

**Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
June 11, 2020  
6:00 PM**

Minutes of the Selectmen's Meeting of June 11, 2020

**Selectmen attending via Zoom:** Patrick A. Briggs, Allen A. Daggett, Sheila Mathews-Bull, and D. Michael Weston.

**Selectman absent:** Ed Hutchins

**Others attending via Zoom:** Bill Case, Mike Claus, Jen Lord, Arlene McMurray, Tracey O'Roak, Dave Powell, Craig Sanford, Chris Simeoni, Anne Marie Sweeney, Laurie Smith, and others

**1. Call to Order.**

Chair Daggett called the meeting to order at 6:05 PM. He took **roll call** of Selectmen present: Patrick A. Briggs, Allen Daggett, Sheila Matthews-Bull, and D. Michael Weston.

**2. Approve the May 29, and June 1, 2020, selectmen meeting minutes.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the May 29, and June 1, 2020, selectmen meeting minutes. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

Chair Daggett read a letter from McKinzie, age 7 asking why they Town is no longer recycling. The Board shares his concerns. The plan is to start recycling in January.

Chair Daggett mentioned a letter sent from Bill Case proposing pickleball. It said pickleball appeals to all ages, there are fewer injuries, excellent health benefits, and you can make new friends. He would like to have a pickleball court in Kennebunkport.

Rita Brown supports Bill Cases proposal.

Anna Marie Sweeney was concerned that cardboard collection is being removed and David James said he also received feedback that people are upset about this.

Town Manager Laurie Smith explained that the cardboard dumpsters were not in the budget. The costs went from \$11,000 to \$40,000. They were going to start recycling in July, but due to the pandemic, the Solid Waste Committee was not able to meet. They will provide education on contamination and what should be recycled when recycling begins again in January.

Breese Reagle, assistant director of parks and recreation, announced that they are having a drive in concert at Parsons Field on Thursday, June 18, from 6:00 to 8:00 PM. Gates open at 5:00 PM and people should register online. The Dock Squares will be performing, and people can dance close to their cars.

Sponsored by Port Lobster, there is also a free, slow pitch, softball game at Parsons Field every Wednesday from June 17 to August 12, 6:00 PM – 7:30 PM. Participants that commit to at least 7 scheduled days will also be given a free team shirt and hat.

**4. Countersign the Warrant for the RSU Validation Referendum Warrant and Notice of Election.**

**Motion** by Selectman Weston, seconded by Selectman Briggs, to accept the Warrant for the RSU Validation Referendum Warrant and Notice of Election as written. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**5. Consider new victualer's permit for FiaFia.**

Town Clerk Tracey O'Roak said this is a small café and Code Enforcement Officer Andrew Welch inspected it two weeks ago. This was also inspected and approved by the Fire Inspector and Police Chief.

**Motion** by Selectman Weston, seconded by Selectman Briggs, to approve the new victualer's permit for FiaFia. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**6. Consider application to renew liquor license submitted by Arundel Marine Service, d.b.a., Arundel Wharf Restaurant, 43 Ocean Avenue.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Weston, to approve the application to renew liquor license submitted by Arundel Marine Service, d.b.a., Arundel Wharf Restaurant, 43 Ocean Avenue. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**7. Discussion of Bill Case's proposal for pickleball courts.**

Director of Parks and Recreation Carol Cook said Bill Case proposed the pickleball courts a while ago to the Town Manager and did the research. Ms. Cook summarized it for the Board. See Exhibit A. She said she just wanted to introduce this topic as a first step and then put it into a capital plan. She checked out basketball courts at Rotary Park and there is not enough space. A possibility is to expand it 8 feet, but then it would have to get Planning Board approval, which can't be heard until fall or next spring.

Bill Case said he has played it in Florida and a lot of people play it. It brings in revenue and there is a tremendous demand for it. Forty percent of the Town is over age 65. He said they will need nets and a fence, and the most logical place is 49 Beachwood Avenue for 4 pickleball courts. There is lots of parking there.

Selectman Matthews-Bull agrees that 49 Beachwood is the best location.

**8. Authorization of Dock Square Parking Lot budget.**

Treasurer Jen Lord discussed the Dock Square Parking Lot budget. She said the credit card fees increased and they are trying to get it lowered. Wages have increased. The Police Department wage budget was reduced when the Dock Square summer officers' wages were removed from the general fund and put in the Dock Square Parking Lot budget.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Weston, to approve the Dock Square Parking Lot budget. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**9. Authorization of Recreation Special Revenue budget.**

Ms. Cook explained her budget. The difference is in programming expenses, (reduced summer salaries and program events) which were decreased due to COVID-19.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the Dock Square Parking Lot budget. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**10. Authorization of Government Wharf budget.**

Treasurer Jen Lord explained the Government Wharf budget. Revenues and expenses decreased from last year.

**Motion** by Selectman Weston, seconded by Selectman Matthews-Bull, to approve the Government Wharf budget. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**11. Authorize Quit Claim Deed for Jessica Hughes, map 8, block 2, and lot 8.**

Ms. Lord said she collected over \$13,000 in back taxes which brought Hughes balance up to date.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the Quit Claim Deed for Jessica Hughes, map 8, block 2, and lot 8. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**12. Authorize bid for concrete work at Wastewater Plant and use of \$5,000 carryforward from Public Works to Wastewater.**

Chris Simeoni, deputy director of public works, explained that Wright Pierce solicited bids for the emergency generator at the Wastewater Plant twice and had no responses so the Public Works completed a large portion of the work needed. Now they need concrete work done. He solicited bids from five contractors and received two responses:

**Bids**

CFC Foundations	\$13,750
Duke Emmons Foundations	\$18,704.25

Mr. Simeoni asked low bidder CFC Foundations if he could lower his price and he reduced it to \$13,500. He recommends awarding the contract to CFC foundations. He also requested that \$5,000 from Public Works for the purchase of an electronic speed sign be reallocated to the Wastewater Plant for foundation work.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to award the bid for concrete work at the Wastewater Plant to CFC Foundations at a cost of \$13, 500 and to use \$5,000 from the Public Works. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**13. Accept donations to nurses general account in memory of Nancy Buchanan.**

- a. Carol McCarthy Ritchie donated \$25.00
- b. Laurie Lundergan donated \$25.00

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to accept the two donations of \$25 each from Carol McCarthy Ritchie and Laurie Lundergan to the nurses general account in memory of Nancy Buchanan. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**14. Other Business.**

- a. MMA Legislative Policy Committee nomination.

**Motion** by Chair Daggett, seconded by Selectman Matthews-Bull to nominate Town Manager Laurie Smith to the MMA Legislative Policy Committee. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

- b. Critical dates for the November 3, 2020, election.

Town Clerk Tracey O'Roak explained the critical dates for the November elections.

**15. Approve the June 11, 2020, Treasurer's Warrant.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the June 11, 2020, Treasurer's Warrant. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**16. Adjournment.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to adjourn. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

The meeting adjourned at 7:10 PM.

Submitted by Arlene McMurray  
Administrative Assistant

INTEROFFICE MEMORANDUM

Exhibit A - 6-11-2020

TO: KPORT BOARD OF SELECTMEN  
FROM: CAROL COOK  
SUBJECT: PICKLEBALL PROPOSAL  
DATE: JUNE 5, 2020  
CC: LAURIE SMITH

Bill Case is a local resident and ambassador for the United States of America Pickleball Association. He will be attending the selectmen's meeting of June 11 regarding a proposal to install pickleball courts on the site of the old highway garage at 49 Beachwood Avenue. He has done a lot of research, and here is some information for your review prior to the meeting. His passion for the sport is obvious. He is aware of the current tight financial considerations.

Pickleball is the fastest growing sport in the US, especially for seniors. The game is a cross between tennis, badminton, and ping pong, suitable for ages 9-90+. Since roughly 40% of our population is over 65, pickleball provides an excellent opportunity for exercise and sociability. The physical and mental benefits are many including stronger muscles, improved cardiovascular health, reduced stress, maintenance of healthy weight goals, and enhanced brain function. Even though his primary interest in for adults, he also notes phenomenal growth in youth participation.

Bill got some construction estimates, essentially two options: Maine Tennis and Track is the company that installed our courts at Rotary Park, and they estimated \$75-90k for the entire package. Dayton Sand and Gravel quoted just the paving of a 60 foot by 120 foot pad for \$17K. The next was from Anchor Fence for 360 feet of 8 foot high fence with two 4 foot gates for \$24K. The cost to complete them with the surface, posts, nets, etc. is yet to be determined.

KPort Rec generated over \$7,200 in FY '20 in a season cut short by the pandemic. We only offer the program from November to April indoors at Consolidated; this project would allow year-round play to benefit our community and our budget. That figure represents a lot of happy seniors, paying just \$2 each time they played. Bill suggests annual membership fees for locals and a higher one for non-residents along with a drop-in fee. With that model, the program should quickly pay for the facility development and become a money maker.

The first step is to introduce the sport and the concept. Understanding the current economic climate, next steps would be inclusion in the capital plan, consultation with the other Town departments (Public Works and Planning/Codes) regarding the use of the site for this project, and further development of the project scope and finances (seeking other funding sources such as grants). The temporary solution is to fill cracks and paint lines on the tennis courts at Rotary Park to provide a seasonal location for our community to play this great sport.

Thank you for your time and consideration.

Exhibit A - 6-11-2020

