

**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station-32 North Street
December 10, 2015 – 6:00 PM**

Minutes of the Selectmen Meeting of December 10, 2015

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

Others present: Terry Baron, Judy Barrett, Barbara Barwise, Werner Gilliam, David Powell, David James, Jen Lord, Jack May, Arlene McMurray, and Allan Moir

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 6 PM.

2. Executive session per (MRSA 1, §405-6F) to discuss poverty abatement.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to go into executive session per (MRSA 1, §405-6F) to discuss poverty abatement. **Vote:** 5-0.

The Board went into executive session at 6 PM. At 6:20 PM, the Board came out of executive session. No action was taken.

3. Discussion of fiscal year 2017 budget priorities.

Town Manager Laurie Smith presented the Board with a list of top challenges and strengths voted on by the department directors and staff. She also gave a five-year projection of finances.

David James suggested charging local taxes as a way to increase revenue.

Other suggestions were to put money in the highway fund to clean up branches and trees; put \$20,000 in the contingency reserve for the Goose Rocks Beach restrooms; and since there has been an increase in building permits, to look at ways for the Planning and Development office to improve the time it takes to get a permit, perhaps with extra staff.

4. 7 PM - Approve the November 24, 2015, selectmen meeting minutes.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the November 24, 2015, selectmen meeting minutes. **Vote:** 5-0.

5. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

6. Presentation of Charette application by Robin Comstock of Workforce Housing Coalition.

Robin Comstock said the Workforce Housing Coalition of the Greater Seacoast area is an independent, nonprofit organization consisting of professionals who “educate, advocate, and engage.” When they hold a Charette or public forum, it usually lasts three days. At this Charette, they gather input from the community and their architects develop a concept and work a feasibility study. Their professionals also review the zoning and other regulations and at the end of the process, they provide information to the community. She said they have had two successful Charettes in Hampton Falls, and Dover is implementing their recommendations in 2016. The Charette is no charge, but they do solicit donations, sponsorships, and grants.

Jack May of Workforce Housing Coalition said they had a positive meeting with the Kennebunkport Planning Board. He mentioned that many places had concerns the housing would be slums. He said they work with landowners who wish to develop their land, and they provide the possibilities for the land. They test their design options to make sure they work.

There was concern that people would purchase the property at a low price and resell, but the Town sets the guidelines.

Director of Planning and Development Werner Gilliam said the Growth Planning Committee supports the Charette application process.

The deadline for a Charette application is December 31.

Motion by Selectmen Daggett, seconded by Selectman Barwise, to proceed with the Charette application. **Vote:** 5-0.

7. Set number of shellfish licenses, license fees, and the length of the season.

Shellfish Warden Terry Baron said the Shellfish Committee met and recommended keeping the licensing the same as last year:

Resident Recreational	75 licenses
Nonresident Recreational	8 licenses
Resident Commercial	2 licenses
Nonresident Commercial	0 licenses
Daily Licenses	0 licenses

The Committee also recommended that:

- The flats only be open from April 15 through October 15.
- Digging will only be allowed on Friday, Saturday, and Sunday.
- Recreational diggers may only take one peck per week.
- Commercial diggers may only take two pecks per day.

Motion by Selectman Daggett, seconded by Selectman Barwise, to follow the recommendations of the Shellfish Warden and keep the licenses and season the same as last year. **Vote:** 5-0.

8. Discussion of fuel oil storage at Government Wharf.

Ms. Smith explained the concerns that the fuel barrels are not secure and a leak could cause pollution. Also, the Town's insurance underwriter said it is likely that the Town's insurance coverage would not apply because the Town does not own the diesel fuel. It would be the diesel fuel owner's responsibility, but it would be difficult to determine the owner.

Motion by Selectman Daggett, seconded by Selectman Barwise, to ban any portable fuel barrels that are not under the supervision of the owner. **Vote:** 5-0.

9. Award bid for Village Fire Station repairs and painting.

Fire Chief Allan Moir explained that he has been trying to get bidders for repairs and painting for a couple of years, and it has been a long, drawn out process. He finally received two bids for painting, but none for repairs. Mr. Gilliam told him to solicit a quote from builder Ed Spaulding, which he did. His price was \$17,293.00. The two bids he received for painting are:

Painting by Northeast, Inc.	\$11,062.50
Seaside Painting & Maintenance	\$17,450.00

Motion by Selectman Barwise, seconded by Selectman Hutchins, to award the bid for the Village Fire Station repairs to Ed Spaulding at a cost of \$17,293.00 and for painting to Painting by Northeast, Inc. at a cost of \$11,062.50 for a total cost of \$28,355.50. **Vote:** 5-0

10. Approve \$500 expenditure from the Goose Rocks Beach Advisory Committee account for design services for new signage and brochures.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to approve \$500 expenditure from the Goose Rocks Beach Advisory Committee account for design services for new signage and brochures. **Vote:** 5-0.

11. Authorize a three-year extension to agreement with Oceanside Rub-

Motion by Selectman Barwise, seconded by Selectman Hutchins, to authorize a three-year extension to the agreement with Oceanside Rubbish for waste collection and hauling. **Vote:** 5-0.

12. Sign waiver of foreclosure form for Ann Seavey.

The Board has waived this foreclosure for two years as it goes through the legal process dealing with ownership as Ann Seavey is deceased.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to sign the waiver of foreclosure form for Ann Seavey. **Vote:** 5-0.

13. Meet as Assessors to consider tax abatement for John Zimmerman and Bette Schofield, 16 East Avenue (Map 8, Block 2, Lot 11).

Motion by Selectman Daggett, seconded by Selectman Hutchins, to deny the application for tax abatement from Bette Schofield, 16 East Avenue (Map 8, Block 2, Lot 11) per Assessor's Agent Donna Moore Hays. **Vote:** 5-0.

14. Accept anonymous donation of \$100 to the Kennebunkport emergency fuel account.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to accept the anonymous donation of \$100 to the Kennebunkport emergency fuel account. **Vote:** 5-0.

15. Other business.

Selectman Briggs said to keep in mind the need to find a way to work with other communities to get support for a local tax that can be used to help run the Town. He said they need an advocate in the legislature to help them.

Chair Sheila Matthews-Bull thanked all of the Prelude volunteers and participants, and reminded everyone that this weekend is the finale. Friday is the tree lighting ceremony in Dock Square at 6:00 PM, and the fireworks display is at 6:15 PM.

Ms. Smith read the proposed agenda for the joint meeting on January 7 with the Arundel, Kennebunk, and Kennebunkport Selectmen; and the RSU 12 Board of Directors, at the Middle School of the Kennebunks, from 6:30 to 7:30 PM.

16. Approve the December 10, 2015, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve

the December 10, 2015, Treasurer's Warrant. **Vote:** 5-0.

17. Adjournment.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to adjourn.

The meeting adjourned at 8:09 PM.

Submitted by

Arlene McMurray
Administrative Assistant