



TOWN OF KENNEBUNKPORT, MAINE

**Cape Porpoise Pier
Advisory Committee Agenda**

**March 29, 2023 @ 6:00 PM
VILLAGE FIRE STATION
32 North Street**

This is an in-person meeting

1. Call to Order.
2. Introduction of new Harbormaster / Pier Manager Frank Orr.
3. Discussion of Pier Budget for FY 2024.
4. Cape Porpoise Pier Rehabilitation Project update.
5. Vacant mooring.
6. Other Business.
7. Adjournment.

**Cape Porpoise Pier
FY24 Budget**

	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 03.08.23	FY24 Proposed
Revenues					
Mooring fees	7,560	6,750	12,060	1,665	14,040
Pier Miscellaneous	0	481	0	95	0
Pier Diesel	216,640	267,364	301,750	213,945	345,925
Pier Gas	34,375	57,276	60,750	62,020	72,828
Loss of Fuel Revenue/Pier Construction					(5,000)
Pier Dues	46,652	45,104	50,800	52,539	53,835
Pier Lease	40,000	40,000	40,000	30,000	40,000
Use of fund balance	0	0	0	0	0
Write Offs	0	(1,355)	0	(1,655)	0
Total Revenues	345,227	415,619	465,360	358,609	521,628

More or (less) actual received vs budgeted:

Expenses					
Salaries & Wages	64,796	63,257	57,925	33,791	56,044
FICA	5,040	4,496	4,520	3,061	4,373
MSRS	5,623	5,707	5,908	3,214	8,238
ICMA	1,092	1,114	1,158	485	1,121
Health	20,314	18,097	20,913	7,239	9,535
Travel & Meetings	0	213	1,000	890	400
Training & Education	0	705	0	0	600
HRA & Fees	1,386	2,448	1,386	176	693
Electricity	6,800	5,541	7,000	3,447	7,000
Phone/Internet	860	902	2,550	2,032	4,100
Heating Fuel	750	783	750	55	1,375
Water	500	233	500	26	500
Expert/Professional	900	1,124	1,100	802	1,000
Audit	500	500	500	500	1,000
Technology/Software	0	0	1,200	1,415	1,850
Licenses	650	90	650	590	650
Waste Removal	4,100	10,585	9,500	7,736	10,500
Liability Insurance	0	1,280	0	0	0
Other Insurance	4,600	4,825	7,020	9,004	9,000
Office Supplies	50	120	50	397	150
Operating Supplies	1,000	814	1,000	1,133	1,000
Gas	28,750	44,981	52,500	49,802	63,478
Diesel	186,175	202,143	262,500	195,666	308,250
Buildings	750	537	750	7,434	5,000
Vehicles & Equipment	1,000	1,219	1,000	4,045	4,500
Float Maintenance	500	0	500	93	500
Pier Maintenance	625	3,992	2,500	5,048	500
Diesel Tax	3,810	4,740	4,220	4,165	4,800
Payroll Contingency	2,308	0	0	0	0
Capital Equipment	648	0	0	0	0
Depreciation	0	0	16,760	0	15,471
Total Expenses	343,527	380,446	465,360	342,245	521,628

More or (less) actual expensed vs budgeted:

Net +/-

0

Cape Porpoise Pier

Moorings	FY 22			FY23			FY 24		
	Fee	# of Users	Total	Fee	# of Users	Total	Fee	# of Users	Total
Tidal waters	45.00	100.00	4,500.00	90.00	100.00	9,000.00	90.00	130.00	11,700.00
Deep waters	90.00	34.00	3,060.00	90.00	34.00	3,060.00	90.00	26.00	2,340.00
			7,560.00			12,060.00			14,040.00
Fuel	Markup	Gallons	Total	Markup	Gallons	Total	Markup	Gallons	Total
Gas	0.45	12,500	5,625.00	0.55	15,000	8,250.00	0.55	17,000	9,350.00
Diesel	0.45	67,700	30,465.00	0.55	75,000	41,250.00	0.55	68,500	37,675.00
			36,090.00	Rev Loss/Pier Construction		(2,000.00)	Rev Loss/Pier Construction		(5,000.00)
					90,000.00	47,500.00		85,500.00	42,025.00
	<u>Price/gallon</u>	<u>Expense</u>	<u>Revenue</u>	<u>Price/gallon</u>	<u>Expense</u>	<u>Revenue</u>	<u>Price/gallon</u>	<u>Expense</u>	<u>Revenue</u>
Gas	2.30	28,750.00	34,375.00	3.50	52,500.00	60,750.00	3.73	63,478.00	72,828.00
Diesel	2.75	186,175.00	216,640.00	3.50	262,500.00	303,750.00	4.50	308,250.00	345,925.00
		214,925.00	251,015.00		315,000.00	364,500.00		371,728.00	418,753.00
Dues	Fee	# of Users	Total	Fee	# of Users	Total	Fee	# of Users	Total
		added 1.6% CPI			added 7.9% CPI			added 6.5% CPI	
Recreational	598.50	14.00	8,379.00	645.78	16.00	10,332.42	687.76	17.00	11,691.85
Big boats	897.88	34.00	30,527.92	968.81	32.00	31,002.00	1,031.78	30.00	30,953.48
Punt	574.65	4.00	2,298.60	620.05	4.00	2,480.19	660.35	6.00	3,962.12
Dealers	1,027.20	3.00	3,081.60	1,108.34	4.00	4,433.38	1,180.38	4.00	4,721.53
extra boats	5.00	107.00	535.00	5.40	107.00	577.27	5.75	109.00	626.86
extra drums	15.00	122.00	1,830.00	16.19	122.00	1,974.57	17.24	109.00	1,879.42
			46,652.12			50,799.82			53,835.25
		Lease	40,000		Lease	40,000		Lease	40,000
		Total Revenue	345,227		Total Revenue	465,360		Total Revenue	521,628
		Total Expense	343,527		Total Expense	521,628		Total Expense	521,628
		Net	1,700		Net	(56,268)		Net	0