

Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
April 8, 2021  
6:00 PM

## MINUTES

**Selectmen attending via Zoom:** Allen Daggett, Patrick Briggs, Edward Hutchins and D. Michael Weston.

**Others attending via Zoom:** Laurie Smith, Jennifer Lord, David Powell, Jamie Mitchell, Chris Simeoni, and others.

### 1. Call to Order.

Selectman Daggett called the meeting to order at 6:03 PM. He took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Edward Hutchins, and D. Michael Weston. Sheila Matthews-Bull was absent.

### 2. Joint meeting with the Budget Board to review June town meeting warrant and vote on warrant articles.

April Dufoe called the meeting of the Budget Board to order. She took roll call of the board members present: Michelle Powell, Grace Adams, Dan Beard, David Betses, Jon Dykstra, Allan Evelyn, David James, Ki Leffler, Steve Turner, Dimitri Michaud and April Dufoe.

Article 2. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 2 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

Article 3. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 3 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

Article 3. **Motion** by Michelle Powell, seconded by Grace Adams to accept Article 3 as written. **Budget Board Roll Call Vote:** Powell, Adams, Beard, Betses, Dykstra, Evelyn, James, Leffler, Turner, Michaud and Dufoe. **Voted:** 11-0

Article 4. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 4 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

\*Articles 5-10 were previously voted by the Board of Selectmen on March 25, 2021 and the Budget Board on April 1, 2021.

Article 11. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 11 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

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Article 11. **Motion** by Michelle Powell, seconded by Grace Adams to accept Article 11 as written. **Budget Board Roll Call Vote:** Powell, Adams, Beard, Betses, Dykstra, Evelyn, James, Leffler, Turner, Michaud and Dufoe. **Voted:** 11-0

Article 12. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 12 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

Article 12. **Motion** by Michelle Powell, seconded by Grace Adams to accept Article 12 as written. **Budget Board Roll Call Vote:** Powell, Adams, Beard, Betses, Dykstra, Evelyn, James, Leffler, Turner, Michaud and Dufoe. **Voted:** 10-1

Article 13. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 13 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

Article 14. **Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept Article 14 as written. **Selectmen Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0.

Article 14. **Motion** by Michelle Powell, seconded by Grace Adams to accept Article 14 as written. **Budget Board Roll Call Vote:** Powell, Adams, Beard, Betses, Dykstra, Evelyn, James, Leffler, Turner, Michaud and Dufoe. **Voted:** 11-0

The Budget Board adjourned their meeting.

### 3. Approve the March 25, 2021 selectmen meeting minutes.

**Motion** by Selectman Hutchins seconded by Selectman Briggs to approve the March 25, 2021 selectmen meeting minutes. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

### 4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

No public comment.

### 5. Consider appointment to the Sewer Advisory Committee.

**Motion** by Selectman Hutchins seconded by Selectman Briggs to appoint Margaret Myatt as a member to the Sewer Advisory Committee with a term to expire in July 2021. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**6. Award mower bid.**

Mike Claus, Public Works Director advised that two bids were received. Staff recommends awarding the bid to FM Abbott for \$12,946.

**Motion** by Selectman Hutchins seconded by Selectman Briggs to award the mower bid to FM Abbott in the amount of \$12,946. **Roll Call Vote:** Briggs, Weston, and Daggett. **Voted:** 4-0. **Motion passed.**

**7. Accept proposal for Secondary Clarifier Upgrade.**

Mike Claus, Public Works Director and Chris Simeoni, Deputy Public Works Director, gave an overview of this project with a cost of \$28,500.

**Motion** by Selectman Hutchins seconded by Selectman Briggs to approve a \$28,500 for the Secondary Clarifier Upgrade. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**8. Adoption of Wastewater Budget.**

Chris Simeoni, Deputy Public Works Director gave a presentation of the proposed Wastewater Budget.

**Motion** by Selectman Hutchins seconded by Selectman Briggs to approve the Wastewater Department Budget. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**9. Review Policy regarding Check Disbursement Prior to Expenditure Warrant Approval.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the Policy regarding Check Disbursement Prior to Expenditure Warrant Approval. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**10. Consider request from Goose Rocks Beach Advisory Committee to expend \$500 to stake and twine the dunes; \$300 for stickers for the beach signs; and \$300 for a west end sign stating no storage of kayaks.**

**Motion** by Selectman Weston, seconded by Selectman Hutchins to approve the request from Goose Rocks Beach Advisory Committee to expend \$500 to stake and twine the dunes; \$300 for stickers for the beach signs; and \$300 for a west end sign stating no storage of kayaks. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**11. Accept a \$700 donation from an anonymous donor to the Kennebunkport Parks and Recreation scholarship fund for summer recreation camp.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept a \$700 donation from an anonymous donor to the Kennebunkport Parks and Recreation scholarship fund for summer recreation camp. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**12. Accept the following donations to the Carol Cook Garden**

- \$150 from the Kennebunkport Conservation Trust
- \$5 from Laura Thompson
- \$5 from Mackenzie Hartung
- \$5 from Emily Case
- \$5 from Amara Noel
- \$5 from Chelsea Mack
- \$5 from Sarah Jokinen
- \$5 from Michele Bundy
- \$5 from Courtney Rice
- \$5 from Dawn Therrien
- \$5 from Karen Namiotka
- \$5 from Maureen DiGiovanni
- \$5 from Meg Spencer

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to accept said donations to the Carol Cook Garden. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**13. Other Business.**

No other business.

**14. Approve the April 8, 2021, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the April 8, 2021 Treasurer's Warrant. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**15. Executive Session per (MRSA 1, §405-6E) for discussion of disposition of real estate.**

**16. Adjournment.**

Motion to adjourn was made, seconded and approved after discussion in Executive Session.

Submitted by,  
Tracey O'Roak, Administrative Assistant