

**Town of Kennebunkport
Board of Selectmen/Assessors Meeting
Village Fire Station, 32 North Street
September 28, 2017 – 6:00 PM**

Minutes of the Selectmen's Meeting of September 28, 2017

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Sheila Matthews-Bull

Selectman Absent: Edward Hutchins

Others: Jim Burrows, Michael Claus, Carol Cook, Mike Davis, Werner Gillian, Dave James, Ali Kenneway, Allan Moir, Tracey O'Roak, Dan Rush, Craig Sanford, Laurie Smith, Arlene McMurray, Robert Worthley, Barbara Wright and others

1. Call to Order.

Chair Briggs called the meeting to order at 6:00 PM.

2. Approve the August 24 and September 7, 2017, selectmen meeting minutes.

Motion by Selectman Daggett, seconded by Selectman Barwise, to approve the August 24, 2017, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Barwise abstained because he did not attend that meeting.

Motion by Selectman Daggett, seconded by Selectman Barwise, to approve the September 7, 2017, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Matthews-Bull abstained because she was not present at that meeting.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Public Hearing to adopt the MMA Model Ordinance GA Appendices A to D for the period October 1, 2017–September 30, 2018.

Motion by Selectman Barwise, seconded by Selectman Daggett, to open the public hearing to adopt the MMA Model Ordinance GA Appendices A to D for the period October 1, 2017–September 30, 2018. **Vote:** 4-0.

Chair Briggs opened the public hearing at 6: 01 PM.

Director of Public Health/General Assistance Administrator Alison Kenneway explained the amendments to the General Assistance Ordinance.

Chair Briggs closed the public hearing at 6:05 PM.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to adopt the MMA Model Ordinance GA Appendices A to D for the period October 1, 2017–September 30, 2018. **Vote:** 4-0.

5. Award the bid for the purchase of a new ½ ton truck for the Wastewater Department.

Wastewater Superintendent Allan Moir announced that he needed to replace his ½ ton truck. He sent out bid invitations to 12 vendors, and received the following responses:

Vendor	Truck	Price
Quirk Chevrolet	Chevy Silverado Regular Cab	\$23,867
Quirk Chevrolet	Chevy Silverado Super Cab	\$25,500
Arundel Ford	Ford F150 Regular Cab	\$27,756
Arundel Ford	Ford F150 Super Cab	\$30,878
Weirs GMC	GMC Sierra 1500 Regular Cab	\$31,191
Weirs GMC	GMS Sierra 1500 Super Cab	\$32,549

Mr. Moir recommends purchasing the Chevy Silverado Super Cab from Quirk Chevrolet.

Motion by Selectman Daggett, seconded by Selectman Barwise to award the bid for the ½ ton truck for the wastewater department to Quirk Chevrolet at a cost of \$25,500. **Vote:** 4-0.

6. Presentation of municipal valuation return by Assessors Agent Rebecca Nolette.

Director of Planning and Development Werner Gillian presented the municipal valuation return because Rebecca Nolette was not able to attend the meeting. He said that the town is still certifying at 100%.

Motion by Selectman Barwise, seconded by Selectman Daggett, to authorize the 2017 Municipal Valuation Return. **Vote:** 4-0.

7. Meet as Assessors to consider the following tax abatements requests.

Property Owner	Location	Map	Blk	Lot(s)	Tax Abatements 2017	Tax Supplement
Paul & Elizabeth Catarius	23 New Adams Road	37	3	34/BC	\$119.61	

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Walter G.Rodiger Rev. Trust	12 Arlington St.	7	3	3	\$1,696.24	
Kirsten Ivancevic Rev. Trust	5 Fox Run	8	3	1H	\$7,183.92	
Bill/David & Allison Stires	5 Fox Run	8	3	1H		\$7,183.92
Total Abatements					\$8,999.77	

Mr. Gillian reported all of Assessors Agent Rebecca Nolette's recommendations. He explained that the first abatement for Paul & Elizabeth Catarius is due to a reduction in building value. The second abatement for Walter G.Rodiger Rev. Trust is due to a reduction in land value. The third abatement for the Kirsten Ivancevic Rev. Trust is due to erroneously assessing the previous owner. Bill/David & Allison Stires should have received the bill.

Motion by Selectman Barwise, seconded by Selectman Daggett, to accept all of the recommendations from Assessors Agent Rebecca Nolette and approve the total abatements for \$8,999.77 and the supplement for \$7,183.92. **Vote:** 4-0.

8. Award the bid for the sale of the Parks and Recreation playground equipment.

Town Manager Laurie Smith said that parks and recreation only received one bid from Richard Francouer in the amount of \$200. He wanted to purchase the playground equipment located at Rotary Park at Beachwood. Parks and Recreation Director Carol Cook decided to give Mr. Francouer his choice of pieces from both parks and to send the rest of the equipment to a metal recycling center.

Motion by Selectman Barwise, seconded by Matthews-Bull to accept the bid from Richard Francouer in the amount of \$200 for the recreation playground equipment at Rotary Park at Beachwood. **Vote:** 4-0.

9. Award the bid for the purchase of a new Dodge Charger for the Police Department.

Police Chief Craig Sanford said they sent out bid requests to eight dealerships and received the following bids:

Vendor	Price
Newcastle	\$20,498
Southern Maine Dodge Jeep	\$20,543
Poulin	\$22,503

He recommends awarding the bid to Southern Maine Dodge Jeep because their location is closer and worth the extra \$45 because he would spend that in turnpike tolls and gas to go to the others.

Motion by Selectman Daggett, seconded by Selectman Barwise to award the bid for the purchase of a new Dodge Charger for the Police Department to Southern Maine Dodge Jeep at a cost of \$20,543.00. **Vote:** 4-0.

10. Award winter sand bid for 2017.

Public Works Director Michael Claus said he received the following bids for winter sand:

Vendor	Per Yard Delivered	Per Yard Picked Up
Hissong	\$9.10	\$4.20
Dayton	\$9.00	\$5.00

Mr. Claus recommends awarding the bid to Hissong.

Motion by Selectman Barwise, seconded by Matthews-Bull to award the winter sand bid to Hissong at \$4.20 for cubic yard picked up. **Vote:** 4-0.

11. Approve street opening permit for Ben and Rebecca Thompson, 3 Temple Street to install underground utilities.

Robert Worthley, agent for Ben and Rebecca Thompson, was present. He said they are only opening one side of the sidewalk.

Motion by Selectman Barwise, seconded by Matthews-Bull to approve the street opening permit for Ben and Rebecca Thompson ta 3 Temple Street to install underground utilities. **Vote:** 4-0.

12. Consider consent agreement for setback violation at 9 Community House Road.

Director of Planning and Development Werner Gillian explained the consent agreement. He said a mortgage inspection survey revealed a 5 foot discrepancy in the plot plan which led to the construction of an addition which violates the required setback. This agreement says the town will not go after the property owner. He recommends approval of this consent agreement and that the property owner pay for all town legal fees.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to approve the Pichette Consent Agreement for property located at 9 Community House Road and to charge the property owner for legal fees but no fine. **Vote:** 4-0.

13. Consider the Public Safety Committee's recommendation regarding E-911 Street renumbering.

Jim Burrows said there have been inconsistencies in street numbering. The Public Safety Committee would like to correct these issues with the least amount of impact on the property owner. It would like to renumber the addresses on Kings Highway and review all of the street numbers in Kennebunkport and make corrections.

Ms. Smith said the appeals process for the new street numbering would start with her, and the Board of Selectmen would handle the final appeal.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise to accept the Public Safety Committee's recommendations to correct street numbering issues.

Vote: 4-0.

14. Consider an extension of the Cape Porpoise Pier Chowder House lease.

Ms. Smith explained the lease will expire in November 2017. A notice was sent out to the public asking if anyone was interested, and no response was received.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to enter into negotiations for the extension of the Cape Porpoise Pier Chowder House lease. **Vote:** 3-0-1/Selectmen Daggett recused himself.

15. Other business.**a. Appoint an MMA voting delegate for the MMA Annual Business Meeting.**

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to appoint Laurie Smith as MMA voting delegate for the MMA Annual Business Meeting. **Vote:** 4-0.

Mr. Gillian announced that the housing needs assessment meeting is scheduled for October 5, at 7 PM, at the Village Fire Station. The public is invited to attend.

Ms. Smith announced that new audio/visual equipment is being installed at the police department and Village Fire Station meeting room.

16. Approve the September 28, 2017, Treasurer's Warrant.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to approve the September 28, 2017, Treasurer's Warrant. **Vote:** 4-0.

17. Adjournment.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to adjourn the meeting. **Vote:** 4-0.

The meeting adjourned at 6:35 PM.

Submitted by Arlene McMurray
Administrative Assistant