

Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
March 25, 2021  
6:00 PM

## MINUTES

**Selectmen attending via Zoom:** Allen Daggett, Patrick Briggs, Sheila Matthews-Bull, Edward Hutchins and D. Michael Weston.

**Others attending via Zoom:** Laurie Smith, Jennifer Lord, Tracey O'Roak, David Powell, Mike Claus, Eric Labelle, Werner Gilliam, and others.

### 1. Call to Order.

Selectman Daggett called the meeting to order at 6:05 PM. He took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Sheila Matthews-Bull, Edward Hutchins, and D. Michael Weston.

### 2. Approve the March 11, 2021 selectmen meeting minutes.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the March 11, 2021 selectmen meeting minutes. **Roll Call Vote:** Briggs, Weston, Hutchins, Matthews-Bull, and Daggett. **Voted:** 5-0. **Motion passed.**

### 3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were none.

### 4. Consider a renewal liquor license submitted by First Serve KPT Hospitality, Inc. d/b/a Mabel's Lobster Claw located at 124 Ocean Avenue.

**Motion** by Selectman Hutchins seconded by Selectman Matthews-Bull to approve a renewal liquor license submitted by First Serve KPT Hospitality, Inc. d/b/a Mabel's Lobster Claw located at 124 Ocean Avenue. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

### 5. Consider a renewal liquor license submitted by First Serve Edgewater, Inc. d/b/a Mabel's House (formerly Edgewater Inn) located at 126 Ocean Avenue.

**Motion** by Selectman Hutchins seconded by Selectman Briggs to approve a renewal liquor license submitted by First Serve Edgewater, Inc. d/b/a Mabel's House (formerly Edgewater Inn) located at 126 Ocean Avenue. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**6. Consider a renewal liquor license submitted by Seaside Hotel Associates Ltd Partnership d/b/a Nonantum Resort located at 95 Ocean Avenue.**

**Motion** by Selectman Hutchins seconded by Selectman Matthews-Bull to approve a renewal liquor license submitted by Seaside Hotel Associates Ltd Partnership d/b/a Nonantum Resort located at 95 Ocean Avenue. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**7. Consider a renewal liquor license submitted by Chez Rosa LLC d/b/a Chez Rosa Bistro located at Building D on Cross Street and Union.**

**Motion** by Selectman Hutchins seconded by Selectman Briggs to approve a renewal liquor license submitted by Chez Rosa LLC d/b/a Chez Rosa Bistro located at Building D on Cross Street and Union. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**8. Consider a hotel mini-bar liquor license submitted by Yachtsman Hospitality LLC d/b/a Yachtsman Hotel and Marina Club located at 57 Ocean Avenue.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull to approve a hotel mini-bar liquor license submitted by Yachtsman Hospitality LLC d/b/a Yachtsman Hotel and Marina Club located at 57 Ocean Avenue. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**9. Consider a hotel mini-bar liquor license submitted by Hidden Pond LLC d/b/a Hidden Pond located at 354 Goose Rocks Road.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve a hotel mini-bar liquor license submitted by Hidden Pond LLC d/b/a Hidden Pond located at 354 Goose Rocks Road. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**10. Discussion of Cape Porpoise Pier repairs.**

Mike Claus, Public Works Director, reviewed the repairs required at the pier. Laurie Smith, Town Manager, advised that \$90,000 could be used from the pier reserve account that had been earmarked for the reconstruction of Cape Porpoise Pier. That \$90,000 would need to be replaced in order to fund the planned reconstruction and to match available grants. Ms. Smith proposed taking \$100,000 from Capital Reserve and adding it to the Pier Reserve for FY22.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to authorize a contract based on the quote from Prock Marine for \$90,000 from the pier reserve account. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**11. Review final fiscal year 2022 budgets and make recommendations.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Administration budget in the amount of \$2,078,769. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Public Safety budget in the amount of \$3,030,630. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Health & Welfare budget in the amount of \$821,911. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Public Works' budget in the amount of \$1,266,817. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Recreation budget in the amount of \$704,190. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Debt Service and Capital Outlay budget in the amount of \$2,471,858. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**12. Annual appointment of Town officers.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Hutchins to approve the slate of Town officers as presented. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**13. Discussion of proposed Zoning Ordinance amendment.**

Werner Gilliam, Planner, reviewed the proposed amendments to add Residential Mixed-Use standards in the Dock Square Zone.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept the proposed language and place it on the June Town Meeting Warrant. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**14. Discussion of Fourth of July Fireworks.**

Laurie Smith, Town Manager, informed the board that the fire works supplier is asking for a commitment within the next few weeks. Kennebunk officials are concerned about the Governor's executive orders and whether gatherings of this type will be allowed in July. Another concern is that high tide is around the time the fireworks would begin which will reduce space on the beach for spectators. In addition, Colony Beach parking lot will be closed this year for repairs so that will further reduce the space available for watching the fireworks. Kennebunk is still contemplating whether to proceed but would welcome our opinions. After discussion, it was decided to wait to see how Kennebunk decides to proceed.

**15. Consider proposal of a contest for the creation of a Town flag to commemorate Kennebunkport's bicentennial (2021).**

The idea for a town flag design contest was presented as a symbol of the Town's past, present and future. It would complement this year's bicentennial anniversary. A Town flag would be an opportunity to represent our community for residents and businesses alike.

The contest will be open to anyone who would like to make a submission. Criteria (according to the North American Vexillological Association) are:

- Keep it Simple (so simple that a child can draw it from memory)
- Use meaningful symbolism representing your community
- Use 2-3 basic colors (red, blue, green, black, yellow, white, purple, gray, orange)
- No lettering or seals (never use writing or town seal)
- Be distinctive (never duplicate other flags)

It was agreed to proceed and offer a prize to the winner. The deadline for submissions will be May 31<sup>st</sup> with an unveiling sometime during the summer.

**16. Accept the donation of \$1,000 from the Goose Rocks Beach Fire Company to the nurse's general account.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept the donation of \$1,000 from the Goose Rocks Beach Fire Company to the nurse's general account. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**17. Other Business.**

Laurie Smith, Town Manager, brought forward a proposal to wrap the two new Kona electric cars to identify them as Town vehicles. The design would have the town seal on the hood and doors with green design advertising on the sides.

**Motion** by Selectman Weston, second by Hutchins to wrap both Kona electric vehicles with the design presented. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. Matthews-Bull-nay. **Voted:** 4-0. **Motion passed.**

**18. Approve the March 25, 2021, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the March 25, 2021 Treasurer's Warrant. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**19. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Weston to adjourn. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

The meeting adjourned at 6:58 PM.

Submitted by,  
Tracey O'Roak  
Administrative Assistant