

**Town of Kennebunkport  
Board of Selectmen Special Meeting  
Village Fire Station -6 Elm Street  
May 25, 2017 – 6:00 PM**

Minutes of the Selectmen Meeting of May 25, 2017

**Selectmen present:** Stuart E. Barwise, Patrick Briggs, Allen A. Daggett, Edward W. Hutchins, Sheila Matthews-Bull

**Others present:** Jim Burrows, Carol Cook, Sonny Hutchins, David James, Laurie Smith, and others.

**1. Call to Order.**

Chair Barwise called the meeting to order at 7:00 PM.

**2. Approve the May 1, 11, and 18, 2017, selectmen meeting minutes.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the May 1, 2017, selectman meeting minutes. **Vote:** 4-0-1/Selectman Matthews-Bull abstained because she was not at this meeting.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the May 11, 2017, selectman meeting minutes. **Vote:** 3-0-2/Selectmen Daggett and Briggs abstained because they were not at this meeting.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the May 18, 2017, selectman meeting minutes. **Vote:** 4-0-1/Selectman Daggett abstained because he was not at this meeting.

**3. Public Hearing to consider applications for victualer's licenses for the period from June 1, 2017, through May 31, 2018.**

Chair Barwise opened the public hearing at 7:01 PM. Hearing no comments, he closed the public hearing at 7:01 PM.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the applications for victualer's licenses for the period from June 1, 2017, through May 31, 2018. **Vote:** 5-0.

**4. Consider a renewal liquor license application submitted by Richard W. Litchfield and Beverly D. Davis, DBA Captain Lord Mansion, 6 Pleasant St.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the renewal liquor license application submitted by Richard W. Litchfield and Beverly D. Davis, DBA Captain Lord Mansion, 6 Pleasant St. **Vote:** 5-0.

**5. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

Chair Barwise called Jim Burrows and Sonny Hutchins to the podium. Mr. Hutchins was invited to attend under the pretext that Jim Burrows is receiving an award and that as the oldest member of the Kennebunkport Fire Department, he should be there for the presentation. This award to Jim Burrows was actually a ruse to get Mr. Hutchins to attend the meeting. Chair Barwise presented to Mr. Hutchins a copy of the 2016 Annual Report which was dedicated to him and read parts of the dedication. The surprised Mr. Hutchins thanked the Board.

**6. Consideration of recreational marijuana.**

Town Manager Laurie Smith went over the Powerpoint slides regarding the new marijuana law and a land use chart. She also provided information on the 5 types of licenses.

David James said at the York County Budget Meeting, there was discussion about marijuana and it seemed that more towns are going toward the dry town approach because there is no benefit to them and more costs.

A woman commented that she had just read a book that tells how marijuana can precipitate schizophrenia.

The Board discussed that the state is still working on their own controls. Some members were leaning toward the dry town approach.

Ms. Smith said Chair of the SAMM (Smart Approach to Marijuana Maine) will present the science and chemistry of marijuana at the June 11 meeting. She said she can also have Police Chief Sanford join in on the discussion.

Chair Barwise would like to continue having this item on the agenda as more information comes forward.

**7. Amend Sewer Use Ordinance Article V. Sections 2 and 14.**

Ms. Smith said the Sewer Use Ordinance has not been amended since 1985 and staff recommends updating the fees to reflect the current costs to connect. They recommend charging \$4,000 per unit. Also, a revision in Section 2 to change the permit and inspection fee from one dollar, to two dollars per gallon.

Discussion followed. Some Board members were in agreement to charging \$4,000 per house, while others thought it was too much of a jump in price. The Board finally agreed to another proposal to charge \$3,000 for a home with 3 bedrooms or less and to charge \$4,000 for anything over 3 bedrooms. No vote was taken because they wanted more clarification on the language. Ms. Smith will bring in the new language at the next meeting.

**8. Authorize write-off of uncollected parking ticket balances.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to authorize the write-off of uncollected parking tickets. **Vote:** 5-0.

**9. Appoint Rebecca Nolette as alternate Street Naming and Numbering Delegate effective until March 31, 2018.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to appoint Rebecca Nolette as alternate Street Naming and Numbering Delegate effective until March 31, 2018. **Vote:** 5-0.

**10. Accept Dennis Thayer's resignation from the Ad Hoc Senior Advisory Committee.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept Dennis Thayer's resignation from the Ad Hoc Senior Advisory Committee. **Vote:** 5-0.

Item 11 was moved to the end of the meeting.

**12. Consider Donna Moore Hays' resignation as Assessors Agent.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Hutchins, to accept the resignation of Donna Moore Hays as Assessors Agent. **Vote:** 5-0.

Ms. Smith mentioned that Donna's last day is June 30.

**13. Other business.**

Ms. Smith mentioned that the Town Hall generally closes early on June 30 for processing the end of the fiscal year.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Daggett, to close Town Hall at 3:00 PM on June 30 in order to process the end of the fiscal year. **Vote:** 5-0.

Ms. Smith stated that they will also need to have a warrant meeting either on June 29 or 30 for end of year bills. She will schedule this at a convenient time for the Board.

Ms. Smith also announced that she would be out of town for the June 22 meeting. The Board agreed to meet on June 21, at 9 AM, at the Town Hall.

**a. Award bid for Wastewater 2004 Ford F-350.**

Three bids were received:

Shaun Austin	\$2,424.11
Barry Moses	\$2,632.12
Bruce Schmidt	\$3,175.00

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to sell the 2004 Ford F-350 to Bruce Schmidt for the amount of \$3,165.00. **Vote:** 5-0.

**14. Approve the May 25, 2017, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the May 25, 2017, Treasurer's Warrant. **Vote:** 5-0.

**15. Executive session** pursuant to MRSA 1, §405-6A to discuss personnel.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins to go into executive session pursuant to MRSA 1, §405-6A to discuss personnel. **Vote:** 5-0.

The Board went into executive session at 7:30 PM and came out of executive session at 8:53 PM. No action was taken.

**16. Adjournment.**

The meeting adjourned at 8:53 PM.

Submitted by

Arlene McMurray  
Administrative Assistant.

*Minutes taken via video stream.*