel Assistance:**

Have you signed up for the LOW-INCOME FUEL ASSISTANCE PROGRAM yet? If you need help to meet your winter heating expenses, please contact York County Community Action, 1-800-965-5762 for an appointment. Kennebunkport residents are fortunate to have the Kennebunkport Emergency Fuel Program. Remember, this is an emergency only program. This



program is not intended to cover your entire winter heating needs. Residents are responsible for monitoring the level of fuel in their tanks and notifying the General Assistance Administrator in a timely manner if fuel is needed.



**Holiday dinners:** Community Harvest volunteers are again providing holiday dinner baskets. Due to covid 19, the holiday dinners that usually take place for Thanksgiving and Christmas will not be hosted at St Martha's Church. They are working on an alternative plan. Please stay tuned. Please contact the Public Health Department if you wish to sign up for these offerings. FMI: <http://coskennebunks.org/our-programs/food-programs/> or <https://communityharvestonline.org/>



**Home Medical Equipment Loan Closet:** Are you in need of a walker, wheelchair, cane or commode? Visit our FREE durable medical equipment closet. Kennebunkport residents only please.





# Comprehensive Plan Update

By Werner Gilliam, Director of Planning and Development

This summer, the Growth Planning Committee along with the Planning and Development Department led a public workshop to discuss the future of Kennebunkport, - also commonly known as the Comprehensive Plan. The Comprehensive Plan is a 10-year plan that takes an inventory of many of the community's characteristics and spells out goals and strategies for the future.

During this workshop, held on a lovely

summer evening on the grounds of the Nonantum Resort, participants worked on addressing numerous questions and issues such as: What does the character of the community want to be? How do we address upcoming climate change issues? How do we address the housing needs of our moderate-income working community members? Are we doing enough to protect our natural resources?

The current draft of the plan has 21 chap-

ters among which you can see existing land use, current resources, demographics, housing, fiscal strategies, and much more. With the assistance of independent consultants, this public forum was a success, and we can expect to see some great things come from our planning and development team!

For more information or to see the notes from this public forum, please go to <https://kennebunkportcp.info/>

## Radio Tower Project

By John Everett, Fire Chief

Voters approved a \$1,000,000 bond at June Town Meeting for a Communications Tower project. This project will greatly improve radio communication between dispatch and emergency personnel (Police and Fire). Chiefs Everett and Sanford worked diligently to bring this important project forward. As Chiefs wrote, "Currently, our public safety radio system consists of the transmitting and receiving of radio signals from one location. The current system is comprised of a tower at the Police Station which is used by all town entities. [...] There are many places in town where a radio transmis-



sion from a portable radio to our Communications Building does not go through." So, the goal of the project is to add two more towers that will improve a town wide radio system.



## Time to register your dog!

By Jamie L. Mitchell, Town Clerk

State law requires all dogs kept within the State of Maine for more than 10 days be licensed. An owner of a dog that is 6 months of age or older and kept in Kennebunkport must obtain a license from the Town Clerk **between October 15th and December 31st each year**. The fee to license your dog is \$11.00 if capable of producing young or \$6.00 if the dog has been spayed or neutered.

Stop by Town Office with your dog's most recent rabies certificate to obtain a new license and tag. If you are licensing the dog for the first time and the dog has been spayed or neutered, please bring proof from your vet.

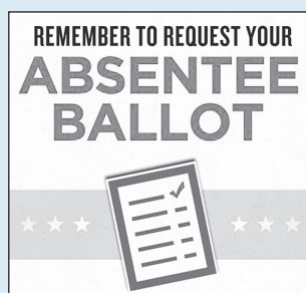
**If you apply for a dog license after January 31st, a late fee of \$25.00 (in addition to the annual license fee) will be charged per dog. This is State law and the fee cannot be waived for any reason.**

There are three convenient options for registering your dog(s):

1. Come into the Town Clerk's office Monday through Friday, 8:00 AM-4:30 PM.
2. Mail your current rabies certificate and check to: Town Clerk, P.O. Box 566, Kennebunkport, ME 04046.
3. Register online—go to [www.maine.gov/dog\\_license](http://www.maine.gov/dog_license) and follow the prompts. You will receive your license and tags through the mail within 30 days.

## Absentee ballots now available

Absentee ballots are now available at the Kennebunkport Town Clerk's Office for the upcoming State Election to be held on Tuesday, November 2, 2021. If you have any questions about absentee voting or to request a ballot, please call the Town Clerk at 967-1610.



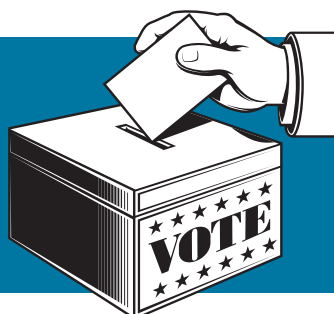
**PLEASE NOTE: The last day to request an absentee ballot is Thursday, October 28th** [Title 21-A §753-B.2]

## Town Clerk holds extra hours for voter registration and absentee votings

The Kennebunkport Town Clerk/Registrar of Voters will hold extra hours at the **Kennebunkport Town Hall** on **Thursday, October 28, 2021** until 7:00 p.m. for the sole purpose of conducting absentee voting, to register any person eligible to vote and to accept any enrollment/address changes.



# VOTE





This November voters will be casting votes on three important issues across the State of Maine. It is important to the democratic process, that voters understand the questions they are being asked to decide on.

The following questions will appear on your November ballot:

**November 2, 2021 –  
Referendum Election**

**Questions Appearing on the Ballot**

*Question 1 – Citizen Initiative*

Do you want to ban the construction of high-impact electric transmission lines in the Upper Kennebec Region and to require the Legislature to approve all other such projects



anywhere in Maine, both retroactively to 2020, and to require the Legislature, retroactively to 2014, to approve by a two-thirds vote such projects using public land?

*Question 2 – Bond Issue*

Do you favor a \$100,000,000 bond issue to build or improve roads, bridges, railroads, airports, transit facilities and ports and make other transportation investments, to be used to leverage an estimated

\$253,000,000 in federal and other funds?

*Question 3 – Constitutional Amendment*

Do you favor amending the Constitution of Maine to declare that all individuals have a natural, inherent and unalienable right to grow, raise, harvest, produce and consume the food of their own choosing for their own nourishment, sustenance, bodily health and well-being?

Please note that these are State of Maine questions and cannot be answered or advised upon by Town staff.

For more information on these questions or to read the legislation directly please go to: <https://www.maine.gov/sos/cec/elec/upcoming/index.html>

# WASTEWATER DEPARTMENT PROJECTS UPDATE

By Christopher Simeoni, Deputy Director, Public Works

It has been a long time since Maine Senator Muskie introduced the Clean Water Act (CWA) which was enacted in 1972. The CWA led to Title II construction grants for the construction of Wastewater Treatment Facilities. At its introduction, the Federal government provided 75% of funding and 25% was provided by State and local agencies. Regulation combined with funding led to the construction of wastewater treatments plants and sewer system upgrades throughout the country including Kennebunkport in the early 1980s.

Federal funding subsided to 55% in 1981 and was further reduced in 1987 to the low interest loans we know today as State Revolving Fund (SRF) loans.

Most municipal infrastructure is designed with an anticipated life of 25 to 33 years. The system operates 24 hours per day and 365 days per year.

*Our goal is to provide seamless service to our residents, merchants, and those visiting our community.*

We are continuously planning and maintaining to balance risk and expenditures, also known as a criticality analysis.

Our 20-year Capital Improvement Plan, which is updated annually, now utilizes two studies, the **Climate Adaptation Plan (CAP)** and the **Fiscal Sustainability Plan (FSP)**. These studies assist us with



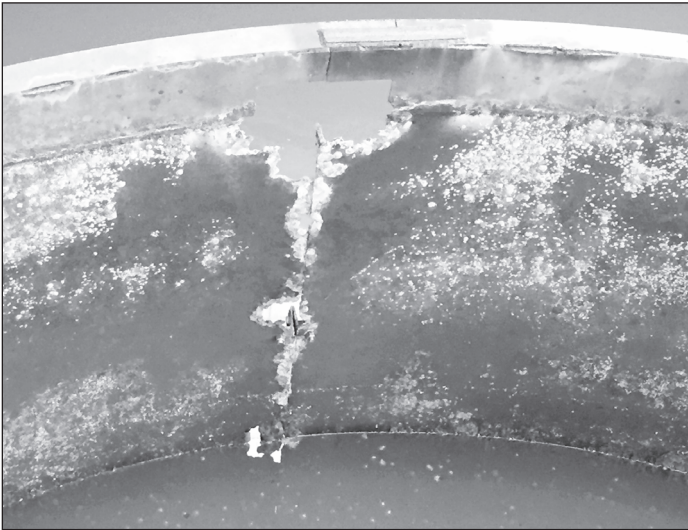
Clarifier

answering those criticality analysis questions. The CAP evaluates the resiliency of our infrastructure, while the FSP evaluates the condition of our infrastructure and establishes a fiscally sustainable maintenance schedule. The plan outlined an investment of \$32,926,000 over the next 20 years to complete replacement of critical equipment and assets.

**Current priorities**

Earlier this summer, we requested \$6M in capital funding through a bond resolution. This bond resolution passed at the June 12th, 2021, Town Meeting. The funding will be used to upgrade and replace the following 40-year-old infrastructure that are currently showing signs of imminent failure:

- Secondary clarifier's mechanical systems- responsible for removing the floating and settleable solids from wastewater after biological treatment.



Clarifier close-up

- Upgrade the sludge dewatering equipment- responsible for dewatering the wasted sludge. (Necessary to meet regulatory requirements.)
- Replace three major pump stations (Cape Porpoise, Paddy Creek and Wildes District)- These pump stations are a critical chain of stations responsible for conveying all untreated wastewater from Goose Rocks Beach and the Cape Porpoise areas of town back to the treatment plant.

Since receiving authorization for funding at the June 12th Town meeting, we have moved forward and made the following progress on the above projects.

- **Secondary clarifiers-** This construction project has gone out to bid. The project was awarded to Northeast Earth Mechanics and construction will begin this winter.
- **Dewatering equipment**

**upgrade-** At the end of May, and entire month of June, we evaluated dewatering equipment from eight manufacturers. Five manufacturers provided pilot testing on site at the treatment plant. From this initial evaluation process, we have decided centrifuge technology is going to provide the performance necessary to meet upcoming standards. We will be conducting a more in-depth evaluation and life-cycle analysis of the equipment available from the three manufacturers.

- **Pump stations-** The design work has been completed for the three new pump stations. This construction project will likely go out to bid in September.

Thank you for the continued support in maintaining the integrity of the Town of Kennebunkport's wastewater infrastructure and a healthy environment.



# FALL IS A GREAT TIME TO ENJOY THE CALM BEFORE THE STORMS!

## – PREPARE NOW TO SAVE TIME LATER –

By Craig Sanford, Police Chief

As we continue to navigate the world with COVID-19 ever present, it is important to think of upcoming holidays and the cold winter months. The work you do now to plan for these and other unexpected events can keep you safe, comfortable, and hopefully less stressed.

Fall is one of the most popular times of the year and each of us should take this time to get things ready for a safe and successful holiday/winter season. Soon we will each need to think how best to approach Halloween. Not so long ago, we only needed to worry about keeping children safe such as good adult supervision. Ensuring costumes were appropriately colored and lights were used. And most importantly, adults needed to check candy before allowing it to be consumed by anxious trick-or-treaters. Now each household needs to look at the bigger picture with the ongoing pandemic front and center. It is important

that you look at your personal situations as well as other family members to ensure the health and safety of all. There is no shame in choosing to come up with an alternative method to getting your little goblins in game. Maybe staying home and doing your own spooky walk in the back yard will work. Maybe a small outdoor event for just your neighborhood will work. No matter your choice, do so wisely with masking and social distancing a priority.

The thought process for holiday events and gatherings are very similar. Take the time to consider your individual situation and the people that will be involved. It may mean being distant again. Only you can make that call but do not be pressured into a situation that will put you at risk. Loved ones can be surprising



sources of pressure where only you can make the right decision.

As cold weather knocks on our doors, we need to prepare for power outages and the need to have alternative power/heating sources. Each family first needs to be able to leave their home on short notice should a serious event occur. Having the following items ready will be important

- Clothing and food
- Extra medicine for humans and pets
- Flashlights
- Emergency contacts
- Working vehicle
- Alternative place to stay for 3-7 days
- Emergency funds

These are basics but a start. You should also ensure that elderly

family members are prepared. It may be too late to call emergency services in catastrophic events causing unnecessary loss of life. Should the power go out the use of stand-alone generators can help but their use must be according to the manufacture's requirements. If you are unsure on how to operate your generator, call your electrician for guidance. Alternative heat sources are also important during the winter. No matter the type of heating source, it is imperative to follow the manufacturers specifications on operation. We cannot give you guidance on their use nor can we obtain fuel for these systems. It is your responsibility to have these items maintained and fueled. Counting on going to a possible shelter is NOT a plan. Shelter locations may be damaged or closed. You need to take care of yourself and your family. Take the time NOW to prepare so when the time comes you and your family will be good.

## Market Adjustment Project

By Becky Nolette, Tax Assessor

The adjustment is an important process to ensure the equitable distribution of property taxes. When homes are undervalued, the owners end up paying less than their fair share, and the opposite is true for people whose homes are overvalued. The adjustment will redistribute the property tax burden according to current market values.

Kennebunkport's last Market Adjustment was 12 years ago. Since 2009 there have been several changes that could affect home value such as a competitive market and lumber costs, and it is important that the assessed values of people's homes line up with their market values.

There are three stages in the Market Adjustment process:



**DATA COLLECTION** – A physical inspection by Data Collectors is conducted for all properties purchased in the town in the past two years to verify building dimensions and characteristics. Drive by inspections are conducted on all other properties. **The timeline for this step is October 2021 thru May 2022.**

**MARKET ANALYSIS** – Data from real estate transactions from the past two years are used by appraisers to gain a complete under-



standing of the property values in the town. **This is ongoing thru April 2022.**

**COMPLETION** – Property owners will receive a notice of their new assessed property value and will be given the opportunity to meet with qualified appraisal staff to discuss their new values. Notices will be going out in June of 2022.



The Town of Kennebunkport Assessor, alongside Vision Government Solutions, is restarting the Market Adjustment process that was paused due to the COVID-19 crisis. The process will begin in the Fall of 2021, with new values effective April of 2022.

More information about the Market Adjustment process can be found on the Town of Kennebunkport's website at:

<https://www.kennebunkportme.gov/assessing-department>

Or by contacting the Town of Kennebunkport Assessing Department.

**Kennebunkport Assessing Department**  
**Phone: (207) 967-1603**



# Short Term Rental Ordinance Update

By Werner Gilliam, Director of Planning and Development

Voters approved a new ordinance in June 2021 that requires the licensing and regulation of short-term rental of homes. This is a new ordinance for the Town and, as with anything new, there are many questions that come up regarding purpose, implementation, and process.

The purpose of this ordinance is to require the disclosure and licensing of short-term rentals operated within the Town of Kennebunkport. Furthermore, this ordinance is intended to ensure that residential neighborhoods are not unduly impacted by the operation of short-term rentals within the Town.

With that, minimum life safety standards, along with parking and tenant behavior standards are part of the expectations that will be set. Licensing will be handled via a collaboration between the Town Clerk and Code Enforcement offices using an online licensing program managed by Granicus/Host Compliance.

Here are some of the most frequently asked questions that we have received. As we receive new questions, they will be posted to the town's website: <https://www.kennebunkportme.gov/code-enforcement-planning/pages/short-term-rental-ordinance-information-new>

1. When does the Ordinance go into effect?

*The ordinance went into effect immediately after the vote, but a license will not be required until January 1, 2022. The Town will notify property owners when the online application is available in November 2021.*

2. I have heard that Goose Rocks is exempt from this ordinance. Is that true?

*No, all dwelling units that are rented out on a short-term basis will be required to be licensed. The Board of Selectmen will be setting a limit on the number of licenses that will be issued in town effective January 1, 2023. Licensed Short-Term Rentals located in the Goose Rocks Beach Neighborhood Map are not counted towards the overall number of licenses that will be limited.*

3. What is the annual license cost for the year 2022?

*0-3 bedrooms - \$325.00 / 4-plus bedrooms - \$575.00 per year*

4. What is the "short term rental parking requirement"?

*It is the expectation that tenants park in the driveway. If a property only has room for one vehicle (for example) the property owner needs to disclose that to tenants so that they plan accordingly.*

5. Will the software and online application process allow for owners to attach the required documentation in digital format?

*Yes, the online application will have the capacity to submit scans, photos, and pdfs of required documents. That is the preferred method of receipt.*

6. I understand that I need to provide a floor plan of my rental home. Can I hand draw them?

*Correct, floor plans can be hand drawn provided they are done neatly and provide relevant information such as labeled rooms, fire extinguisher and smoke detector locations, etc.*

7. What if I don't have a copy of my septic design?

*There are three potential sources of septic system designs: Personal records, Town records, or state database that has systems that were permitted electronically archived beginning in 1975. If owners are unable to obtain records from one of those sources, a general inspection done by a third party that documents tank size and general field condition (no visual evidence of outbreaks) will be acceptable provided that the bedroom count in town records is consistent with the rental application.*



## Giving Tuesday



By Alison Kenneway

**November 30th is Giving Tuesday** which is a global generosity movement that was created in 2012 as a way to encourage people to do good deeds. In that spirit of generosity, would you consider making a donation to the Kennebunkport Public Health Nurses' Account or the Recreation Scholarship Fund?

- Donations to the nurses account would assist the Town Nurses in meeting the needs of our community.

- Recreation Scholarship donations allow our youth to attend summer camp and participate in year-round programs regardless of economic or family situations.

*Tax deductible donations* can be made to Town of Kennebunkport, PO Box 566, Kennebunkport, ME 04046. Please note on your check that it is for the Public Health Nurse's Account or Recreation Scholarship Fund. Thank you for your generosity! <https://www.givingtuesday.org/>



# GIVING TUESDAY

