

**Town of Kennebunkport
Board of Selectmen Meeting
April 14, 2016
6 p.m. – Village Fire Station – 32 North Street**

Minutes of the Selectmen's Meeting of April 14, 2016

Selectmen attending: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Ed Hutchins, and Sheila Mathews-Bull

Others: Michael Davis, April Dufoe, Everett Leach, Jim McMann, Arlene McMurray, Martin Mead, Allan Moir, Craig Sanford, Laurie Smith, Amy Tchao, and others

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 6:04 PM.

2. Executive Session per MRSA 1, §405-6E to consult with town attorney regarding the Board's legal rights and responsibilities regarding land installment contracts and town ordinances.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to go into executive session per MRSA 1, §405-6E to consult with town attorney regarding the Board's legal rights and responsibilities regarding land installment contracts and town ordinances. **Vote:** 5-0.

The Board went into executive session at 6:04 PM.

At 6:55 PM, the Board came out of executive session. No action was taken.

The Board took a five-minute break, and the meeting resumed at 7:00 PM.

3. Approve the March 24, 2016, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the March 24, 2016, selectmen meeting minutes. **Vote:** 5-0.

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

Everett Leach, who applied for Shellfish Warden, said he is a Shellfish Warden for Wells and Ogunquit. Their shellfish season is in the winter, which is opposite of Kennebunkport's season. He said he has been certified by the Department of Marine Resources for four to five years.

Motion by Selectman Daggett, seconded by Selectman Barwise, to appoint Everett Leach as Shellfish Warden. **Vote:** 5-0.

5. Finalize and sign the June 2016 Town Meeting Warrant.

Motion by Selectman Daggett, seconded by Selectman Barwise, to sign the June 2016 Town Meeting Warrant. **Vote:** 5-0.

6. Authorize the use of Kennebunkport's MePers credit over a three year period to offset the RSU 21 appropriation.

Town Manager Laurie Smith explained that the RSU 21 received a credit from Maine State Public Employees Retirement System for funds paid before the formation of the RSU. Kennebunkport's portion of the credit is \$458, 235. Since the RSU debt payments will be the highest over the next three years, it would be prudent to spread the credit out over the years with the largest increases. She asked for direction from the Board.

Motion by Selectman Daggett seconded by Selectman Barwise, to authorize the use of Kennebunkport's MainePERS credit over a three-year period to offset the RSU 21 appropriation. **Vote:** 5-0.

7. Set the public hearing date for May 26, 2016.

Ms. Smith said that since there is no secret ballot, another public hearing is not required. She asked if the Board wished to set a public hearing.

The Board did not think another public hearing was necessary.

8. Approve ballot clerks for 2016-2018.

Motion by Selectman Barwise, seconded by Selectman Briggs, to approve the ballot clerks for 2016-2018. **Vote:** 5-0.

9. Consider a renewal liquor license application submitted by the Peter Ciriello, d.b.a. Edgewater Hospitality, LLC, The Edgewater Inn, 126 Ocean Avenue.

Chair Matthews-Bull announced that all of the applications are renewals and were reviewed and approved by the police chief, fire inspector, and code enforcement officer.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the renewal liquor license application submitted by the Peter Ciriello, d.b.a. Edgewater Hospitality, LLC, The Edgewater Inn, 126 Ocean Avenue. **Vote:** 5-0.

- 10. Consider a renewal liquor license application submitted by US Hotels New England, LLC and US Hotels New England Management Corp, d.b.a. the Breakwater Spa, 127 Ocean Avenue.**

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the renewal liquor license application submitted by US Hotels New England, LLC and US Hotels New England Management Corp, d.b.a. the Breakwater Spa, 127 Ocean Avenue. **Vote:** 5-0.

- 11. Consider a renewal liquor license application submitted by Kathleen M. Spang, d.b.a. Oceanwoods Resort/PJ's Pub and Dining, 71 Dyke Rd.**

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the renewal liquor license application submitted by Kathleen M. Spang, d.b.a. Oceanwoods Resort/PJ's Pub and Dining, 71 Dyke Rd. **Vote:** 5-0.

- 12. Consider a renewal special amusement permit application submitted by Kathleen M. Spang, d.b.a. Oceanwoods Resort/PJ's Pub and Dining, 71 Dyke Rd.**

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the renewal special amusement permit application submitted by Kathleen M. Spang, d.b.a. Oceanwoods Resort/PJ's Pub and Dining, 71 Dyke Rd. **Vote:** 5-0.

- 13. Consider a renewal liquor license application submitted by MacDonald Management, Inc., d.b.a. Hurricane Restaurant, 29 Dock Square.**

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the renewal liquor license application submitted by MacDonald Management, Inc., d.b.a. Hurricane Restaurant, 29 Dock Square. **Vote:** 5-0.

- 14. Consider a renewal special amusement permit application submitted by MacDonald Management, Inc., d.b.a. Hurricane Restaurant, 29 Dock Square.**

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the renewal special amusement permit application submitted by MacDonald Management, Inc., d.b.a. Hurricane Restaurant, 29 Dock Square. **Vote:** 5-0.

- 15. Consider the wastewater department budget.**

Wastewater Superintendent Allan Moir said the Sewer Committee reviewed the budget with him, and he is requesting a sewer fund balance of \$20,000. User fees increased by 3.8% from \$415 to \$431.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the wastewater department budget of \$1,185,682 with user fees at \$431.00.

Vote: 5-0.

16. Approve purchase of the self-contained breathing apparatus for the fire department.

Fire Chief Allan Moir explained that this is their annual purchase. He recommended purchasing 14 Scott SCBA air cylinders from Fire Tech & Safety at a cost of \$10,262. Other bids he received are:

Industrial Protection Services	\$10,878.00
Wise Safety	\$18,878.00
Grainger	\$25,424.00

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the purchase of the self-contained breathing apparatus for the fire department at a cost of \$10,262.00. **Vote:** 5-0.

17. Consider proposed policy regarding Silas Perkins Park.

Parks and Recreation Director Carol Cook said since the Silas Perkins Park has been renovated, she anticipated receiving more requests from people to hold weddings and special events there. She presented an application and regulations, and asked the Board for some guidance. She said she spoke with the family of Silas Perkins, and they did not wish to have any rules and regulations.

After discussion, the Board agreed to leave everything as is, and Ms. Cook can bring it back to the Board if it becomes a problem.

18. Consider Dock Square budget.

Ms. Smith explained the budget and Chief Craig Sanford was also there to answer questions. They proposed manning the lot during the busiest hours from 11AM to 8 PM, which will reduce the need for on-duty police officers. Ms. Smith said they installed a prepayment machine so that people can pay before they leave the lot instead of holding up traffic at the exit. This should help things run more efficiently.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the Dock Square budget amount of \$314,200. **Vote:** 5-0.

19. Accept \$200 donation from the York County United Way for fuel assistance to residents who no longer have LIHEAP funds available.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to accept the

\$200 donation from the York County United Way for fuel assistance to residents who no longer have LIHEAP funds available. **Vote:** 5-0.

20. Consider appointment of Russ Grady, Jr. to the Planning Board.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the appointment of Russ Grady, Jr to a three-year appointment expiring in July 2019. **Vote:** 5-0.

21. Other business.

Chair Matthews-Bull wished everyone a great Patriots' Day weekend.

Ms. Smith thanked everyone who helped in the budget process.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve a street opening permit for Kennebunk, Kennebunkport and Wells Water District to install a new water main on Ocean Avenue. **Vote:** 5-0

22. Approve the April 14, 2016, Treasurer's Warrant.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to approve the April 14, 2016, Treasurer's Warrant. **Vote:** 5-0.

23. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to adjourn.

The meeting adjourned at 7:50PM.

Submitted by Arlene McMurray
Administrative Assistant