

Town of Kennebunkport
Board of Selectmen Meeting
December 8, 2022
6:00 PM

MINUTES

Selectmen attending: Jon Dykstra, Edward Hutchins, Sheila Matthews-Bull, Michael Weston.

1. Call to order.

Selectman Hutchins called the meeting to order at 6:02 PM.

2. Approve the November 22, 2022, selectmen meeting minutes.

Motion by Selectman Dykstra, seconded by Selectman Weston, to approve the November 22, 2022, selectmen meeting minutes. **Voted:** 4-0. **Motion passed.**

3. Public Forum. (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

No one in the Community Room nor either of the two remote Zoom attendees had any questions or made any comments.

No motion was necessary. No action was taken.

4. Public Hearing on proposed addition of a stop sign at Community House Way onto Community House Road, to the Kennebunkport ordinance – Part 1 General Ordinances, Article II Traffic and Parking Control, Chapter 160-12, Stopping at intersections.

John Downy, the resident of 16 Prescott Drive, told the Board of Selectmen that he observed many children riding their bikes down the hill to the Community House Road. He offered to set a stop sign as you come down but also something painted away from the intersection (Caution, Stop, etc.) John also offered a Police Officer to stop by every week or two to check on safety. Selectman Hutchins recommended to discuss this further with the Chief of Police.

Chris Simeoni, Director of Public Work, sketched the road and pointed out where the stop sign would go.

Motion by Selectman Dykstra, seconded by Selectman Matthews-Bull, to set the stop sign at the corner of Community House Road and Community House Road. **Voted:** 4-0. **Motion passed.**

5. Appointment of Michael Edwin West to the Planning Board.

Michael West introduced himself and talked about his professional background.

Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to appoint Michael Edwin West to the Planning Board to the alternate position with the term expiration in July, 2025. **Voted:** 4-0. **Motion passed.**

6. Appointment of Registrar of Voters for a 2-year term.

Laurie Smith, the Town Manager, explained that

Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to appoint the Registrar of Voters for a 2-year term. **Voted:** 4-0. **Motion passed.**

7. Retire-Rehire – Carol Kloth & Craig Sanford.

Laurie Smith, Town Manager, explained that under the MePERS system, an employee could retire once they meet the requirements. Both Craig Sanford and Carol Cloth met those requirements, which would be a cost-saving for the Town. Both employees are in good standing and are recommended for rehire.

Motion by Selectman Weston, seconded by Selectman Matthews-Bull, to rehire Carol Kloth and Craig Sanford. **Voted:** 4-0. **Motion passed.**

8. Tri-Town Law Enforcement Memorandum of Understanding.

Craig Sanford, Police Chief, explained that Chiefs proposed this MOU due to staffing issues. The Town of Kennebunkport currently has an MOU with Kennebunk and the regional tactical team. Selectman Matthews-Bull asked how insurance works if something happens to an employee. Chief Sanford explained that an employee would be covered under our insurance.

Motion by Selectman Weston, seconded by Selectman Matthews-Bull, to authorize Chief Sanford to sign the MOU. **Voted:** 4-0. **Motion passed.**

9. LD 2003 update.

Werner Gilliam, Director of Planning and Development, updated the Board on the LD 2003 (legislative bill). This act directly impacts local zoning ordinances related to residential housing. As part of implementing the requirements, it has also given communities a very limited timeframe to bring their ordinances into compliance.

The staff has been working closely with our Regional Planning Commission (SMPDC) to better understand the intricacies of this act and how we come into compliance, given the limited timeframes that we must work with.

As the Act was developed, an implementation timeline was put together.

- September 2022 Guidance Document to be released (Released in October)
- Fall 2022 Rulemaking Process to be initiated (Late November, staff was hired at DECD to begin the development of rulemaking)
- July 1, 2023, the Deadline by which certain provisions of LD 2003 are to be enforced. (Many communities must begin ordinance revision work in late December to meet calendar requirements for local elections)

The rulemaking language will not be available in time for communities to make meaningful amendments to their ordinances.

No motion was necessary. No action was taken.

10. Request for Street Opening Permit by Mark Welch & Sons for Maine Street.

Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to accept the Street Opening Permit by Mark Welch & Sons for Maine Street. **Voted:** 4-0. **Motion passed.**

11. Tax-Acquired Property Bid for Map 21, Lot 9, subplot 58.

Selectman Hutchins explained that the Board discussed it during their last meeting. This lot ended up in the Town's possession in 2010 for non-payment of taxes. One of the abutters asked about it, so the Board decided to put it out for a bid. The Board did not receive a bid with the minimum requested amount.

No motion was necessary. No action was taken.

12. Goose Rocks Beach Advisory Committee Recommendations:

- Commit** \$1,000 to the University of Maine Beach Profiling project.
- Commit** \$150 to reimburse Jon Dykstra for the license for drone software

Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to commit \$1,000 to the University of Maine Beach Profiling project. **Voted:** 4-0. **Motion passed.**

Motion by Selectman Weston, seconded by Selectman Matthews-Bull, to commit \$150 to reimburse Jon Dykstra for the license for drone software. **Voted:** 3-1-0. **Motion passed.**

13. Accept donations for nurse funds:

- a. \$50.00 from an anonymous donor towards the general nurses' account to assist with supplies, equipment, or any needs.
- b. \$5000.00 from Mary Woodman and the Flynn Family Foundation towards the emergency fuel fund.
- c. \$5000.00 from Mary Woodman and the Flynn Family Foundation towards the emergency food fund.
- d. \$12,500.00 from Mary Woodman and the Flynn Family Foundation towards the general nurses' account to assist with supplies, equipment, or any needs.

Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to accept all donations. **Voted:** 4-0. **Motion passed.**

14. Accept a \$1,500 donation from the Tommy McNamara fund for Parks and Recreation.

Motion by Selectman Matthews-Bull, seconded by Selectman Weston, to accept \$1,500.00 from the Tommy McNamara fund for Parks and Recreation. **Voted:** 4-0. **Motion passed.**

15. Other business.

Selectman Matthews-Bull thanked everyone for attending the Prelude. She also asked if the Board would rethink having a night meeting on December 22, but rather an early afternoon one. Other members decided that the evening worked better for them.

Laurie Smith, Town Manager, invited Chris Simeoni, Director of Public Works, to update the public on the pump station project. He said it is moving forward: next month, drilling is coming in from Maine Drilling and Blasting. It will be the Cape Porpoise pump station, Wildes District Road pump station, and Patty Creek pump station.

Laurie also shared the pamphlets containing profiles of Kennebunkport put together by SMPDC. Out of 6 Towns reviewed, Kennebunkport has the highest area impacted and the highest valuation impacted.

No motion was necessary. No motion was taken.

16. Approve the December 8, 2022, Treasurer's Warrant.

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Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to approve the December 8, 2022, Treasurer's Warrant. **Voted:** 4-0. **Motion passed.**

17. Adjournment.

Motion by Selectman Matthews-Bull, seconded by Selectman Dykstra, to adjourn. **Voted:** 4-0. **Motion passed.** Meeting adjourned at 7:00 PM.

Submitted by,
Yanina Nickless,

Special Projects Manager/HR Administrator