

Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
July 22, 2021  
6:00 PM

## MINUTES

**Selectmen attending via Zoom:** Sheila Matthews-Bull, Allen Daggett, Patrick Briggs, D. Michael Weston, and Edward Hutchins.

**Others attending via Zoom:** Laurie Smith, David Powell, Tracey O'Roak.

**1. Call to Order**

Selectman Matthews-Bull called the meeting to order at 6:00 PM. She took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Michael Weston, Edward Hutchins, and Sheila Matthews-Bull.

**2. Approve the July 8, 2021, selectmen meeting minutes.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs, to approve the July 8, 2021, selectmen meeting minutes. **Roll Call Vote:** Briggs, Hutchins, Weston, Daggett and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**3. Public Forum** (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no public comments.

**4. Virtual Meeting Policy.**

Laurie Smith, Town Manager, explained the purpose of the draft document presented to the board for consideration. Discussion ensued.

**Motion** by Selectman Weston, seconded by Selectman Daggett to accept the policy as written. **Roll Call Vote:** Briggs, Weston, Daggett, and Matthews-Bull - yay; Hutchins - nay. **Voted:** 4-1. **Motion passed.**

**5. Other Business.**

Selectman Weston congratulated Laurie Smith, Town Manager, for receiving the Paul Harris Award from the Kennebunk Portside Rotary Club on July 20<sup>th</sup>. He explained that it is a distinguished award given to leaders who have demonstrated outstanding service to their communities.

Laurie Smith, Town Manager, advised that the Kennebunkport Heritage Housing Trust will be holding a birthday celebration on Thursday, August 5<sup>th</sup> at the Parks & Rec building and Parson's Field. They would like to have three food trucks alongside the Consolidated School parking lot. Because the trucks will be in the right-of-way, the Board must give permission.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the placement of food trucks alongside the Consolidated School parking lot on August 5, 2021. **Roll Call Vote:** Briggs, Hutchins, Weston, Daggett and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**6. Approve the July 8, 2021, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the July 22, 2021, Treasurer's warrant. **Roll Call Vote:** Briggs, Hutchins, Weston, Matthews-Bull and Daggett. **Voted:** 5-0. **Motion passed.**

**7. Executive Session per (MRSA 1, §405-6E) for discussion of a real estate matter.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to move into Executive Session per (MRSA 1, §405-6E) for discussion of a real estate matter. **Roll Call Vote:** Briggs, Hutchins, Weston, Matthews-Bull and Daggett. **Voted:** 5-0. **Motion passed.**

**8. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to adjourn. **Roll Call Vote:** Briggs, Hutchins, Weston, Matthews-Bull and Daggett. **Voted:** 5-0. **Motion passed.** Meeting adjourned at 7:20 p.m.

Submitted by,  
Tracey O'Roak  
Administrative Assistant