

Town of Kennebunkport
Board of Selectmen Meeting VIA Zoom
May 27, 2021
6:00 PM

MINUTES

Selectmen attending via Zoom: Allen Daggett, Patrick Briggs, Sheila Matthews-Bull, and Edward Hutchins.

Others attending via Zoom: Laurie Smith, David Powell, Tracey O’Roak, Werner Gilliam, Michael Claus, Stephanie Simpson, John Everett, Christopher Simeoni, Sarah O’Sullivan, James Stockman and others.

1. Call to Order

Selectman Daggett called the meeting to order at 6:05 PM. He took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Sheila Matthews-Bull and Edward Hutchins. Michael Weston was absent.

2. Approve the May 13, 2021, selectmen meeting minutes.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs to approve the May 13, 2021, selectmen meeting minutes. **Roll Call Vote:** Briggs, Matthews-Bull and Daggett. Selectman Hutchins abstained. **Voted:** 3-0. **Motion passed.**

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

Laurie Smith, Town Manager, introduced the new Parks & Recreation Director, Stephanie Simpson. Stephanie gave some background on herself and stated how happy she is to be here.

4. Public Hearing to consider applications for victualer’s licenses for the period from June 1, 2021, through May 31, 2022.

Motion by Selectman Matthews-Bull seconded by Selectman Briggs to open the public hearing on the annual victualer’s licenses for the period from June 1, 2021, through May 31, 2022. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

Chair Daggett opened the public hearing at 6:10 pm.

Werner Gilliam, Director of Codes and Planning, stated that the licenses are okay to be approved with the following exceptions. These three businesses will be granted conditional licenses pending future inspections.

- Satellite Donut and Aunt Marie’s are currently not open so they couldn’t be inspected. Their license will be conditional license until the can be inspected.

- The Maine Stay Inn is currently under construction, so they are not ready to be inspected.

There were no public comments.

Motion by Selectman Briggs seconded by Selectman Matthews-Bull to close the public hearing. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

Chair Daggett closed the public hearing at 6:13 pm.

Motion by Selectman Briggs seconded by Selectman Matthews-Bull to approve the victualer's licenses for the period of June 1, 2021, through May 31, 2022 except for Satellite Donut, Aunt Marie's and The Maine Stay Inn. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

Motion by Selectman Hutchins seconded by Selectman Matthews-Bull to conditionally approve the victualer's licenses for Satellite Donut, Aunt Marie's and The Maine Stay Inn pending future inspections. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

5. Consider renewal liquor license extension submitted by Chez Rosa, LLC d/b/a Chez Rosa, located at 2 Ocean Avenue, Building D.

Motion by Selectman Matthews-Bull seconded by Selectman Hutchins to approve the liquor license extension submitted by Chez Rosa with the condition that the gate in the courtyard is not padlocked shut. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

6. Review pricing for Geotech survey for communication towers

John Everett, Fire Chief, gave an overview of this project. He advised that two quotes were received from R.W. Gillespie & Associates and Main-Land Development Consultants. He recommended accepting the R.W. Gillespie & Associates

Motion by Selectman Hutchins, seconded by Selectman Briggs to accept the bid from R. W. Gillespie not to exceed \$6,000. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

7. Consider request to fund Piping Plover Coordinator for summer 2021.

Laurie Smith, Town Manager, advised that the Goose Rocks Beach Advisory Committee is recommending authorization to expend up to \$4,000 for a Piping Plover Coordinator to coordinate volunteers, monitor the nests and educate the general public regarding the behaviors and safety of this endangered species. This would allow for a 20-hour per week position for the summer. Staff is currently searching for applicants.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull to approve funding up to \$4,000 for a Piping Plover Coordinator for summer 2021. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

8. Discussion of streetlights

Michael Claus, Public Works Director, and James Stockman of the Lighting Committee gave an overview of the streetlight replacement proposal. The price of platter lights has greatly increased due to lack of production. The cobra lights are a fraction of the price.

Motion by Selectman Hutchins seconded by Selectman Matthews-Bull to switch from platter light fixtures to cobra style streetlights for the seven streetlights that currently require replacement. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

9. Consider Arbor Day Proclamation

Laurie Smith, Town Manager, introduced Sarah O'Sullivan of the Shade Tree Committee who then read the proclamation.

Motion by Selectman Hutchins seconded by Selectman Matthews-Bull to proclaim May 27, 2021, as Arbor Day in Kennebunkport. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

10. Consider outdoor dining approvals for restaurants.

Laurie Smith, Town Manager, advised that as of May 24, 2021, the restrictions on indoor dining capacity have been removed by the Governor's office. The Town originally gave approval for Hurricane's and Alison's restaurants to use Dock Square Parking Lot for tent dining. Other restaurants were given approval for outdoor dining on private property due to pandemic concerns and indoor dining restrictions. The power of the Board is contingent upon the Governor's State of Emergency which could end as early as June.

Discussion ensued. The Selectmen all agreed as individuals that the Town should continue to support the businesses, and their customers, as much as possible for as long as possible. Laurie Smith will contact the Town attorney to see what powers the Board may have after the State of Emergency has been lifted as well as continue to ask questions of the State of Maine.

Tina from the Nonantum and Taylor Benenti from Hurricane spoke on behalf of the local businesses and thanked the Board for their continued support.

Yazmin from Chez Rosa also thanked the Board for their support and hoped that the outdoor dining will continue for the summer.

11. Discussion of future board meetings

Laurie Smith, Town Manager, asked the Board to consider how they would like to proceed with future meetings. Discussion ensued.

It was agreed to meet via Zoom for the June 10, 2021, meeting and discuss the issue again.

12. Other Business.

Selectman Matthews-Bull questioned “for rent” signs on homes. She thought that was prohibited. Werner Gilliam, Director of Codes and Planning advised that those types of signs are allowed if they are renting the whole house. Signs are not allowed for individual rooms for rent.

Laurie Smith, Town Manager, made the following announcements:

- beach stickers are required at Goose Rocks Beach beginning on Saturday.
- the spring newsletter is fresh off the press and will be hitting homes in the next few days.
- there will be a recycling event on June 26th at Parks & Rec and for those who show up early, there will be recycling bins available.
- Laurie thanked staff for the hard work they have been doing to get the Town ready for the summer season.

13. Approve the May 27, 2021, Treasurer’s Warrant.

Motion by Selectman Matthews-Bull seconded by Selectman Hutchins to approve the May 27, 2021, Treasurer’s warrant. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

14. Executive Session per (MRSA 1, §405-6D) for discussion of union negotiations.

Motion by Selectman Hutchins seconded by Selectman Briggs to move into executive session. **Roll Call Vote:** Briggs, Hutchins, Matthews-Bull, and Daggett. **Voted:** 4-0. **Motion passed.**

15. Executive Session per (MRSA 1, §405-6E) for discussion of a real estate matter.

16. Adjournment.

Motion to adjourn was made, seconded and approved after discussion in Executive Session at 7:50 pm.

Submitted by,
Tracey O’Roak, Administrative Assistant