

# **Kennebunkport, Maine**

## **SPECIFICATIONS**

### ***SWEeper***

**Public Works Department**

Contract No. 2017-01

TOWN OF KENNEBUNKPORT  
Laurie Smith, Town Manager

July 7, 2016

Public Works Department  
105 Beachwood Avenue  
Kennebunkport, Maine 04046  
(207) 967-5728

**BID DATE: Thursday July 21, 2016, 2:00 p.m.**

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## **Sweeper**

Public Works Department  
Contract No. 2017-01

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# Sweeper

## BID LIST

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<p>Nitco Street Sweeping Division Attn: Mike Beisang 44 Locke Rd. Concord, NH 03301 Cell: (603) 966-6213 <a href="mailto:mike.beisang@nitco-lift.com">mike.beisang@nitco-lift.com</a></p>	<p>Marcin Koszalka Donovan Equipment Co, Inc. 6 Enterprise Drive Londonderry, NH 03053 800-458-3867 <a href="mailto:marcin@donovancompany.com">marcin@donovancompany.com</a></p>
<p>Tennant Atten: Shane Bechtel PO Box 1452 Mpls, MN 55440-1452 Cell: (207) 749-3930 <a href="mailto:shane.bechtel@tennantco.com">shane.bechtel@tennantco.com</a></p>	<p>C.N. Wood Atten: Tom Graham 84B Warren Ave. Westbrook, ME 04092 Cell: (207) 650-7567 Tel: (207) 854-0615 <a href="mailto:tgraham@cn-wood.com">tgraham@cn-wood.com</a></p>

# INVITATION TO BID

The Town of Kennebunkport, Maine will accept sealed bids until 2:00 p.m., Thursday, July 21, 2016 at the Town Manager's Office, 6 Elm Street, Kennebunkport, Maine for the furnishing of a Sweeper for the Public Works Department. Bids shall be submitted in sealed envelopes with the name and address of the Bidder and marked "Sweeper" on the face of the envelope. The bids will be opened and publicly read aloud at 2:00 p.m. on the same date.

A complete set of the contract documents may be downloaded from the Town of Kennebunkport website. Bids shall be submitted on the provided forms in accordance with the Information for Bidders. No Bidder may withdraw a bid within thirty (30) days after opening thereof.

The Owner reserves the right to waive any informalities in or to reject any and all bids.

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Michael Claus  
Director  
Public Works Department  
Town of Kennebunkport

# GENERAL INFORMATION

## SECTION 1

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### 1.01 INFORMATION FOR BIDDERS

- A. Sealed unit price proposals will be received by the Town Manager of the Town of Kennebunkport, Maine up until 2:00 p.m., Thursday, July 21, 2016, then to be publicly opened and read aloud for the furnishing of a Sweeper to the Public Works Department in accordance with these specifications.
- B. Bids shall be submitted on the attached "Bid Proposal Form" and shall be signed by an authorized person indicating full knowledge and acceptance of the specifications. The sealed bid shall be submitted to the Town Manager's Office and the envelope shall be clearly marked with the name and address of the bidder and the specific contract for which the bid is being submitted.
- C. No bidder may withdraw his bid within thirty (30) days after opening thereof.
- D. Qualified bids will be deemed to be only bids from sweeper equipment manufacturer's or from authorized dealers of such manufacturers.
- E. Each Bidder shall indicate on the appropriate place on the Bid Proposal Form the manufacturer and product name for the material to be supplied under this bid. Literature describing the physical and performance characteristics of the equipment bid shall be attached and included with the bid. All such descriptive literature furnished shall be clearly marked (underline specific items in red or highlight the items) to indicate the specific equipment to be furnished under this bid. Do not submit any brochures without first marking the item to be supplied if more than one selection or option is shown in the catalog. The Town, however, reserves the right to request additional information deemed necessary for proper evaluation of bids.
- F. Each Bidder shall fully complete and submit with the bid the attached "Detailed Sweeper Specifications" form. Failure to complete and submit the attached form will be grounds for rejection of the bid.
- G. Bidders may submit separate proposals for sale of Demonstration Units that meet or exceed Detailed Specifications and are available for immediate delivery to the Town of Kennebunkport.

### 1.02 BID COMPLIANCE

- A. The Town of Kennebunkport will regard all bids received as an agreement by the Bidder to conform to all items of these specifications. If the equipment offered differs from the provisions contained in this specification, such differences must be explained in detail, and the bid will receive careful consideration if such differences do not depart from the intent of this specification and are in the best interest of the Town.

- B. The Manufacturer's name and model designation must be shown on the bid form in the designated spaces, however, that information is not sufficient evidence that the bidder is taking exception to the detailed specification. If no exceptions or deviations are specifically shown and explained, equipment shall be furnished exactly as specified.

### **1.03 DELIVERY**

- A. The Sweeper shall be delivered as soon as possible and guaranteed delivery may be considered in making the award. Delivery time shall be expressed on the bid proposal form in the space provided (in number of calendar days required to make delivery after receipt of a purchase order).
- B. The Sweeper shall be delivered to the Public Works Department, 105 Beachwood Avenue, Kennebunkport, Maine.

### **1.04 DELIVERY CONDITION**

- A. The vehicle delivered shall be in strict accordance with these specifications. If the vehicle is delivered with deviations or improper servicing, the Bidder must arrange to have the necessary work done within five (5) business days after notification from the Town of Kennebunkport.
- B. Provide one (1) copy each of the maintenance and the operational manual, and a complete parts list for all electrical, mechanical and hydraulic equipment as may be furnished with the Sweeper (See Detailed Specs for further requirements)

### **1.05 TAX EXEMPTION**

- A. The Town of Kennebunkport (a municipal government) is an exempt entity under law of the State of Maine and is, therefore, exempt from payment of the State of Maine sales or use tax on purchases made directly for its own use. These taxes are not to be included in the bid prices for any equipment, materials and supplies sold to the Town under this Contract.
- B. The Town of Kennebunkport is exempt from Federal Excise Tax and Federal Transportation Tax on all equipment, materials and supplies sold to the Town for its own use. These taxes are not to be included in the bid prices under this contract.

### **1.06 GUARANTEE**

- A. The Bidder guarantees that the Sweeper furnished under this bid is a new and unused product of regular manufacture.
- B. The decision of the Public Works Director as to reasonable compliance with these specifications and guarantee shall be final.
- C. The manufacturer's standard warranty shall apply to the Sweeper and warranty service shall be gratis at any dealer's shop in Maine or New Hampshire.
- D. The successful Bidder shall further guarantee the Sweeper and all equipment furnished for a period of one (1) year from date of delivery in addition to any standard warranty's offered with the Sweeper. This guarantee shall include defective materials and

workmanship. If, during this period, warranty repairs and/or parts replacement become necessary due to defective materials and/or workmanship, all labor and material to make satisfactory repair shall be furnished at no cost to the Town by the Bidder.

## **1.07 BASIS FOR AWARD**

- A. The Town of Kennebunkport reserves the right to accept or reject any or all bids in whole or in part, to waive any formality and technicality in any bid, and to accept any item or items in any bid. The Town reserves the right to accept or reject any or all bids as may best serve the interest of the Town.
- B. Bids shall be submitted in a sealed envelope or package with the type of bid clearly indicated on the outside.
- C. The Town will accept the bid most advantageous to the Town, not necessarily the lowest bid. Alternative quotations will be considered only when clearly explained. They will be considered only if the specifications are met and the alternatives are submitted as an alternative bid.
- D. The Town reserves the right, at its' sole discretion, to accept or reject the Trade-In Allowance (DEDUCT Alternate No. 1) in determining the lowest responsible bid.
- E. The base bid price plus Town Selected Options bid price quoted shall be the net amount and shall include all costs necessary to furnish and deliver the Sweeper as required by these specifications.
- F. Bidders who have not already provided a demonstration sweeper shall provide a demonstration sweeper for town equipment operators at the Kennebunkport Public Works Garage during regular working hours, M-F, 7 am to 3 pm. It is expected that the demonstration period shall be 1 to 2 hours. Demonstration sweeper must be similar to sweeper being bid. Bidders may supply a demonstration model at any time during the bid period or within 1 week after bids are due.

## **1.08 PAYMENT**

- A. When the Sweeper is delivered and after inspection of the vehicle and equipment to ensure compliance with these specifications, the Town will process a request for payment. However, if poor workmanship and/or minor deviations exist, the Town may withhold up to 20% of the contract price upon delivery and delay payment of the balance until the Bidder has made all necessary corrections.
- B. The Town may withhold the full payment of the contract price if, in its opinion, the Sweeper contains major deviations from the specifications.
- C. The Town of Kennebunkport will pay the amount due upon delivery acceptance, within thirty (30) days after receipt of an invoice.

## **1.09 SERVICE**

- A. Service by an authorized dealer of the Sweeper shall be available within a 50 mile radius of the Town of Kennebunkport or provide written notice that repair work will be done at

the Public Works Garage with mobile equipment or that transport cost for service requirements will be paid for by the authorized dealer.

- B. Prior to delivery, the Sweeper furnished shall be completely serviced by the Bidder or by an authorized dealer of the manufacturer. Service will include; lubrication, wash, Maine Inspection, and all other checks and adjustments required for proper servicing of a new vehicle.
- C. It shall be the Bidder's responsibility to insure at the time of servicing that all components and accessories specified have been properly installed.
- D. It shall be the Bidder's responsibility to insure that the Sweeper is road worthy.

#### **1.10 TRADE-IN ALLOWANCE (DEDUCT Alternate No. 1)**

- A. The Town of Kennebunkport offers the following equipment for possible trade-in allowance towards the purchase of the new Sweeper.

2000 Tennant 800  
VIN # 8004597

- B. The trade-in Sweeper may be inspected at the Public Works Department at 105 Beachwood Avenue. Arrangements for inspection should be made through Bob Pappas, Town Mechanic, at the Highway Department between 7:30 a.m. to 2:30 p.m. daily. Trade-in allowance should be made for an "as-is" condition.
- C. Include the amount to be deducted from the base bid for the new Sweeper in the Deduct Alternate No. 1 line on the Bid Proposal Form.

END OF GENERAL INFORMATION SECTION

**BID PROPOSAL FORM**  
**SWEEPER Contract No. 2017-01**

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**SUBMIT TO:** Town Manager's Office  
Town of Kennebunkport  
6 Elm Street  
P.O. Box 566  
Kennebunkport, Maine 04046

**BID DATE:** Thursday July 21, 2016, 2:00 p.m.

The undersigned hereby certifies he/she has examined and fully comprehends the requirements of these specifications for the above equipment and offers to furnish all labor, materials, equipment, supplies and related to do the work as detailed for the following lump sum price.

**Model Bid** \_\_\_\_\_

**Base Bid for Standard Equipment \$** \_\_\_\_\_  
(In Numbers)

**Town Selected Options Bid \$** \_\_\_\_\_  
(In Numbers)

Expected Delivery Time after Receipt of Purchase Order \_\_\_\_\_

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**Deduct Alternate No. 1 (Allowance for Trade - In, See Section 1.10)**

**Amount: \$** \_\_\_\_\_ **Words:** \_\_\_\_\_

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**NAME OF FIRM:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINT NAME AND TITLE:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**Required Attachments:** 1. Detailed Sweeper Manufacturer Specifications with Town Selected Options



<i>Specification Description</i>	<i>Minimum Required</i>	<i>Bidder to Supply</i>
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- 2) Vario Sweeping Brush Assembly (Wet Dust Control)
- 3) Vacuum Wand
- 4) Hopper Clean-Out Tool
- 5) Hydrant Water Tank Fill
- b. Machine Protection & Safety
  - 1) Central Lubrication (Low Dump)
  - 2) Cab Tilt, Hydraulic Lift Assist
  - 3) Air Conditioning
  - 4) Deluxe Seat w/Air Suspension
  - 5) Passenger Seat
  - 6) Radio/CD/Weather Band
  - 7) Rear Camera & Monitor
  - 8) Revolving Light - Dual With Guards
  - 9) Work Lights: Halogen
  - 10) Large Engine Access Step Kit
- c. Support
  - 1) Extended Warranty: 2 Years or 2400 Hours for Labor and Travel
  - 2) Engine Manual Paper
  - 3) Service Manual Paper
  - 4) Freight Delivery of Tennant Sentinel From MN To ME

**3.03 Ravo 5 iSeries – Standard Equipment**

- a. Steering Right Side of Cab (ONLY)
- b. Tier 4 Engine (Bidder may provide additional bid for Tier 3 Engine)
- c. RAVO WARRANTY
  - 1) ENTIRE SWEEPER - 2 YEARS OR 2000 HOURS – PARTS, LABOR, AND TRAVEL
  - 2) CONTAINER AND CHASSIS – 5 YEARS – PARTS AND LABOR (SERVICE AT DEALER)
- d. Standard Dump

**3.04 Ravo 5 iSeries – Optional Equipment Required in Town Selected Options Bid Price**

- a. Third Brush / Weed Cutter

- b. Heavy Duty Package
- c. Brush Angle Adjustment
- d. Independent Brush Lifting
- e. Water Recycling
- f. Support
  - 1) Engine Manual Paper
  - 2) Service Manual Paper
  - 3) Delivery of Ravo to Kennebunkport, ME

***3.05 Tymco Cab Over Model 435 – Standard Equipment***

- a. Steering Right Side of Cab (ONLY)
- b. Tier 4 Engine (Bidder may provide additional bid for Tier 3 Engine)
- c. TYMCO WARRANTY
  - 3) ENTIRE SWEEPER - 1 YEARS OR 1000 HOURS – PARTS, LABOR, AND TRAVEL
  - 4) CHASSIS, ENGINE AND TRANSMISSION – 3 YEARS – PARTS AND LABOR (SERVICE AT DEALER)

***3.06 TYMCO Model 435 – Optional Equipment Required in Town Selected Options Bid Price***

- a. Abrasion Protection Package
- b. Special Wiring Package
- c. Rear View Camera
- d. Air Purge, Dust Control
- e. Auto Sweep Interrupt (ASI)
- f. Auxiliary Fuse Panel
- g. Auxiliary Hand Hose 6” Diameter x 10 Ft. Long w/ Stainless Steel Nozzle
- h. Auxiliary Hydraulic System
- i. 150 Gallon Polyethylene Water Tank
- j. Dual Gutter Brooms with Dual Tilt Adjusters
- k. Dutter Broom Variable Speed
- l. High Output Water System
- m. Hopper Drain System
- n. Light Bar Cab Mounted, Halogen or LED

- o. Pick Up Head Curtain Lifter
- p. Stainless Steel:
  - 1. Hopper Weldment and entire Hopper
  - 2. Slide -Out Hopper Screen
  - 3. Blower Housing
  - 4. Dust Separator
  - 5. Inspection Door
  - 6. Hopper Drain
  - 7. Auxiliary Hand Hose Hardware
- q. Support
  - 1) Engine Manual Paper
  - 2) Service Manual Paper
  - 3) Delivery of Tymco Model 435 to Kennebunkport, ME

**3.07 Elgin Broom Badger – Standard Equipment**

- a. ELGIN WARRANTY
  - 1) ENTIRE SWEEPER - 1 YEARS – PARTS AND LABOR
  - 2) CHASSIS AND ENGINE – SUBMIT MANUFACTURERS STANDARD WARRANTY WITH BID

**3.08 Elgin Broom Badger – Optional Equipment Required in Town  
Selected Options Bid Price**

- a. LED strobe
- b. Fire extinguisher
- c. Hydrant wrench
- d. Chassis air suspension
- e. Conveyor flush
- f. Support
  - 1) Engine Manual Paper
  - 2) Service Manual Paper
  - 3) Delivery of Broom Badger to Kennebunkport, ME

END OF SECTION