

Town of Kennebunkport
Board of Selectmen Meeting VIA Zoom
May 26, 2022
6:00 PM

MINUTES

Selectmen attending via Zoom: Patrick Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull, and D. Michael Weston.

Others attending via Zoom: Yanina Nickless, Werner Gilliam, Tracey O’Roak, Denise Brown, Eli Rubin, and John Everett. 6 attendees.

1. Call to Order

Selectman Matthews-Bull called the meeting to order at 6:00 PM. She took a roll call of Selectmen present: Allen Daggett, Patrick Briggs, Michael Weston, Edward Hutchins, and Sheila Matthews-Bull.

2. Approve the May 12, 2022, meeting minutes.

Motion by Selectman Briggs seconded by Selectman Daggett to approve the May 12, 2022, selectmen meeting minutes. **Roll Call Vote:** Daggett, Briggs, Weston, Hutchins, Matthews-Bull. **Voted:** 5-0. **Motion passed.**

3. Public Forum. (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

Mike Weston talked about enforcing the Parking Ordinance for landscapers and construction workers. He drove around the town and noticed that a few workers adhered to the ordinance, while the majority parked on the streets. He wanted to make the construction and landscaping workers aware of the Paring Ordinance which says that they have to park either in the clients’ driveways or in places where they do not obstruct parking. Selectman Weston recommended posting 30-days notices with an ordinance reminder, so the workers will have 30 days to find new spaces and comply with the rule. After 30 days, the warning and fines will take place. This is not a new ordinance, but rather an existing one, so Selectmen Weston recommended reinforcing it.

Selectmen Matthews-Bull expressed that she would like to hear from the landscapers and why there is an issue with adhering to the ordinance. She emphasized that this ordinance might influence many small businesses in the town.

David Jason, a member of the audience, emphasized that the landscapers will be able to adapt to the ordinance and find solutions.

Motion by Selectman Weston, seconded by Selectman Hutchins to send public notices on enforcing the Parking Ordinance and proceed with stricter actions further. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, Matthews-Bull. **Voted:** 3-2. Motion passed.

Tracey O’Roak gave updates on elections: absentee ballots are now available for the June 14th election. More information can be found on the website.

Tara Rubin, a member of the audience, thanked the Planning and Development Department as well as Laurie Smith, Town Manager, for work on the short-term rental ordinance.

4. Public Hearing to consider applications for victualer’s licenses for the period from June 1, 2022, through May 31, 2023.

Selectmen Matthews-Bull opened the Public Hearing. There were no hands raised. Selectmen Matthews-Bull closed the Public Hearing.

Motion by Selectman Hutchins, seconded by Selectman Briggs to consider applications for the victualer’s licenses for the period from June 1, 2022, through May 31, 2023. **Roll Call Vote:** Briggs, Weston, Hutchins. **Voted:** 3-0-2. Selectmen Matthews-Bull and Daggett abstained since their properties were on the list. **Motion passed.**

5. Public Hearing on a proposed amendment to Chapter 160-11 Parking Control Regulations, Langsford Road.

Laurie Smith, Town Manager, reminded everyone that this was based on the last meeting request to have a Public Hearing to change the Parking ordinance under Chapter 160-11: The Parking Control Regulations, in particular to Langsford Road.

Selectmen Matthews-Bull opened a Public Hearing.

Tara Rubin, a member of the ordinance, said she lived on Langsford Road and expressed her support for this change. She has two children and this would make it easier for the school bus to pick them up.

No other hands were up. Selectmen Matthews-Bull closed the Public Hearing.

Motion by Selectman Daggett, seconded by Selectman Hutchins to amend Chapter 160-11 Parking Control Regulations, Langford Road. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

6. Adoption of Government Wharf Budget.

Laurie Smith, Town Manager, gave an update on the Government Wharf Budget. It is one of the enterprise funds and the proposal would be paid by the user fees as well as the use of the fund balance. The fees for the lobsterman would be set at \$600.00, and the commercial dues would be set at \$275.00.

Motion by Selectman Hutchins, seconded by Selectman Briggs to adopt Government Wharf Budget. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

7. Adoption of Dock Square Budget.

Laurie Smith, Town Manager, gave an update on the Dock Square Budget. It is the last enterprise fund, and it includes the operations of Dock Square as well as maintenance and capital items related to downtown and tourism areas. The one change in the budget is salaries and wage increases for the parking lot attendants.

Motion by Selectman Daggett, seconded by Selectman Hutchins to adopt Government Wharf Budget. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

8. Climate Action Plan Taskforce.

Eli Rubin, Community Planner, introduced the idea that the Planning and Development Department is looking to establish an ad-hoc task force for about 16 months, comprising from 5 to 7 community members and staff. The proposed plan is to have 1-2 Selectboard members; 1-2 staff members; and the rest of is community members. The work of the Task Force will begin in July if approved by the Board.

Motion by Selectman Hutchins, seconded by Selectman Weston to approve the release of the applications for the Climate Action Plan Task Force to the community. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

9. Comprehensive Plan Update.

Eli Rubin, Community Planner, updated everyone that the Comprehensive Plan is almost done. He encouraged the Board to ask any questions or raise any concerns regarding the Plan.

Selectmen Weston thanked the Committee and staff for their work on the Plan.

Robin Phillips, a member of the audience, raised questions about LD 2003 influence on the Town and no building caps in the designated growth area.

No action was required, and no action was taken.

10. Update on Fire Dept. Task Force.

John Everett, Fire Chief, gave quarterly updates on the Fire Department Task Force. The Force came up with a list of different areas where towns can help each other; looked through the software; discussed sharing trucks, stations, and officer training programs; and strategies for the grant writing.

No action was required, and no action was taken.

11. Street Opening Permit for North Street.

Dave James, a member of the audience, asked where the opening was since he lived on North Street. Chris Simeoni, Public Works Director, replied that this was a new private way off North Street, called Dolly Lane.

Motion by Selectman Hutchins, seconded by Selectman Daggett to approve a street opening permit for North Street. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

12. Street Opening Permit for Old Cape Road.

Motion by Selectman Hutchins, seconded by Selectman Daggett to approve a street opening permit for 105 Old Cape Road. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

13. Accept donations dedicated to the nurse's general account:

- a. \$50.00 from Jean Perkins in memory of Carol Chamberlain
- b. \$50.00 from Glen and Sharon Bates in memory of Carol Chamberlain
- c. \$100.00 from Jeffrey Harris in memory of Carol Chamberlain
- d. \$100.00 from William and Marion Duclos in memory of Carol Chamberlain
- e. \$500.00 from Frances Lamontagne

Motion by Selectman Hutchins, seconded by Selectman Daggett to accept donations dedicated to the nurse's general account. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

14. Accept a \$1,000.00 donation from Goose Rocks Beach Fire Company to the general needs account.

Motion by Selectman Daggett seconded by Selectman Hutchins to accept a \$1,000 donation from Goose Rocks Beach Fire Company to the general needs

account. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

15. Other Business.

Selectmen Hutchins reminded everyone that softball starts on June 1.

Laurie Smith, Town Manager, brought up an increased concern about speeding in town. She discussed the issue with Chris Simeoni, Director of Public Works, and Craig Sanford, Police Chief, and three of them tried to come up with a solution. One way to approach this would be to get speeding readers and move them around town. Chief Sanford contacted the company and found out that the radars are solar-powered and 6-weeks out for delivery if we would decide to purchase them.

Motion by Selectman Weston seconded by Selectman Daggett to proceed on purchasing the speed radars for the town with the cap on the full purchase of \$20,000. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

Laurie Smith, Town Manager, asked the Board to nominate her for the Legislative Policy Committee. The Committee meets to discuss legislative bills that are before the State especially in regard the municipal measures. Laurie has previously served on the Committee for a number of years.

Motion by Selectman Hutchins seconded by Selectman Daggett to nominate Laurie Smith to serve on the Legislative Policy Committee. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

16. Approve the May 26, 2022, Treasurer's Warrant.

Motion by Selectman Hutchins seconded by Selectman Daggett to approve the May 12, 2022, Treasurer's Warrant. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

17. Adjournment.

Motion by Selectman Hutchins seconded by Selectman Daggett to adjourn. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.** Meeting adjourned at 7:26 PM.

Submitted by,
Yanina Nickless,
Assistant to the Town Manager