

**Board of Selectmen Meeting  
June 13, 2019  
6:00 PM  
Village Fire Station—32 North Street**

Minutes of the Selectmen's Meeting of June 13, 2019

**Selectmen Attending:** Patrick A. Briggs, Allen Daggett, Edward Hutchins

**Selectmen Absent:** Stuart Barwise, Sheila Matthews-Bull

**Others:** Michael Davis, Jon Dykstra, Dave Eglinton, Harvey Flashen, Anthony Inverso, Chris Mayo, Tom McClain, Arlene McMurray, Laurie Smith, Kinder Wilson, and others

**1. Call to Order.**

Chair Hutchins called the meeting to order at 6:07 PM.

**2. Approve the May 23, 2019, selectmen meeting minutes.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the May 23, 2019, selectmen meeting minutes. **Vote:** 3-0.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

There were no comments.

**4. Consider application to renew liquor license submitted by Beverly D. Davis and Richard W. Litchfield, d.b.a. Captain Lord Mansion, 6 Pleasant St.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the renewal liquor license submitted by Beverly D. Davis and Richard W. Litchfield, d.b.a. Captain Lord Mansion, 6 Pleasant St. **Vote:** 3-0.

**5. Consider application to renew liquor license submitted by Arundel Marine Service, d.b.a., Arundel Wharf Restaurant, 43 Ocean Avenue.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the renewal liquor license submitted by Arundel Marine Service, d.b.a., Arundel Wharf Restaurant, 43 Ocean Avenue. **Vote:** 3-0.

**6. Consider application to renew liquor license submitted by Breakwater Inn & Spa, Kennebunkport, LLC, d.b.a. Breakwater Inn & Spa, 127 Ocean Ave.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the renewal liquor license submitted by Breakwater Inn & Spa, Kennebunkport, LLC, d.b.a. Breakwater Inn & Spa, 127 Ocean Ave. **Vote:** 3-0.

Selectman Daggett added that all of these licenses were inspected and approved by the police chief, fire inspector, and code enforcement officer.

## **7. Consider appointments to the Solid Waste Committee.**

Kinder Wilson, Jon Dykstra, Harvey Flashen, David Englinton, and Tom McClain all introduced themselves and expressed their reasons for wanting to be on the committee.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to appoint: Jon Dykstra, Dave Englinton, Harvey Flashen, Paul Hogan, Kinder Wilson, and Thomas McClain to the Solid Waste Committee for a term expiring in June 2020. **Vote:** 3-0.

## **8. Consider a request to mow town property on Langsford Road.**

Steve Doe, representative for Lord and Harrington, said the property owner would like permission to remove dead phragmites grass stalks from the marsh across the street for a better view.

**Motion** by Selectman Briggs, seconded by Selectman Hutchins, to allow the one-time mowing of grass and trash removal as proposed to town property on Langsford Road. **Vote:** 3-0.

## **9. Consider requests for sewer abatements.**

Deputy Director of public works Chris Simeoni explained that two properties were billed incorrectly: 30 Dock Square, Units 2 and 7; and 11 Binnacle Lane. He requested abatements for all three for a total amount of \$935.24.

**Motion** by Selectmen Daggett, seconded by Selectman Briggs, to approve the three sewer abatements: 30 Dock Square, Units 2 and 7; and 11 Binnacle Lane for a total amount of \$935.24. **Vote:** 3-0.

## **10. Consider a supplemental sewer bill.**

Mr. Simeoni said a new sewer user applied for service after the commitment was made.

**Motion** by Selectman Briggs, seconded by Selectman Daggett to approve the supplemental sewer bill in the amount of \$271.22. **Vote:** 3-0.

**11. Consider request to repurpose wastewater capital funds.**

Mr. Simeoni stated there is \$13,012.02 remaining which was to be used for wet well hatches, but the crew was able to fix the current hatches. He would like to use the funds for:

1. Pump room ventilation upgrade - \$5,280
2. Pump station #12 auxiliary generator input (waiting for an estimate).
3. Bio-ash remaining funds (\$1,000 per load).
4. Compost material-remaining funds (\$16.00 per load)

**Motion** by Selectman Briggs, seconded by Selectman Daggett, to approve the request to repurpose \$13,012.02 in wastewater capital funds. **Vote:** 3-0.

**12. Consider request to dispose of Wastewater oil tank.**

Mr. Simeoni said he needs to dispose of the 500-gallon waste oil tank because it is no longer needed due to the propane boiler upgrade. Brian Beauchemin agreed to take both the tank and its contents at no charge.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to donate the wastewater oil tank and its contents to Brian Beauchemin. **Vote:** 3-0.

**13. Consider authorization for the purchase of a new boat for the Cape Porpoise Harbormaster.**

Harbormaster/Pier Manager Chris Mayo gave a PowerPoint presentation. The Pier Committee recommends the purchase of a new work boat for him. He has been searching for an appropriate boat. Out of five boats, he chose the 20-foot 1996 Shamrock Center Console from Yarmouth, Maine, which costs \$9,500. He plans to auction off the current boat which has an estimated value of \$6,500.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to authorize the Harbormaster to purchase a the 20-foot 1996 Shamrock Center Console from Yarmouth, Maine which costs \$9,500. **Vote:** 3-0.

**14. Consider proposals for the facilities needs assessment and planning for the town offices and fire department.**

Ms. Smith said staff has been examining the four different fire stations and the town offices for future needs. She said the town hall is cramped inside with limited public space and limited parking spaces. They anticipate the fire departments will eventually need to have paid staff which will require a different work set up. She recommends hiring Steve Doe from Sebago Technics who will partner with David Graham from Graham Architects, both town residents, to perform a facilities needs assessment and plan at cost of \$10,890. She said this amount will fit within the current funding, depending on the town vote at town

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to authorize the expenditure of \$10,890 to hire Steve Doe and David Graham to perform a facilities needs assessment for the town hall and the Village Fire Station pending town meeting approval. **Vote:** 3-0.

**15. Accept new rescue boat motor from the Goose Rocks Beach Fire Company and transfer ownership of the old motor to the Goose Rocks Beach Fire Company.**

Fire Chief Jay Everett said the Goose Rocks Beach Fire Company purchased a new 30 horsepower Tohatsu motor at a cost of \$4,725 for the Marine 1 rescue boat, which they would like to donate to the Town. He asked the Board to accept this new motor and transfer ownership of the old motor back to the Goose Rocks Beach Fire Company so those proceeds can be used to offset the cost of a new motor. He thinks the old motor will probably sell for approximately \$500 - \$800.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to accept the donation of the new 30 hp, Tohatsu motor from the Goose Rocks Beach Fire Company. **Vote:** 3-0.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to transfer ownership of the old motor back to the Goose Rocks Beach Fire Company. **Vote:** 3-0.

**16. Approve the waste hauling permit for Robert Noble.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the waste hauling permit for Robert Noble. **Vote:** 3-0.

**17. Award bid for purchase of photocopiers.**

The Town received bids from:

| <b>Vendors</b>                                  | <b>Bids</b> |
|---|-------------|
| Budget with HP Copiers and Printers             | \$7,155.05  |
| Budget with Konica Minolta Copiers and Printers | \$9,770.53  |
| KMBS with Konica Minota Copiers and Printers    | \$8,341.72  |
| A-Copi with Toshiba Copiers & HP Printers       | \$9,439.68  |
| Ricoh USA with Ricoh Copiers & Printers         | \$9,862.33  |

Specialized Purchasing Consultants recommends the Konica Minolta copiers from KMBS because they received high marks in the industry for both product and

service.

**Motion** by Selectman Briggs, seconded by Selectman Daggett, to award the bid to purchase 8 photocopiers to KMBS for Konica Minolta Copiers and Printers for at a cost of \$8,341.72. **Vote:** 3-0.

**18. Consider a Quit Claim Deed for the ice-skating rink parcel.**

The Board authorized this transfer of the ice-skating rink at a previous meeting so a vote was not necessary.

**19. Authorize contract for insurance carrier.**

Town Manager Laurie Smith said staff sent out RFP's for insurance and Jean Conaty, a resident, helped them narrow down their selection to two companies: Kennebunk Savings and MMA. She gave the pros and cons of each company.

Anthony Inverso, agent for Clark's Traveler's, thought the Town figures were incorrect for his agency and gave his sales pitch.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to authorize a contract with Maine Municipal Association for a cost of \$79,694. **Vote:** 3-0.

**20. Accept a donation of \$50 from Peter and Kathryn Hussey to the nurses general account.**

**Motion** by Selectman Briggs, seconded by Selectman Daggett, to accept the donation of \$50 from Peter and Kathryn Hussey to the nurses general account. **Vote:** 3-0.

**21. Accept a donation of \$3,500 to the Parks and Recreation Department summer scholarships from the Tommy McNamara Foundation.**

**Motion** by Selectman Briggs, seconded by Selectman Daggett, to accept the donation of \$3,500 to the Parks and Recreation Department summer scholarships from the Tommy McNamara Foundation with many thanks. **Vote:** 3-0.

**22. Other business.**

Ms. Smith announced Town Meeting is this Saturday, at 9 AM, at Consolidated School.

Selectman Hutchins thanked the Board for its support during his tenure as chair.

**23. Approve the June 13, 2019, Treasurer's Warrant.**

**Motion** from Selectman Briggs, seconded from Selectman Daggett, to approve the

**24. Adjournment**

**Motion** from Selectman Briggs, seconded from Selectman Daggett, to adjourn.

**Vote:** 3-0.

The meeting adjourned at 6:51 PM.

Submitted by Arlene McMurray  
Administrative Assistant