

**Wastewater Committee Meeting**  
**Zoom Meeting – May 19, 2020 – 9:00 a.m.**

Minutes of the Wastewater Committee Meeting on May 19, 2020

**Attendees:** Chris Simeoni, Joseph Martin Mead, Bob Convery, Nicole Evangelista

**Call to Order.**

1. Discussed the wastewater budget with the committee members.

The budget changes discussed were:

- The Uniforms line item is increasing by \$1,000.00 due to purchasing new winter jackets for the wastewater crew.
  - The Expert/Professional Services line item is increasing by \$5,600.00 due to an additional spill control plan.
  - The Vehicle Supplies line item is increasing by \$1,500.00 due to purchasing fuel transfer tanks for the trucks. This is needed to fuel the loader and the jetting operations.
  - The Hand Tools line item is increasing by \$2,300.00 due to purchasing a cordless drill and power set for the mechanic.
  - The Diesel line item is increasing by \$4,625.00 due to filling the new generator. The initial fill will be 1,750 gallons at \$2.45/gallon.
  - The Capital Equipment line item is decreasing by \$63,000.00. We are planning on replacing the SCADA computer and updating the SCADA software (\$14,959.00). We are also replacing 4 Toshiba drives (\$7,920.00), smaller drives (\$1000.25), replacing 3 spare pump station motors (\$26,517.00), and 2 grinder heads for the Green Street pump station (\$12,544.00).
  - The Revenue line item was decreased by \$4,000.00 due to not releasing compost until further notice. We are stockpiling the compost at the Highway Department until the PFAS issue has been resolved.
2. Chris talked with the committee members the use of Reserve Funds. The plan is to use \$1,000,000.00 of the reserve account to replace 1 clarifier and press at the Wastewater Treatment Plant this year. The design work has already been done.

The Wastewater Department is requesting a 0% increase for this upcoming fiscal year budget.

Wastewater Committee received the budget documents ahead of time and has approved the budget for FY21. The committee did not have any further questions or concerns.

**Adjournment.**