

GROWTH PLANNING COMMITTEE
Minutes February 5, 2019

Attendees: Barbara Barwise, Dan Saunders, Jim Fitzgerald, Jim McMann,
Werner Gilliam, CEO and Abbie Sherwin, SMPDC

Absent: Paul Hogan, Janet Powell and Mike Corsie

Meeting opened at 7:00 PM.

January 15, 2019 minutes approved.

No mail to review or guests in attendance.

Werner announced that he will present a budget request to the Board of Selectmen for the rewrite of the Comprehensive Plan. The request will be for \$90,000. It is estimated that it will take approximately 18 months to complete. If the budget request is approved by the Board of Selectmen and Budget Board and is approved by the voters at the June Town Meeting, an RFP will be issued.

Dan suggested moving the History and Economic Chapters to the back of the Plan and shorten the verbiage. Dan will write a memorandum asking the Boards and Committees involved to update their Goals, Policies and Strategies and report back to the Committee. Some strategies may be completed or outdated. Results can be used in the rewrite of the Plan.

Abbie again reviewed some of the survey results with Committee Members. The results will also be considered when rewriting the Plan.

Abbie stated the State requirements for a consistent Comprehensive Plan are Inventory, Goals, Strategic Policies and a Mission Statement. She suggested the addition of Chapters on Water Resources, and Sea Level Rise. Sustainability can be included in each Chapter.

Werner stressed the importance of a State approved Comprehensive Plan as it can, and has been, used to gain grant funds and support decisions made by the Town.

Werner will create a time line that will include the new chapters, using consultants to gather information.

Motion was made by Dan and seconded by Jim to authorize Werner, on behalf of the Committee, to put together the proposed request of \$90,000 to be presented to the Board of Selectmen and Budget Board, Vote to approve was unanimous.

Paul has offered to compile a summary of survey results to be presented to the Board of Selectmen. This will be discussed at the next meeting.

Other Business: the Committee reviewed the Growth Map Policy and agreed that a form letter should be created for Public Works, KK&WWD and others as deemed necessary to respond.

As there was no other business, meeting was adjourned at 8:24 PM.

Next meeting scheduled for **Tuesday, March 5, 2019 at 7:00 PM.**

Respectfully submitted,
Barbara Barwise, Secretary