

Kennebunkport, Maine

SPECIFICATIONS

***1 – 2019/2020 One (1) Ton
Regular Cab Truck
8 Ft. Box***

Public Works Departments

Contract No. 2019-02

TOWN OF KENNEBUNKPORT
Laurie Smith, Town Manager

October 2, 2019

Public Works Department
105 Beachwood Avenue
Kennebunkport, Maine 04046
(207) 967-5728

BID DATE: Wednesday October 16, 2019, 2:00 p.m.

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INVITATION TO BID

The Town of Kennebunkport, Maine will accept sealed bids until 2:00 p.m., Wednesday, October 16, 2019 at the Town Manager's Office, 6 Elm Street, Kennebunkport, Maine for the furnishing of One – One (1) ton regular cab pickup truck (single rear wheel) for the Public Works Department. Bids shall be submitted in sealed envelopes with the name and address of the Bidder and marked "One (1) Ton Truck" on the face of the envelope. The bids will be opened and publicly read aloud at 2:00 p.m. on the same date.

A complete set of the contract documents may be downloaded from the Town of Kennebunkport website. Bids shall be submitted on the provided forms in accordance with the Information for Bidders. No Bidder may withdraw a bid within thirty (30) days after opening thereof.

The Owner reserves the right to waive any informalities in or to reject any and all bids.

Christopher Simeoni, Deputy Director
Public Works Department
Town of Kennebunkport

GENERAL INFORMATION

SECTION 1

1.01 INFORMATION FOR BIDDERS

- A. Sealed unit price proposals will be received by the Town Manager of the Town of Kennebunkport, Maine up until 2:00 p.m., Wednesday, October 16, 2019, then to be publicly opened and read aloud for the furnishing of one One (1) Ton Truck to the Public Works Department in accordance with these specifications.
- B. Bids shall be submitted on the attached "Bid Proposal Form" and shall be signed by an authorized person indicating full knowledge and acceptance of the specifications. The sealed bid shall be submitted to the Town Manager's Office and the envelope shall be clearly marked with the name and address of the bidder and the specific contract for which the bid is being submitted.
- C. No bidder may withdraw his bid within thirty (30) days after opening thereof.
- D. Qualified bids will be deemed to be only bids from authorized One (1) Ton Truck Dealers.
- E. Each Bidder shall indicate on the appropriate place on the Bid Proposal Form the manufacturer and product name for the material to be supplied under this bid. Literature describing the physical and performance characteristics of the equipment bid shall be attached and included with the bid. All such descriptive literature furnished shall be clearly marked (underline specific items in red or highlight the items) to indicate the specific equipment to be furnished under this bid. Do not submit any brochures without first marking the item to be supplied if more than one selection or option is shown in the catalog. The Town, however, reserves the right to request additional information deemed necessary for proper evaluation of bids.
- F. Each Bidder shall fully complete and submit with the bid the attached "Detailed One (1) Ton Truck Specifications" form. Failure to complete and submit the attached form will be grounds for rejection of the bid.
- G. Bidders may submit separate proposals for sale of new 2019 or 2020 Truck that meets or exceed Detailed Specifications and are available for immediate delivery to the Town of Kennebunkport.

1.02 BID COMPLIANCE

- A. The Town of Kennebunkport will regard all bids received as an agreement by the Bidder to conform to all items of these specifications. If the equipment offered differs from the provisions contained in this specification, such differences must be explained in detail, and the bid will receive careful consideration if such differences do not depart from the intent of this specification and are in the best interest of the Town.
- B. The Manufacturer's name and model designation must be shown on the bid form in the designated spaces, however, that information is not sufficient evidence that the bidder is

taking exception to the detailed specification. If no exceptions or deviations are specifically shown and explained, equipment shall be furnished exactly as specified.

1.03 DELIVERY

- A. The One (1) Ton Truck shall be delivered as soon as possible and guaranteed delivery may be considered in making the award. Delivery time shall be expressed on the bid proposal form in the space provided (in number of calendar days required to make delivery after receipt of a purchase order).
- B. The One (1) Ton Truck shall be delivered to the Public Works Department, 105 Beachwood Avenue, Kennebunkport, Maine.

1.04 DELIVERY CONDITION

- A. The vehicles delivered shall be in strict accordance with these specifications. If the vehicles are delivered with deviations or improper servicing, the Bidder must arrange to have the necessary work done within five (5) business days after notification from the Town of Kennebunkport.
- B. Provide one (1) copy each of the maintenance and the operational manual, and a complete parts list for all electrical, mechanical and hydraulic equipment as may be furnished with the One (1) Ton Truck (See Detailed Specs for further requirements)

1.05 TAX EXEMPTION

- A. The Town of Kennebunkport (a municipal government) is an exempt entity under law of the State of Maine and is, therefore, exempt from payment of the State of Maine sales or use tax on purchases made directly for its own use. These taxes are not to be included in the bid prices for any equipment, materials and supplies sold to the Town under this Contract.
- B. The Town of Kennebunkport is exempt from Federal Excise Tax and Federal Transportation Tax on all equipment, materials and supplies sold to the Town for its own use. These taxes are not to be included in the bid prices under this contract.

1.06 GUARANTEE

- A. The Bidder guarantees that the One (1) Ton Truck furnished under this bid is a new and unused product of regular manufacture.
- B. The decision of the Public Works Director as to reasonable compliance with these specifications and guarantee shall be final.
- C. The manufacturer's standard warranty shall apply to the One (1) Ton Truck and warranty service shall be gratis at any dealer's shop in Maine or New Hampshire.
- D. The successful Bidder shall further guarantee the One (1) Ton Truck and all equipment furnished for a period of one (1) year from date of delivery in addition to any standard warranty's offered with the One (1) Ton Truck. This guarantee shall include defective materials and workmanship. If, during this period, warranty repairs and/or parts replacement become necessary due to defective materials and/or workmanship, all labor

and material to make satisfactory repair shall be furnished at no cost to the Town by the Bidder.

1.07 BASIS FOR AWARD

- A. The Town of Kennebunkport reserves the right to accept or reject any or all bids in whole or in part, to waive any formality and technicality in any bid, and to accept any item or items in any bid. The Town reserves the right to accept or reject any or all bids as may best serve the interest of the Town.
- B. Bids shall be submitted in a sealed envelope or package with the type of bid clearly indicated on the outside.
- C. The Town will accept the bid most advantageous to the Town, not necessarily the lowest bid. Alternative quotations will be considered only when clearly explained. They will be considered only if the specifications are met and the alternatives are submitted as an alternative bid.
- D. The base bid price plus Town Selected Options bid price quoted shall be the net amount and shall include all costs necessary to furnish and deliver the One (1) Ton Truck as required by these specifications.

1.08 PAYMENT

- A. When the One (1) Ton Truck is delivered and after inspection of the vehicle and equipment to ensure compliance with these specifications, the Town will process a request for payment. However, if poor workmanship and/or minor deviations exist, the Town may withhold up to 20% of the contract price upon delivery and delay payment of the balance until the Bidder has made all necessary corrections.
- B. The Town may withhold the full payment of the contract price if, in its opinion, the One (1) Ton Truck contain major deviations from the specifications.
- C. The Town of Kennebunkport will pay the amount due upon delivery acceptance.

1.09 SERVICE

- A. Service by an authorized dealer of the One (1) Ton Truck shall be available within a 50 mile radius of the Town of Kennebunkport
- B. Prior to delivery, the One (1) Ton Truck furnished shall be completely serviced by the Bidder or by an authorized dealer of the manufacturer. Service will include; lubrication, wash, Maine Inspection, and all other checks and adjustments required for proper servicing of a new vehicle.
- C. It shall be the Bidder's responsibility to insure at the time of servicing that all components and accessories specified have been properly installed.
- D. It shall be the Bidder's responsibility to ensure that the One (1) Ton Truck is road worthy.

END OF GENERAL INFORMATION SECTION

BID PROPOSAL FORM
One (1) Ton Truck Contract No. 2019-02

SUBMIT TO: Town Manager's Office
Town of Kennebunkport
6 Elm Street / P.O. Box 566
Kennebunkport, Maine 04046

BID DATE: Wednesday October 16, 2019, 2:00 p.m.

The undersigned hereby certifies he/she has examined and fully comprehends the requirements of these specifications for the above equipment and offers to furnish all labor, materials, equipment, supplies and related to do the work as detailed for the following lump sum price. Bid Prices (1-3) should reflect the price of one truck.

Model / Year Bid _____

Total Contract Price for Truck _____
(In Numbers)

Expected Delivery Time after Receipt of Purchase Order _____

NAME OF FIRM: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINT NAME AND TITLE: _____

TELEPHONE: _____ **DATE:** _____

Required Attachments: 1. Detailed One (1) Ton Truck Manufacturer Specifications with Town Selected Options

DETAILED SPECIFICATIONS

SECTION 3

1-2019/2020 One (1) Ton Regular cab pickup

The Town of Kennebunkport Wastewater and Public Works Department are requesting bid quotes on 1 –2019/2020 One (1) ton regular cab pick-up truck with all standard equipment and options noted in these specifications. This specification is based on a Ford F350 XLT gasoline automatic regular cab. Other makes or models which meets or exceeds the specifications and as detailed will be given the same and equal consideration. Bidders must supply manufacturers specifications for the completed unit including options that will meet or exceed the units noted for bid quotes. Each bidder shall complete the following section supplying the information requested for the equipment bid. Failure to complete this section may be considered grounds for rejecting the bid.

One (1) Ton Truck: **Make:** _____

Model: _____

Year _____

Option Equipment List Attached **Yes:** _____

| <i><u>Specification Description</u></i> | <i><u>Minimum Required</u></i> | <i><u>Bidder to Supply</u></i> |
|---|--------------------------------|--------------------------------|
|---|--------------------------------|--------------------------------|

3.01 2019/2020 Ford F350 Regular Cab – 8 Ft. Box

- a. Gasoline Engine (6.2L V8)
- b. Automatic Transmission
- c. 4 Wheel Drive (4 x 4 Drive Type)
- d. Single Rear Wheel
- e. 3.73 Non-Limited Slip Rear Axle Ratio
- f. XLT Trim Level with all standard equipment for this trim level
- g. Truck Color Oxford White
- h. Snow Plow Prep Package
- i. Bedliner – Tough Bed Spray In
- j. Reverse Sensing System
- k. Medium Battery (Dual 78H Batteries)
- l. Rear Camera – Center High–Mounted Stop Lamp (CHMSL) Camera
- m. Upfitter switches
- n. Platform Running Boards
- o. All Weather Floor Mats
- p. Splash Guards / Mud Flaps Front and Rear

One (1) Ton Truck

BID LIST

| | |
|---|--|
| Rod Brackett Arundel Ford 1561 Portland Rd. Arundel, ME 04046 (800) 889-7171 rbracket@arundelford.com | Darren Chisholm Prime Ford Saco 857 Portland Rd. Saco, ME 04072 (207) 282-0300 dchisholm@driveprime.com |
| Rob Berry Key Auto 422 US 1/PO Box 37 York, ME 03909 (207) 363-2483 rberry@keyauto.com | Greg West Rowe Westbrook Ford 91 Main St. #1 Westbrook, ME 04092 (207) 854-2555 gwest@roweford.com |
| Scott Bonney Yankee Ford Sales & Service 165 Waterman Dr. South Portland, ME 04106 (207) 799-5591 scott@yankeeford.com | |