

Town of Kennebunkport
Board of Selectmen Meeting VIA Zoom
March 11, 2021
6:00 PM

MINUTES

Selectmen attending via Zoom: Allen Daggett, Patrick Briggs, Sheila Matthews-Bull, Edward Hutchins and D. Michael Weston.

Budget Board members attending via Zoom: April Dufoe, Michelle Powell, Grace Adams, Dan Beard, David Betses, Jon Dykstra, Allan Evelyn, David James, Kathryn Leffler, Dimitri Michaud, H. Stedman Seavey, Steven Turner.

Others attending via Zoom: Laurie Smith, Jennifer Lord, Tracey O'Roak, David Powell, Alison Kenneway, Mike Claus, Chris Simeoni, Eric Labelle, Werner Gilliam, and others.

1. Call to Order.

Selectman Daggett called the meeting to order at 6:01 PM. He took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Sheila Matthews-Bull, Edward Hutchins, and D. Michael Weston.

April Dufoe called the meeting of the Budget Board to order at 6:02 PM. She took a roll call of members present: April Dufoe, Michelle Powell, Grace Adams, Dan Beard, David Betses, Jon Dykstra, Kathryn Leffler, H. Stedman Seavey, and Steven Turner. Allan Evelyn, David James, and Dimitri Michaud joined the meeting after roll call.

2. Joint meeting with Budget Board for remaining fiscal year 2022 department operation budgets.

Proposed FY 22 operational budgets were presented for Solid Waste, Public Health, Welfare, Shellfish Conservation, Public Restrooms, Public Works, Utilities, Street Lights, Recreation, GRB Advisory Reserve, Contingency and Debt Service.

Motion by Allan Evelyn seconded by Ki Leffler to adjourn the Budget Board meeting at 7:23 PM. **Voted:** 12-0. **Motion passed.**

3. Approve the February 25, 2021 selectmen meeting minutes.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs to approve the February 25, 2021 selectmen meeting minutes. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, and Daggett. Selectman Hutchins recused himself. **Voted:** 4-0. **Motion passed.**

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were none.

5. Appoint Municipal Bureau of Motor Vehicle Agent.

Motion by Selectman Weston seconded by Selectman Briggs to appoint Jamie Mitchell as the Municipal Bureau of Motor Vehicle Agent, effective March 18, 2021. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

6. Review suggested revisions to Short-Term Rental Ordinance by town attorney.

Final revisions to the proposed Short-Term Rental Ordinance were reviewed.

Motion by Selectman Weston seconded by Selectman Hutchins to place the Short-Term Rental ordinance on the June Town Meeting Warrant. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. Selectman Matthews-Bull recused herself. **Voted:** 4-0. **Motion passed.**

7. Review suggested revisions to the Animal Control Ordinance by town attorney.

Final revisions to the Animal Control Ordinance were reviewed.

Tracy McGovern thanked the Beach Advisory Committee and Board for their work. She asked that the Board reconsider the winter off-leash hours.

Motion by Selectman Hutchins seconded by Selectman Weston to place the Animal Control ordinance on the June Town Meeting Warrant. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

8. Consider Dock Square parking lot fees for 2021.

Laurie Smith, Town Manager, advised that staff is recommending the hourly fee for the parking lot remain at \$4 per hour for 2021.

Motion by Selectman Weston seconded by Selectman Briggs to set the Dock Square Parking Lot hourly fee at \$4 per hour for 2021. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

9. Authorize Quitclaim Deed for Map 027, Block 001, Lot 001B.

Town Manager, Laurie Smith advised that this property was foreclosed upon in January for non-payment of real estate taxes. At this point, all taxes, fees, and interest have been paid by the bank.

Motion by Selectman Matthews-Bull, seconded by Selectman Weston to authorize a Quitclaim Deed for the above referenced property. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

10. Accept the following donations to the Carol Cook Garden:

- \$5 from Michelle McGuire
- \$5 from Alison Giggieri
- \$5 from Mackenzie Hartung
- \$5 from Kristin Graczyk
- \$5 from Erin Higgins
- \$5 from Meg Spencer
- \$5 from Michelle Fleagle

Motion by Selectman Matthews-Bull seconded by Selectman Hutchins to accept the above donations to the Carol Cook Garden. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

11. Other Business.

Laurie Smith advised that Hyundai is requiring acceptance of the leases with the specific year, make, model and VIN numbers. The motion at the previous meeting lacked the specific information because it was not available at that time.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull to enter into an agreement with Rowe Westbrook to lease two 2020 Hyundai Kona vehicles for use by the Public Health Office and the Codes & Planning Department with VIN numbers KM8K53AG0LU073045 and KM8K53AG3LU094004. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

Werner Gilliam, Director of Planning and Development, gave an overview of current residential mixed-use allowances within several zones in town. He proposed adding residential mixed-use to the Dock Square Zone and increase the number of residential units from two to four.

The Selectmen were all in favor. Werner will draft some language and bring it down to the next meeting.

12. Approve the March 11, 2021, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull to approve the March 11, 2021 Treasurer's Warrant. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

13. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Briggs to adjourn. **Roll Call Vote:** Briggs, Matthews-Bull, Weston, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

The meeting adjourned at 7:48 PM.

Submitted by,
Tracey O'Roak
Administrative Assistant