

**Town of Kennebunkport
Board of Selectmen Meeting VIA ZOOM
Village Fire Station – 32 North Street
April 2, 2020 – 3:00 PM**

Minutes of the Selectmen's Meeting April 2, 2020

Selectmen Attending: Patrick A. Briggs, Allen Daggett, Edward Hutchins
Sheila Matthews-Bull, D. Michael Weston

Others: Laurie Smith, Amy Tchao

1. Call to Order.

Chair Daggett called the meeting to order at 3:00 PM. He took **roll call** of Selectmen present: Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull, and D. Michael Weston.

2. Executive session per MRSA 1 Section 6 (D) E for consultations between the Board of Selectmen and their attorney concerning the legal rights and duties of the board relative to COVID 19.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to go into executive session per MRSA 1 Section 6 (D) E for consultations between the Board of Selectmen and their attorney concerning the legal rights and duties of the board relative to COVID 19. **Roll call votes:** Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull, and D. Michael Weston. **Voted:** 5-0. **Motion passed.**

The Board went into executive session at 3:01 PM and came out of executive session at 4:46 PM.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull to adopt the Emergency Travel Advisory Order Town of Kennebunkport.

Town Manager Laurie Smith read the entire document. See Exhibit A.

Roll call votes: Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull, and D. Michael Weston. **Voted:** 5-0. **Motion passed.**

3. Other Business.

There was no other business.

4. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed.**

The meeting adjourned at 4:48 PM.

Submitted by Arlene McMurray
Administrative Assistant

Exhibit A - 4-2-2020

EMERGENCY TRAVEL ADVISORY ORDER TOWN OF KENNEBUNKPORT

Pursuant to its authority in Section 1.2.9.s of the Town of Kennebunkport's Administrative Code, the Town of Kennebunkport Board of Selectmen hereby issues this Travel Advisory Order due to the COVID-19 pandemic and the risk of community spread of the COVID-19 virus:

WHEREAS, on March 15, 2020, the Governor of the State of Maine declared a Civil State of Emergency due to the spread of the novel Coronavirus Disease ("COVID-19");

WHEREAS, COVID-19 is a communicable disease that is easily contracted through personal contact with infected individuals in the community;

WHEREAS, the number of cases of COVID-19 and related deaths have increased exponentially globally, in the United States, and in Maine (particularly, in York and Cumberland counties) as a result of widespread transmission occurring among the general public ("community spread");

WHEREAS, the President of the United States and the Centers for Disease Control ("CDC") have urged the public to practice social distancing and not attend events where ten (10) or more people will be gathered;

WHEREAS, by Executive Order dated March 18, 2020, the Governor of the State of Maine prohibited social gatherings of more than ten (10) people, and ordered all restaurants and bars in the State of Maine to close their dine-in facilities on March 18, 2020;

WHEREAS, by Executive Order dated March 24, 2020, the Governor of the State of Maine ordered that all Non-Essential Businesses in the State of Maine cease activities at sites that are public facing, or at sites that require workers to convene in space where social distancing is not possible;

WHEREAS, by Executive Order dated March 31, 2020, the Governor of the State of Maine expanded the State's response to the public health emergency, including issuing a statewide stay-at-home order for residents and other such measures that remain in effect until at least April 30, 2020, unless otherwise ordered;

WHEREAS, on March 31, 2020, the Governor of the State of Maine held a press conference making, among other things, the following pronouncements:

- Declaring a stay-at-home order for all persons living in the State;
- Strongly discouraging visitors and seasonal residents from coming in to or returning to the State of Maine during this public health emergency for their own safety and the safety of those around them; and
- Requiring all persons entering the State of Maine at this time to self-quarantine for a minimum of 14 days.

Exhibit A - 4-2-2020

WHEREAS, the Town of Kennebunkport and surrounding coastal communities in York County are prominent tourist destinations for visitors and individuals occupying seasonal accommodations, lodging and residences, which heightens the risk of community spread through public contacts among visitors,

WHEREAS, the arrival of people to seasonal or rental residences and short-term lodging increases the exposure risk for community spread of COVID-19, which threatens the public health, safety, and welfare of the citizens of the Town of Kennebunkport;

WHEREAS, the actions requested in this Travel Advisory Order are not taken lightly, given the importance of private property rights of local owners and visitors, who the Town considers to be integral members of the community, and who have assisted in making the Town what it is today and what it will continue to be going forward;

NOW THEREFORE, pursuant to the aforesaid authority and recitals, which are incorporated herein by reference, the Board of Selectmen hereby adopts this Travel Advisory Order:

1. OCCUPANCY OF TRANSIENT OCCUPANCY UNITS

Delay in Rentals and Bookings: The Town recommends, on the strongest possible terms, that the owners of transient occupancy units in hotels, motels, bed and breakfasts, inns, residential rental accommodations, mobile home parks, campgrounds (all terms defined in the Kennebunkport Land Use Ordinance), short term rentals, and transient watercraft coming to marinas located in town in the vicinity of the Cape Porpoise Harbor and the Kennebunk River, refrain from making any and all rental agreements and arrangements of any kind, and/or defer all such rental agreements and arrangements that have already been made, whether or not consideration is exchanged, with third parties, with the expectation that all such units shall remain vacant during the operation of this Order. This Order shall be in place with respect to occupancy between the date of this Order and May 1, 2020, or when the Governor terminates the current state of emergency, whichever occurs first.

2. OCCUPANCY OF SEASONAL RESIDENCES

- a. The Town recommends, on the strongest possible terms, that owners of seasonal residences and their invitees remain in the location of their primary residence and/or the dwelling unit they currently occupy, from the date of this Order and May 1, 2020, or when the Governor terminates the current state of emergency, whichever occurs first.
- b. If owners and/or invitees of a seasonal residence move into their unit within the Town during the effective period of this Order, they must self-quarantine in that unit for at least 14 days from the date of arrival, as required by the Governor of the State of Maine.

Exhibit A - 4-2-2020

3. EXCEPTIONS

The recommended restrictions contained in this Order do not apply to the following who may require temporary lodging during the COVID-19 public health emergency:

- Individuals who are providing care for Town residents who are unable to care for themselves as result of illness or infirmity;
- Medical/healthcare professionals or first responders utilizing the properties referenced herein while serving the Town or a neighboring community;
- Active duty military and their family;
- A person or household looking to remove themselves from a household which has a person testing positive for COVID- 19;
- A person who needs to remove themselves from their permanent residence in an effort to escape domestic abuse;
- Government facilities, agencies, and services needed to ensure the continuing operation of the government and provide for the public health, safety and welfare, including but not limited to police, fire, EMS, town manager, code enforcement, and trash collection;
- Recipients of General Assistance from the Town who have been provided with accommodations at such properties; and/or
- Workers who are engaged in “Essential Businesses and Operation,” as defined in the Governor’s Executive March 24, 2020 Order No. 19 FY 19/20.

4. EFFECTIVE DATE

This Travel Advisory Order shall take effect on 12:01 a.m. on April 3, 2020, and shall extend until 11:59 p.m. on April 30, 2020, or when the Governor terminates the state of emergency, whichever occurs first.

Exhibit A - 4-2-2020

Dated this 2nd day of April, 2020.


Allen Daggett, Chair

Sheila Matthews-Bull, Vice Chair


Patrick Briggs


Edward Hutchins


Michael Weston