

**Town of Kennebunkport
Board of Selectmen's Meeting
October 10, 2013-7 PM
Village Fire Station, 32 North Street**

Minutes of the Selectmen Meeting of October 10, 2013

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

Others present: Michael Davis, Werner Gilliam, John Fraser, Wayne Mathews, Arlene McMurray, Allan Moir, and Becky Nolette

1. Call to Order.

Chair Barwise called the meeting to order at 7 PM.

2. Approve the September 26, 2013, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the September 26, 2013, selectmen meeting minutes. **Vote:** 5-0.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda).

There were no comments.

4. Werner Gilliam to introduce new employees in the Department of Planning and Development.

Mr. Gilliam introduced Becky Nolette the new Assessing Clerk/Deputy Town Clerk, and Wayne Mathews, the new Assistant Code Enforcement Officer. He said both of them are very qualified for their positions and had previous experience working for the Town of Kennebunk. He said Becky will be working 20 hours in Assessing and 12 hours doing Town Clerk duties.

5. Appoint Wayne Mathews as Assistant Code Enforcement Officer, Plumbing Inspector, and Building Inspector.

Mr. Gilliam explained that Mr. Mathews needs to be officially appointed to his position.

Motion by Selectman Briggs, seconded by Selectman Hutchins, to appoint Wayne Mathews as Assistant Code Enforcement Officer, Plumbing Inspector, and Building Inspector. **Vote:** 5-0.

6. Discuss pursuing Kennebunk River study.

Mr. Gilliam explained that staff met with FEMA and their work maps showed significant increases in flood elevations beyond what was shown in the 2009 preliminary maps. Kennebunk and Kennebunkport were in discussions concerning the approach to take to appeal FEMA's Maps. A restudy by Robert Gerber of Ransom Environmental was proposed with the cost of \$16,000 to be split between the two towns, but now Kennebunk is no longer interested in contributing toward the study. Mr. Gilliam thinks a restudy is still worth pursuing.

Motion by Selectman Matthews-Bull, seconded by Selectman Daggett, to hire Ransom Environmental to conduct a study of the Kennebunk River basin at a cost of \$16,000. **Vote:** 5-0.

7. Award the bid for the 2014 Dodge Charger for the Police Department and authorize Town Manager to sign.

Interim Town Manager John Fraser mentioned that the Police Chief was not able to be present at tonight's meeting because he had to attend a memorial service. He said the Police Department received three bids for the purchase of a 2014 Dodge Charger:

Vendors	Bids
Newcastle Chrysler Dodge Truck Jeep	\$23,699.00
Central Maine Motors	\$23,947.00
Southern Maine Motors	\$24,673.40 (without LED's mounted in front headlights.)
	\$25,268.40 (with LED's mounted in front headlights.)

Mr. Fraser said the Police Department recommends awarding the bid to Newcastle Chrysler Dodge Truck Jeep, the low bidder. They have purchased three other cruisers from them in the past and are satisfied with them. He said the old cruiser will be used for beach patrol and training.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to award the bid for the 2014 Dodge Charger to Newcastle Chrysler Dodge at a cost of \$23,699. **Vote:** 5-0.

8. Award the bid to purchase 2000 GMC service truck from the Wastewater Department.

Sewer Superintendent Allan Moir said he received two bids for the 2000 GMC service truck:

Bruce Jacobs - \$2,651.00
Berry Moses - \$2,345.67

Mr. Moir recommends selling the truck to Bruce Jacobs.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to sell the 2000 GMC service truck to Bruce Jacobs for \$2,651.00. **Vote:** 5-0.

9. Accept donation of \$25,000 from an anonymous donor to the Kennebunkport Public Health emergency fuel/food account.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to accept the anonymous donation of \$25,000 to the Kennebunkport Public Health emergency fuel/food account. **Vote:** 5-0.

10. Discuss proposed RSU School Referendum date.

Mr. Fraser said all of the Town Clerks were at the last meeting discussing the RSU School Referendum date. The general consensus was that when you hold an election in January, you get low voter turnout. More voters will go to the polls when an election is held in June. He drafted a letter to the RSU #21 School Board requesting that the Board set the bond Referendum date on June 10, 2014. He asked the Board if he should proceed with sending the letter.

Discussion followed that:

- All of the population should have a chance to vote. Older people typically will not go out in inclement weather in the winter to vote.
- Too many people would not have the opportunity to vote in January.
- Each special election costs the town \$6,000, and it becomes expensive for all of the towns.

The Board supported Mr. Fraser sending his letter to the RSU #21 Board.

11. Other business.

Mr. Fraser made the following announcements:

- Seventeen thousand dollars was budgeted for a structural assessment of the Cape Porpoise Pier. The assessment was performed, and the consultant concluded that the Pier structure looked sound. At this time, the only repair work needed is the erosion backfill behind the granite cribbing which can be done by the Highway crew.
- The S-Brook drainage project on Maine Street will be delayed until spring 2014 because the water company did not receive proper notification.

tion to put it on their schedule. The schedule to complete construction by the K. K. & W. Water District is between March 1, 2014, and March 31, 2014. The Town's contractor will start work on April 1, 2014.

- The U.S. Corp of Engineers issued a public notice for comments concerning the maintenance dredging to remove shoals in the 8-foot entrance channel of the Kennebunk River.
- The Town received a thank card from the Senior Center for the Town's contribution of \$2,500.
- Secret Santa applications should be received in the Public Health Department no later than Friday, November 8.
- Free bingo sponsored by the Kennebunkport Health Council is being held at the Village Fire Station on October 24, from 1:00 to 3:00 PM.
- Town Offices are closed for the Columbus Day holiday on Monday, October 14.
- Absentee ballots are available at the Town Clerk's office for the November 5 election.

12. Consider the October 10, 2013, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the October 10, 2013, Treasurer's Warrant. **Vote:** 5-0.

13. Adjournment.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to adjourn the meeting. **Vote:** 5-0.

The meeting adjourned at 7:38 PM.

Submitted by Arlene McMurray
Administrative Assistant