

GROWTH PLANNING COMMITTEE
Minutes March 5, 2019

Attendees: Barbara Barwise, Dan Saunders, Jim McMann, Paul Hogan
Werner Gilliam, CEO and Abbie Sherwin, SMPDC

Absent: Jim Fitzgerald, Janet Powell and Mike Corsie

Meeting opened at 7:00 PM.

February 5, 2019, minutes approved with one change. Dan suggested moving verbiage from all current Comprehensive Plan Chapters to the back of the new rewritten the Plan. .

No mail to review or guests in attendance.

Werner announced that he is moving forward with the budget request for the rewrite of the Comprehensive Plan. The request will be \$90,000.

Abbie reviewed four examples of Comprehensive Plans:

- Lewiston – a detailed plan
- Kennebunk – a broad objective plan with specific information
- Leesburg, VA - very specific with rolls specified for town staff
- Topsham - plan specific for a street.

Discussion followed about formulating the RFP. It is planned to have a draft written by May. Question was asked about the practicality of including the budget number in the RFP. Inclusion is to be decided.

The Growth Planning Committee will hold public meetings to acquaint residents with the new Comprehensive Plan format as it will not just be an update to the current plan.

Dan has put together a letter and form for the Boards, Committees and Departments to review and update their goals and strategies. They will be asked to respond to Werner within two months.

Paul create a power point presentation to be shown to the Board of Selectmen highlighting the survey results.

Werner will begin the framework for the RFP.

Meeting adjourned at 8:05 PM.

Next meeting scheduled for **Tuesday, April 2, 2019 at 7:00 PM.**

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Respectfully submitted,
Barbara Barwise, Secretary