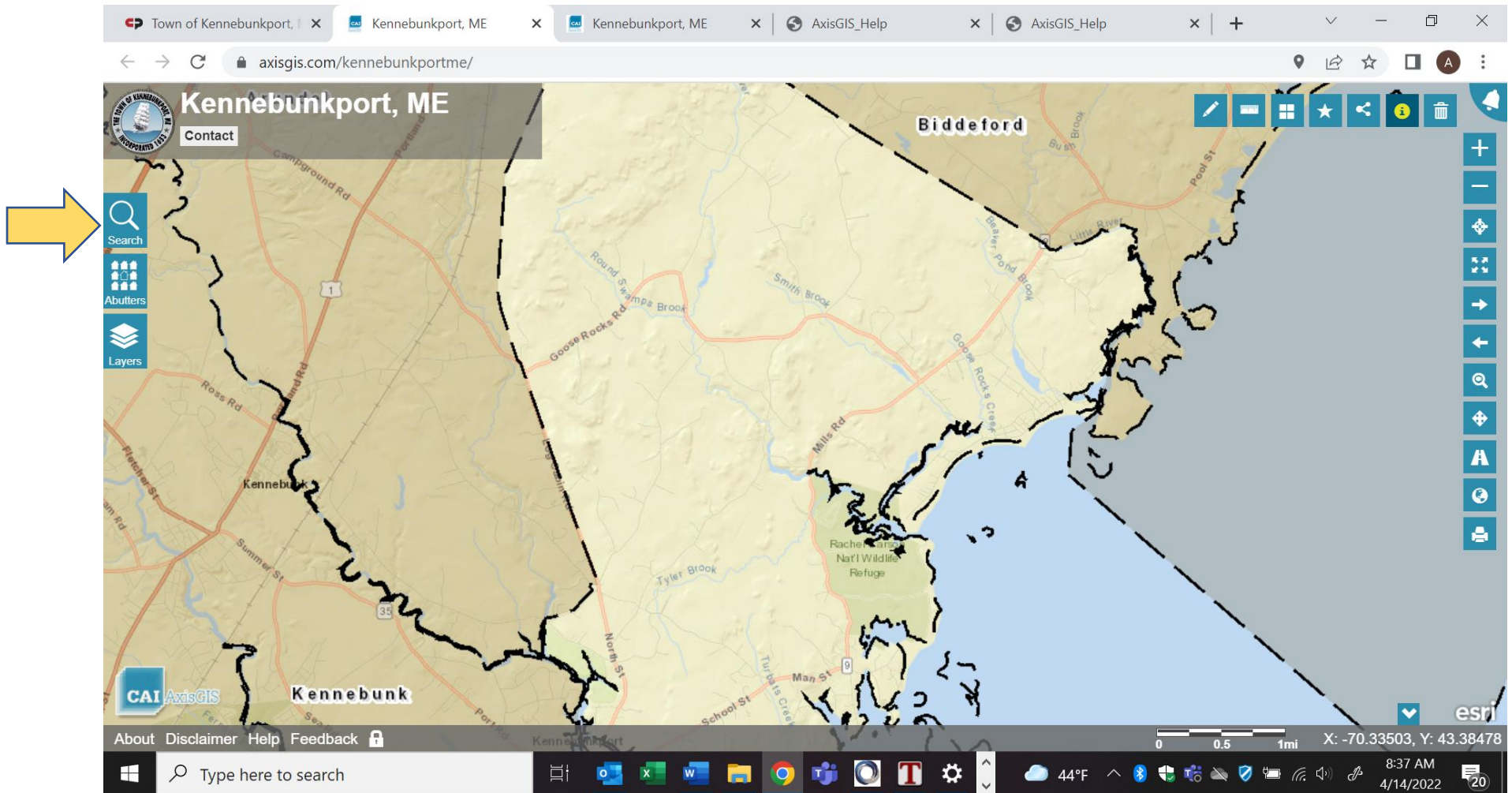


# How do I find/print an abutters list for a particular property?

1. First, start by clicking on the GIS Maps button on the Town's home page.

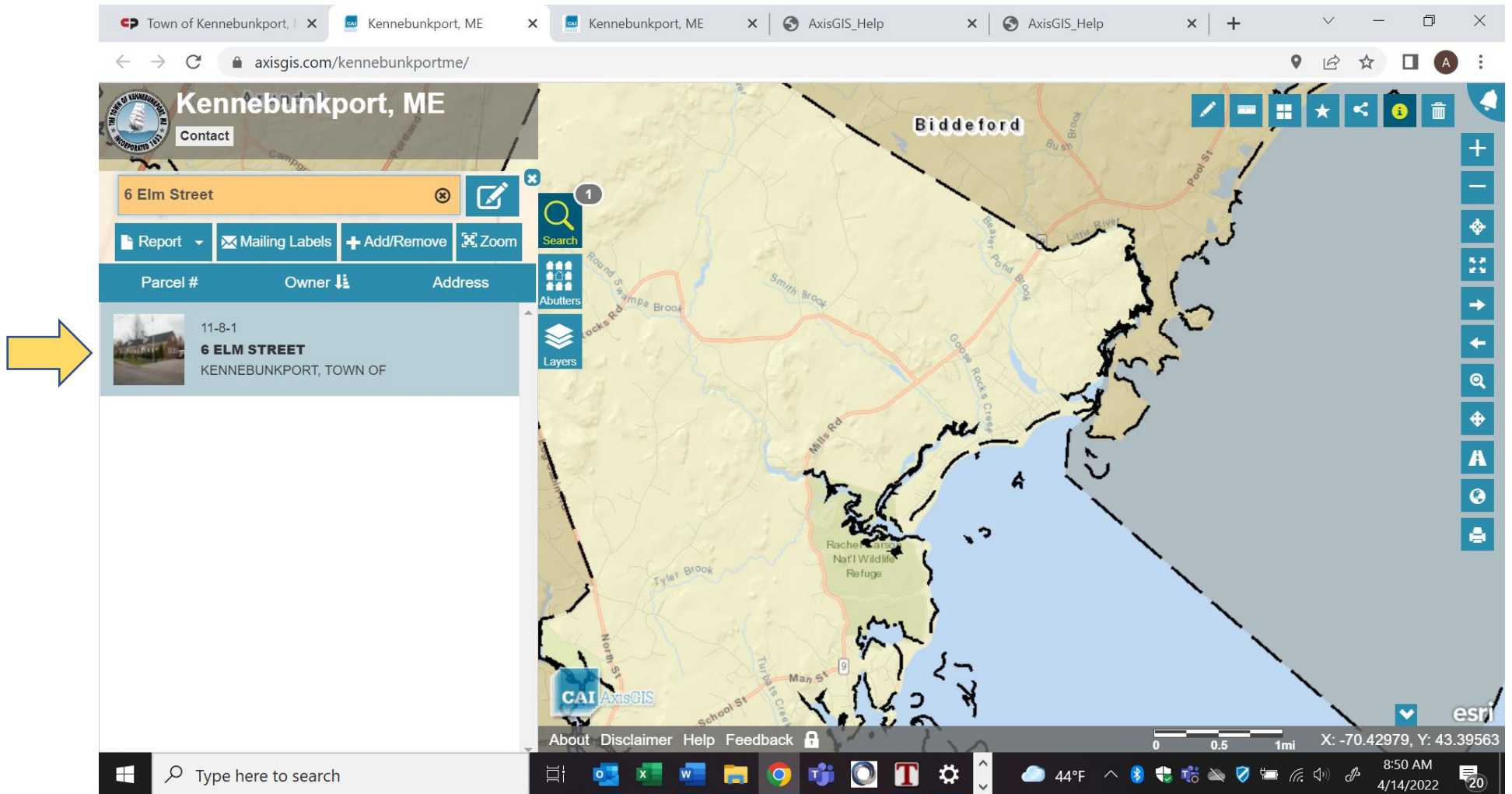
The screenshot shows the Town of Kennebunkport, ME website. The browser tabs include 'Town of Kennebunkport, ME', 'Kennebunkport, ME', and 'AxisGIS\_Help'. The address bar shows 'kennebunkportme.gov'. The website header features the town seal, the name 'Kennebunkport MAINE', a 'Select Language' dropdown, a search bar, and a 'Powered by Google Translate' notice. A navigation bar contains links for 'Discover KPort', 'Departments', 'Boards & Committees', and 'Doing Business'. A large blue button labeled 'FIND IT FAST' is prominent. Below the navigation bar, there are buttons for 'VIEW', 'EDIT', 'GROUP', and 'CABINET'. A red banner at the top of the main content area reads 'Click Here for COVID-19 Updates Read more »'. A grid of service buttons is visible, including 'E-Paym', 'GIS Maps' (highlighted with a yellow arrow), 'Assessor Database', 'Rec Program Signup', and 'Meeting Videos'. A news section titled 'Town offices closed on Monday »' states 'Town offices will be closed on Monday, April 18th' and includes a 'Sorry - We're CLOSED' sign graphic. The Windows taskbar at the bottom shows the date as 4/14/2022 and the time as 8:35 AM.

**2. To find a parcel on the map, click in the search box and begin typing the name of an owner, address, or Parcel ID. As you type, any matching results will be displayed beneath the search box.**



The screenshot displays the AxisGIS web application for Kennebunkport, ME. The browser's address bar shows the URL [axisgis.com/kennebunkportme/](https://axisgis.com/kennebunkportme/). The application interface includes a top navigation bar with the town's name and a 'Contact' link. A left sidebar contains icons for 'Search', 'Abutters', and 'Layers', with a yellow arrow pointing to the 'Search' icon. The main map area shows a topographic view of the town, including roads like Campground Rd, Goose Rocks Rd, and Millis Rd, and geographical features like Biddeford, Kennebunk, and Rachel Carson Nat'l Wildlife Refuge. The bottom of the screen features a Windows taskbar with various application icons and a system tray showing the time as 8:37 AM on 4/14/2022 and a temperature of 44°F.

### 3. After the search results have been returned, click on the desired parcel in the list.



The screenshot displays the AxisGIS web application interface. The browser tabs at the top include "Town of Kennebunkport, ME", "Kennebunkport, ME", and "AxisGIS\_Help". The address bar shows "axisgis.com/kennebunkportme/".

On the left side, there is a sidebar with the "Kennebunkport, ME" logo and a "Contact" button. Below this is a search bar containing "6 Elm Street". Under the search bar are buttons for "Report", "Mailing Labels", "Add/Remove", and "Zoom". A table lists search results with columns for "Parcel #", "Owner", and "Address". The first result is highlighted, and a yellow arrow points to it:

Parcel #	Owner	Address
11-8-1		6 ELM STREET KENNEBUNKPORT, TOWN OF

The main area of the application is a map showing the location of the selected parcel. The map includes labels for "Biddeford", "Tyler Brook", "Raccoon Brook", "Mills Rd", "Man St", "School St", "North St", "Round Swamps Brook", "Smith Brook", "Baker Pond Brook", "Little River", "Pool St", "Burr St", "Cotton Rock's Creek", and "Raccoon Nat'l Wildlife Refuge". The map also shows a scale bar (0 to 1 mile) and coordinates (X: -70.42979, Y: 43.39563). The bottom of the screen shows the Windows taskbar with various application icons and the system clock (8:50 AM, 4/14/2022).



**4. Click on the X box and close the parcel window. Then proceed to click on the Abutters button.**

The screenshot displays the Kennebunkport, ME GIS web application interface. The browser tabs at the top include 'Town of Kennebunkport, ME', 'Kennebunkport, ME', and 'AxisGIS\_Help'. The address bar shows 'axisgis.com/kennebunkportme/'. The left sidebar contains the 'Kennebunkport, ME' logo, a 'Contact' button, and a search bar with '6 Elm Street' entered. Below the search bar are buttons for 'Report', 'Mailing Labels', 'Add/Remove', and 'Zoom'. A table with columns 'Parcel #', 'Owner', and 'Address' is visible, showing a row for '11-8-1' and '6 ELM STREET'. The main map area shows a yellow highlighted parcel. A parcel window for 'Parcel #: 3507' is open, displaying a photo of a house at '6 ELM STREET' and buttons for 'Documents & Links' and 'Assessment'. The 'Abutters' button in the left sidebar is highlighted with a yellow arrow. The 'X' button in the top right corner of the parcel window is also highlighted with a yellow arrow. The bottom of the screen shows the Windows taskbar with various application icons and system information like '44°F' and '8:53 AM 4/14/2022'.

## 5. Enter in the desired distance and press SELECT.

Town of Kennebunkport, ME | Kennebunkport, ME

axisgis.com/kennebunkportme/

### Kennebunkport, ME

Contact

Subject Features

1 Parcel feature

+ Add or Remove

Find Abutters

Select parcels within: 200 Feet Select

+ Add or Remove

Reports

Abutters Report Pdf Excel

Mailing Labels Pdf Excel

Search Abutters Layers

11-9-14 11-9-16 11-9-1 11-8-2 11-8-5 11-7-5

Elm Street

CAI AxisGIS

About Disclaimer Help Feedback

0 20 40ft X: -70.47553, Y: 43.36067

Abutters Labels.pdf Abutters Report.pdf Show all

Type here to search

64°F 1:57 PM 4/15/2022

## 6. Select the report/label you wish to print (use Avery 5160 labels).

Town of Kennebunkport, ME | Kennebunkport, ME

axisgis.com/kennebunkportme/

**Kennebunkport, ME**  
Contact

Subject Features

1 Parcel feature

+ Add or Remove

Find Abutters

Select parcels within: 200 Feet Select

+ Add or Remove

Reports

Abutters Report Pdf Excel

Mailing Labels Pdf Excel

CAI AxisGIS

About Disclaimer Help Feedback

0 150 300ft X: -70.47602, Y: 43.36040

Abutters Labels.pdf ^ Abutters Report.pdf ^ Show all x

Type here to search

64°F 1:58 PM 4/15/2022