

**Town of Kennebunkport
Board of Selectmen/Assessors Meeting
Village Fire Station, 32 North Street
September 7, 2017 – 7:00 PM**

Minutes of the Selectmen's Meeting of September 7, 2017

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Edward Hutchins

Selectman Absent: Sheila Matthews-Bull

Others: Barbara Barwise, Michael Claus, Dave James, Tracey O'Roak, Laurie Smith, Arlene McMurray

1. Call to Order.

Chair Briggs called the meeting to order at 6:55 PM.

2. Approve the August 24, 2017, selectmen meeting minutes.

The Board will address this item at the next meeting when there is a quorum present that attended this meeting.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no comments.

4. Sign the November 2017 Special Town Meeting Warrant.

Town Clerk Tracey O'Roak explained the three items on the November ballot:

- Question 1: Enactment Ordinance Prohibiting Retail Marijuana Establishments and Retail Marijuana Social Clubs in the Town of Kennebunkport.
- Question 2: Amendment to Land Use Ordinance Regarding Accessory Apartments.
- Question 3: Amendment to the Waterfront Ordinance.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the November 7, 2017, Special Town Meeting Warrant. **Vote:** 4-0.

5. Approve Certification of Proposed Ordinances.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the Certification of Proposed Ordinances. **Vote:** 4-0.

6. Set the public hearing date for either October 12, or 26, 2017, to consider the Warrant Articles for the November 7, 2017, Special Town Meeting ballot.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to set the public hearing date for October 12 to consider the Warrant Articles for the November 7, 2017, Special Town Meeting. **Vote:** 4-0.

7. Consider reinstatement of the Boston Post Cane.

Town Clerk Tracey O'Roak explained the Boston Post tradition since 1909 to present a special cane to the town's oldest resident. The criteria for this award is that the resident must be 90 years or older and have resided in Kennebunkport for at least the past 20 years. She will place a notice in the local newspaper and contact the Kennebunkport Historical Society to advertise her search for the eldest citizen. A three-person committee would decide who to nominate. She will have nomination papers at town hall and online. If the person nominated does not wish to receive the cane, the award goes to the next nomination in line. The cane that was given in Kennebunkport was lost, but there is vendor in New Hampshire can create a replica of it.

Selectman Briggs suggested announcing on the Town Website that the Town is searching for the lost cane.

Motion by Selectman Daggett, seconded by Selectman Barwise, to reinstate the Boston Post Cane and to authorize the guidelines presented and give the Town Manager the authority to take not more than \$1,000 from the contingency fund to purchase the cane. **Vote:** 4-0.

8. Approve the Agreement for Public Safety Answering Point Service with the Town of York.

Ms. Smith explained that the Town of York will continue to answer the 911 calls, and if the call is regarding a fire or emergency medical issue, the York PD will stay on the line with the caller and the Kennebunkport dispatch will route the calls to the services needed. She said town counsel has reviewed the contract which will be effective from September 1, 2017, to August 31, 2020.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the Agreement for Public Safety Answering Point Service with the Town of York. **Vote:** 4-0.

9. Meet as Assessors to approve the following abatement.

Property Owner	Location	Map	Blk	Lot(s)	Tax Abatements 2017
Robert & Dana Holland	155 Wildes District Rd	22	5	22	\$178.10

A property survey showed a reduction in parcel size by 1.4 acres. This reduction decreases the land value by \$20,400. As a result, Assessors Agent Rebecca Nolette recommended a tax abatement of \$178.10.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the tax abatement of \$178.10 as recommended by Assessors Agent Rebecca Nolette to Robert and Dana Holland, 155 Wildes District Road, map 22, block 5, lot 22.

Vote: 4-0.

10. Approve street opening permit for Binnacle Hill Development, LLC, for installation of new sewer line and services and new waterline on New Biddeford Road.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the street opening permit for Binnacle Hill Development, LLC, for installation of new sewer line and services and new waterline on New Biddeford Road. **Vote:** 4-0.

11. Discuss Cape Porpoise Pier Chowder House lease.

Ms. Smith announced that the lease is up this November. The current tenant would like another 5-year extension. She asked if the Board wanted to send out request for proposals or to work out a new lease with the current tenant.

The Board agreed to send out a notification to the public to see if someone from the public would like it to be a formal process. If there is no response by September 25, it will continue with the process at the next meeting.

12. Other business.

Ms. Smith announced that everyone received their tax bill which also included a newsletter and senior survey. They hope everyone will fill out the survey and respond. There are extra surveys at town hall and online.

13. Approve the September 7, 2017, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the September 7, 2017, Treasurer's Warrant. **Vote:** 4-0.

14. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to adjourn.
Vote: 4-0.

The meeting adjourned at 7:25 PM.

Submitted by Arlene McMurray, Administrative Assistant