

**Board of Selectmen Meeting  
November 14, 2019  
6:00 PM  
Village Fire Station—32 Elm Street**

Minutes of the Selectmen's Meeting of November 14, 2019

**Selectmen Attending:** Patrick A. Briggs, Allen Daggett, and Sheila Matthews-Bull

**Selectman Absent:** Edward W. Hutchins

**Others:** Ralph Austin, Mary Giknis, John Harcourt, Tim Harrington, David James, Arlene McMurray, Craig Sanford, Chris Simeoni, JoAnn Simonelli, Scott Slawson, Harrison Small, Laurie A. Smith, Kinder Wilson, and others

**1. Call to Order.**

Chair Daggett called the meeting to order at 6:00 PM.

**2. Approve the October 24, 2019, selectmen meeting minutes.**

**Motion** by Selectman Briggs, seconded by Selectman to approve the October 24, 2019, selectmen meeting minutes. **Vote: 3-0.**

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)**

Mary Giknis asked if the Board had any plans for recycling in the next budget. She said she has spent over \$75 to recycle so far and that the Bradbury's drop off for corrugated cardboard is always full.

Chair Daggett responded that they will discuss recycling in the next budget talks in March. He added that she can also bring her cardboard to the Dock Square Parking Lot drop off.

**4. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA The Boathouse Waterfront Hotel, 21 Ocean Avenue.**

Chair Daggett opened the public hearing for all of the liquor licenses and special amusement permits submitted by KHC Hotel Manager, LLC at 6:08 PM.

JoAnn Simonelli of the Bennett Law Firm said there is nothing new with the properties. The operations will remain the same, they just have a new management company and owner.

The Board closed the public hearing at 6:10 PM.

- 5. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, The Boathouse Waterfront Hotel, 21 Ocean Avenue.**
- 6. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA The Kennebunkport Inn, 1 Dock Square.**
- 7. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA The Kennebunkport Inn, 1 Dock Square.**
- 8. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn and Resort, 208 Ocean Avenue.**
- 9. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn and Resort, 208 Ocean Avenue.**
- 10. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn Clubhouse, 8 Old Fort Avenue.**
- 11. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn Clubhouse, 8 Old Fort Avenue.**
- 12. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Hidden Pond, 354 Goose Rocks Road.**
- 13. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Hidden Pond, 354 Goose Rocks Road.**
- 14. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA The Lodge on the Cove, 29 South Main Street.**
- 15. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA The Lodge on the Cove, 29 South Main Street.**
- 16. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Tides Beach Club, 254 Kings Highway.**
- 17. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Tides Beach Club, 254**

**18. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Yachtsman Hotel and Marina Club, 59 Ocean Avenue.**

**19. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Yachtsman Hotel and Marina Club, 59 Ocean Avenue.**

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the following applications for liquor licenses and special amusement permits submitted by KHC Hotel Manager, LLC, DBA:

- The Boathouse Waterfront Hotel, 21 Ocean Avenue
- The Kennebunkport Inn, 1 Dock Square
- Cape Arundel Inn and Resort, 208 Ocean Avenue
- Cape Arundel Inn Clubhouse, 8 Old Fort Avenue
- Hidden Pond, 354 Goose Rocks Road
- The Lodge on the Cove, 29 South Main Street
- Tides Beach Club, 254 Kings Highway.
- Yachtsman Hotel and Marina Club, 59 Ocean Avenue.

**Vote:** 3-0.

**20. Police awards presentation.**

Police Chief Craig Sanford said that Officer Scott Slawson has years of experience in law enforcement. He served in the Bakersfield Police Department in California; the US Secret Service, and the York Police Department before his employment with Kennebunkport in 2016. Chief Sanford presented him with a lifesaving award for saving the life of Kennebunkport resident. He could not go into all the details because of privacy issues.

**21. Consider Planning Board appointments.**

Neil Higgins resigned from the Planning Board. The Board received an application from Harrison Small and John Harcourt.

John Harcourt and Harrison Small spoke about their background and interest in

membership on the Planning Board.

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to move Charles "Larry" Simmons from alternate to a full membership on the Planning Board for a term expiring in July 2021. **Vote:** 3-0.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to appoint John Harcourt as an alternate member on the Planning Board for a term expiring July 2020. **Vote:** 3-0.

## **22. Award the police cruiser bid.**

Town Manager Laurie Smith said this item has to be postponed because the police department missed the cut-off date for ordering a Dodge Charger. Instead, the police department will look at Ford Explorers if they are available or wait until next year.

## **23. Consider three supplemental commitments of sewer user rates for the period beginning October 31, 2019, and ending December 31, 2019.**

Deputy Director of Public Works Chris Simeoni said three new properties have requested sewer connections. The prorated portion of the user fee is \$88.85 each.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the three supplemental commitments of sewer user rates for: Map 35, Block 18, Lot 3A; Map 23, Block 1, Lot 19A4; and Map 23, Block 1, Lot 19A14 for a total of \$266.55. **Vote:** 3-0.

## **24. Presentation of ordinance changes regarding publishing of public hearing notices for Planning Board, etc.**

Director of Planning and Development Werner Gilliam said these ordinance changes are housekeeping items. The ordinance requires posting legal notices at least 10 days prior to a hearing date. Legal notices were formerly published through the *Journal Tribune* which closed in October. Currently, other options would be to post the hearing notice in the *Portland Press Herald* which is more expensive, or local newspapers which only publish on Friday. This makes it difficult to publish legal notices for the Planning Board 10 days prior to the public hearing since the Planning Board meets on Wednesdays. He requests changing the ordinance to require at least three days' notice instead of 10, and to publish a notice of hearing in a newspaper of general circulation in Kennebunkport and on the town of Kennebunkport's webpage.

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the proposed language changes regarding publishing hearing notices for the

This ordinance change will be on the March Town Meeting Warrant.

**25. Consider tax acquired property write off.**

Ms. Smith explained that the property located on Beachwood Avenue (map 23, block 1, lot 027C) foreclosed and was acquired by the Town. Property taxes have accrued in the amount of \$1,838.42. Treasurer Jen Lord is requesting that the Town write off the outstanding principal on the taxes.

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to write off the outstanding principal on taxes in the amount of \$1,838.42 for property located at map 23, block 1, lot 027C. **Vote:** 3-0.

**26. Approve the FY2021 budget schedule.**

Ms. Smith said she just wanted to make sure the Board is available for the Budget Meetings.

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the FY2020 budget schedule. **Vote:** 3-0.

**27. Discussion on FY2021 budget goals.**

Ms. Smith asked the Selectmen if they have any budget goals they want to add. Their goals were as follows:

- Continue with more tree trimming.
- Continue with the road paving schedule.
- Set money aside for Cape Porpoise Pier projects and recycling.

**28. Discuss meeting dates for the holidays–November 21 at 5:00 PM and December 23, 9 AM.**

The Board approved this holiday schedule.

**29. Accept \$2,000 donation from the St. Ann's Episcopal Church to the nurses' general account.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to accept the \$2,000 donation from the St. Ann's Episcopal Church to the nurses' general account. **Vote:** 3-0.

**30. Other Business.**

Selectman Briggs announced there is a Homes for the Holidays event at the Boathouse Restaurant, on Tuesday, December 10, starting with a social hour at 5:30 PM. The cost is \$49 which includes a three-course meal, complimentary cocktail, raffle items, gift certificates to restaurants, shops, services, and treats. Tickets can be purchased through Brown Paper Tickets. Childcare will be available through the Parks and Recreation Department for \$5.00 per family.

Selectman Matthews-Bull said they will decorate for Prelude on November 25. More volunteers are needed. She also congratulated the Heritage Housing Trust for raising \$17,000 at its last event.

Ms. Smith said the enrollment task force continues to struggle for the best solution. They will hold community outreach meetings starting in January. They will discuss with the three communities how to share information. Monday night she will meet with the RSU Board to see if they want to participate.

Ms. Smith stated that the Fire Chief will send out letters regarding E-911 street address changes for residents on Kings Highway whose address may be changed to comply with the E-911 requirements, effective April 15, 2020.

Ms. Smith gave an update on the FEMA flood maps. They have been working with FEMA and the town appeal of the maps were denied. Comments were submitted to FEMA and FEMA was asked to reconsider, but FEMA refused. Map implementation is on hold, and the town could ask for a map revision. She will meet with consultants again.

**31. Approve the November 14, 2019, Treasurer's Warrant.**

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the November 14, 2019, Treasurer's Warrant. **Vote:** 3-0.

**32. Adjournment.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to adjourn. **Vote:** 3-0.

The meeting adjourned at 6:39 PM.

Submitted by Arlene McMurray  
Administrative Assistant