

**Town of Kennebunkport
Board of Selectmen Meeting VIA Zoom
September 24, 2020
5:00 PM**

Minutes of the Selectmen's Meeting of September 24, 2020

Selectmen attending via Zoom: Patrick A. Briggs, Allen A. Daggett, Ed Hutchins (attended after executive session), Sheila Mathews-Bull, and D. Michael Weston.

Others attending via Zoom: Mike Claus, Richard Driver, Alison Kenneway, Sharon McCabe, Jim McMann, Arlene McMurray, Tracey O'Roak, David Powell, Craig Sanford, Laurie Smith, and others

1. Call to Order.

Chair Daggett called the meeting to order at 5:00 PM. He took **roll call** of Selectmen present: Patrick Briggs, Allen Daggett, Sheila Matthews-Bull, and D. Michael Weston.

2. 5:00 PM Executive Session per (MRSA 1, §405-6E) for consultation with Town attorney to discuss legal rights and duties.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to go into executive session for consultation with the Town Attorney to discuss legal rights and duties. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

The Board went into executive session at 5:00 PM and came out at 6:44 PM.

No action was taken.

3. ESTIMATED 6:00 PM - Approve the September 10, 2020, selectmen meeting minutes.

The meeting resumed at 6:44 PM.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the September 10, 2020 selectmen meeting minutes. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

Jim McMann read the letter he sent to the Town Manager and Selectmen. It basically said that a subcommittee formed in 2018 conducted a public survey and found that there was no desire for a short-term rental ordinance. It requests any information since 2018 on short-term rentals such as emails, complaints received by staff or police, etc. It also asks the Selectmen to not move forward with the ordinance until after he receives this information.

Chair Daggett said the Board will comply with his requests.

Sharon McCabe added that her group would be pleased to get the information McMann requests so that they can make an informed decision.

5. Public hearing to adopt the MMA Model Ordinance GA Appendices A–H for the period October 1, 2020–September 30, 2021.

Public Health Nurse Alison Kenneway summarized the General Assistance Ordinance. Chair Daggett opened the public hearing at 6:56 PM and closed it at 6:56 PM.

Motion by Selectman Weston, seconded by Selectman Hutchins, to adopt the MMA Model Ordinance GA Appendices A–H for the period October 1, 2020–September 30, 2021. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

6. Discussion of GRBAC recommendation to place a stop sign at the intersection of King's Highway and Dyke Road.

Town Manager Laurie Smith explained that the Goose Rocks Beach Advisory Committee met on August 30. Police Chief Craig Sanford and Michael Claus also attended and listened to the pros and cons of placing a stop sign.

Richard Driver said that people do not slow down at that intersection and even though there was never an accident, they should be proactive and fix the problem before an accident occurs. He explained that out of towners do not know that the people coming from the east end have the right of way.

The Board agrees that the sign should be placed at the east side of Kings Highway. Selectman Weston added that initially he did not support adding a sign until he went there and saw that pedestrians were confused, and cars were not stopping.

Chief Sanford said it makes sense to put up another stop sign because of poor visibility.

Ms. Smith added that they will need to have a public hearing.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull to move forward with the process to amend the traffic control ordinance. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

Jim McMann added they might want to consider having a yield sign.

7. Discuss next steps for the development of a trail at Village Parcel.

Ms. Smith said they discussed at one of their meetings this summer developing a trail and beautification plan for the Village Parcel. Public Works Director Mike Claus had also presented them with a budget to construct a parking lot, gate, and trail. The total cost is

under \$13,000. The Town authorized up to \$20,000 at the July Town Meeting from the Special Revenue Open Land Reserve fund. Steve Doe designed a trail map. A 10-car gravel parking lot will be built at the North Street entrance.

Jim McMann suggested allowing designated hunting areas for youth for a short period of time.

Selectman Hutchins responded that at this point it is public property and people can hunt there.

Selectman Matthews-Bull suggested that they check with the abutters first.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to expend \$13,000 for a trail and parking lot plan at the Village Parcel. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

8. Award recycling contracts with ecomaine and Casella Waste Management.

Mr. Claus said the Town authorized the restart of recycling beginning in January of 2021. He has been working with ecomaine and Casella Waste for new contracts for the pickup and disposal of recycling. The plan is to maintain the same schedule as in previous years. He said the Town Attorney reviewed the contract and said there could be added costs and penalties.

Discussion followed:

- Selectman Matthews-Bull was concerned about the added costs and that perhaps they could add a sunset clause in case it ends up costing too much if people do not cooperate.
- Selectman Weston said they have an audit program that warns if people don't follow the rules and will discontinue collecting their recycling.
- Chair Daggett said they can review this again next year.

Motion by Selectman Weston, seconded by Selectman to authorize the contracts with ecomaine and Casella Waste. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed**

9. Award the police cruiser bid.

Chief Sanford said the police department has completed the bid process for the purchase of a new 2021 Dodge Charger. He solicited bids from five dealerships in Maine and New Hampshire and received one bid back. He is recommending the bid from Lee Dodge/Jeep for a total price of \$24,337.00 which includes a trade in on a used 2010 Ford Explorer of \$5,000.00 which barely passed inspection. The total budgeted amount

for the purchase and swap over is \$ 31,000. This new charger is an all-wheel drive version.

Motion by Selectman seconded by Selectman Matthews-Bull, seconded by Selectman Hutchins, to award the bid for the police cruiser to Lee Dodge/Jeep for a total price of \$24,337.00 which includes a trade in on the 2010 Ford Explorer of \$5,000. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

10. Other Business.

Town Clerk Tracey O'Roak said she applied for a COVID-19 Response Grant to cover costs for elections. She received notice today that she was successful and is receiving \$5,000. She plans to use it as listed below:

- Payroll for election day, absentee ballot stuffing and early absentee processing
- Signs for absentee voting, election day guidance on rules/regs
- Absentee envelope labels
- Election supplies (pens, letter openers, etc.)
- Storage containers for absentee ballots
- Our portion of the absentee ballot box

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept the Center For Tech and Civic Life Grant for \$5,000. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed**

Ms. O'Roak said she expects the absentee ballots to arrive on October 5. She asked people to call her if they do not get the ballot in the mail by the middle of October. She said there is a link on her website that explains rank choice voting. In order to be counted, she needs to receive the ballots by 8 PM.

Ms. Smith mentioned that Bill Case was interested in the parcel where the old town barn is located for pickleball courts. She asked if the Board was interested in leasing or selling it.

Discussion followed and it was decided that they still have a need for this property to store equipment. Ms. Smith will speak to Parks and Recreation Director Carol Cook to see if she has any suggestions for a location for pickleball courts.

Ms. Smith said there is another four by two meeting being set up for September 30 at 5 PM. Chair Daggett and Selectman Weston volunteered to attend.

11. Approve the September 24, 2020, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the September 24, 2020, selectmen meeting minutes. **Roll Call Vote:** Briggs, Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

12. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Roll Call Vote:** Briggs, Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

The meeting adjourned at 7:58 PM.

Submitted by Arlene McMurray
Administrative Assistant