



Town of Kennebunkport

Application for Activities and Land Use Permit

Please type or print clearly in ink. All of the questions on this form must be answered or checked N/A (non-applicable). Incomplete forms will be returned to the applicant.

Zone: _____ Map: _____ Block: _____ Lot: _____

Property Owner

Name: _____

Email Address: _____

Property Address: _____

Mailing Address: _____
(Street)

(City) (State) (Zip)

Phone Number: _____

Contractor/Agent

**** Please include a Letter of Authority if you are the Agent/Contractor****

Name: _____

Email Address: _____

Mailing Address _____
(Street)

(City) (State) (Zip)

Phone Number: _____

Project
Location: _____

Present Lot Coverage: _____ Proposed Lot Coverage: _____

Project Cost: _____

FOR OFFICE USE ONLY

RECEIVED

Date: _____

Initial: _____

Check in Bag: _____

CODE ENFORCEMENT

Permit # _____

Issue Date: _____

Fee: _____

Approved By: _____

Approval Date: _____

NOTES/COMMENTS

1. Statement of Work:

2. Type of Permit Requested:

- ☐ Filling*
☐ Grading*
☐ Curb Cut*
☐ Dredge Projects*
☐ Mineral Exploration*

- ☐ Earth Moving
☐ Clearing for Approved Construction
☐ Road Construction
☐ Other (Explain)

****Curb Cut Permits must be approved by the Highway Superintendent and Police Chief****

3. Is the Proposed work in any of the following zones?

Resource Protection Zone*
Shoreland Zone*
Flood Zone
Sand Dunes

- ☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No

***May require Planning Board Approval**

****Requires Highway Superintendent & Police Chief Approval**

4. Is approval by the Department of Environmental Protection required before beginning any work on this project? **(If yes, you must furnish a copy of the approval)** ☐ Yes ☐ No

5. Is approval by Army Corp of Engineers required before beginning any work on this project? **(If yes, you must furnish a copy of the approval)** ☐ Yes ☐ No

6. **DIG SAFE 888-344-7233** ☐ Yes ☐ No

7. Name & Address of Contractor **(must be certified in erosion control practices through DEP and provide certificate # if working in Shoreland Zone.)**

8. Will the work require blasting? ☐ Yes* ☐ No ***If yes, a Blasting Permit is required.**

*** If the work to be done is in the Shoreland or Resource Protection Zone, the owner/applicant must supply all information required under Article 5 of the Land Use Ordinance.**

*** Attach or draw a site plan showing the size and location of all the construction, distances from lot lines, and the established streets, distances from marsh, water, brooks, ponds and wetlands. The undersigned certifies that the information on this permit is accurate.**

Owner

Date

Applicant

Date

FOR OFFICE USE ONLY

Approved ☐ Denied ☐ Reason for Denial: _____

Highway Superintendent

Date

Police Chief

Date

Code Enforcement

Date