

**Town of Kennebunkport
Selectmen Meeting
March 24, 2016
6 p.m. – Village Fire Station – 32 North Street**

Minutes of the Selectmen's Meeting of March 24, 2016

Selectmen attending: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Ed Hutchins, and Sheila Mathews-Bull

Others: Judy Barrett, Carol Cook, Michael Davis, April Dufoe, Werner Gilliam, David James, Jen Lord, Arlene McMurray, Craig Sanford, Laurie Smith, Dick Stedman, and others

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 6:01 PM.

2. Review and vote on final FY 2017 budget.

The Board of Selectmen reviewed the budget requests and made recommendations.

Motion by	Seconded by				
Selectmen	Selectman	to approve	to the	account	Vote:
			General Government		
Daggett	Hutchins	900,482.00	Administration	account	5-0
Barwise	Hutchins	300.00	Zoning Board of Appeals	account	5-0
Barwise	Hutchins	1,350.00	Conservation Commission	account	5-0
Barwise	Hutchins	3,150.00	Growth Planning	account	5-0
Barwise	Hutchins	67,000.00	Legal fees	account	5-0
Barwise	Hutchins	137,600.00	Insurance	account	5-0
Barwise	Hutchins	25,799.00	Community Development	account	5-0
Barwise	Hutchins	384,240.00	Planning & Development	account	5-0
Barwise	Hutchins	1,433,668.00	Police dept	account	5-0
Barwise	Hutchins	445,657.00	Communications	account	5-0

Motion by	Seconded by				
Selectmen	Selectman	to approve	to the	account	Vote:
Barwise	Hutchins	125,000.00	KEMS	account	5-0
Barwise	Hutchins	750.00	Emergency Management	account	5-0
Barwise	Hutchins	14,651.00	Animal Control	account	5-0
Barwise	Hutchins	19,783.00	Harbormaster	account	5-0
Hutchins	Barwise	496,535.00 to add biweekly recycling	Solid Waste	account	1-4 Barwise, Matthews- Bull, Briggs, & Daggett opposed
The Board discussed adding \$35,000 to the Solid Waste account for weekly recycling, and decided to postpone for another year and to gather more information.					
Barwise	Hutchins	461,535.00	Solid Waste	account	5-0
Barwise	Hutchins	188,007.00	Health	account	5-0
Barwise	Hutchins	3,235.00	Welfare	account	5-0
Daggett	Briggs	24,800.00 which is \$1,000 increase to Senior Center.	Social Services	account	4- 1/Hutchins opposed
Barwise	Hutchins	3,874.00	Shellfish Conservation	account	5-0
Barwise	Hutchins	32,500.00	Public Restrooms	account	5-0
Barwise	Hutchins	804,707.00	Highway dept	account	5-0
Barwise	Hutchins	93,588.00	Mechanic	account	5-0
Barwise	Hutchins	176,150.00	Utilities	account	5-0
Barwise	Hutchins	33,554.00	Conservation Shade Tree	account	5-0

Barwise	Hutchins	14,294.00	Cemetery	account	5-0
Barwise	Hutchins	357,583.00	Recreation	account	5-0
Barwise	Hutchins	120,000.00	Graves Library	account	5-0
Barwise	Hutchins	12,675.00	Cape Porpoise Library	account	5-0
Barwise	Hutchins	3,500.00	Parsons Way	account	5-0
Barwise	Hutchins	30,000.00	GRB Advisory Reserve	account	5-0
Barwise	Hutchins	65,000.00	Contingency	account	5-0
Barwise	Hutchins	7,650.00	Miscellaneous Agencies	account	5-0
Barwise	Hutchins	5,000.00	CO - Administration	account	5-0
Barwise	Hutchins	54,500.00	CO - Police	account	5-0
Barwise	Hutchins	50,000.00	CO - Communications	account	5-0
Barwise	Hutchins	210,500.00	CO - Fire	account	5-0
Barwise	Hutchins	134,000.00	CO - Highway	account	5-0
Barwise	Hutchins	557,600.00	CO - Road Improvement	account	5-0
Barwise	Hutchins	160,000.00	CO - Sidewalk construction	account	5-0
The Board decided to keep the \$20,000 in the Capital Outlay Sidewalk Construction account that was originally going to be a pedestrian light at the corner of North St. and Maine St., and explore other pedestrian options besides a flashing light.					
Barwise	Hutchins	30,000.00	CO - Recreation	account	5-0
Barwise	Hutchins	225,000.00	CO-Planning	account	5-0
Barwise	Hutchins	85,000.00	CO-Community Dev.	account	5-0
Barwise	Hutchins	17,500.00	CO-Special Projects	account	5-0
Barwise	Hutchins	100,000.00	CO - "Piers	account	5-0
Barwise	Hutchins	255,818.00	Debt Service	account	5-0
Barwise	Hutchins	9,102,107.00	Education	account	5-0
Barwise	Hutchins	1,148,790.00	County	account	5-0

The addition of \$5,000 in the Forestry account for conducting land surveys to develop and inventory of town forest lands was discussed; however, contingency funds will be used to accomplish this task.

The Board discussed adding \$35,000 to the Solid Waste account for weekly recycling, and decided to postpone this to a future date when there is more information so that it can be voted on at town meeting.

Town Manager Laurie Smith read proposed warrant articles that would help make Town Meeting run more smoothly, such as combining ZBA, Conservation Commission, and GPC to Admin Boards, etc. The Board supported all of the proposals.

3. Approve the March 10, and 17, 2016, selectmen meeting minutes.

Motion by Selectmen Hutchins seconded by Selectman Barwise, to approve the March 10, 2016, selectmen meeting minutes. **Vote:** 5-0.

Selectman Daggett mentioned an error in the March 17, 2016, minutes. He said he did not attend that meeting.

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to approve the March 17, 2016, selectmen meeting minutes as amended. **Vote:** 4-0-1/Selectman Daggett abstained because he was not present at that meeting.

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

Town Clerk April Dufoe announced the Special Town Meeting to be held on March 29, 2016, from 8 AM to 8 PM, at the Village Fire Station. This election is to replace Senator Dutremble. She said on this date, people can also register to vote, change their address or party.

5. Consider a renewal liquor license application submitted by the Seaside Hotel Association, L.T.D., d.b.a. Nonantum Resort, 95 Ocean Avenue.

Chair Matthews-Bull announced that the following applications were inspected and approved by the police chief, fire inspector, and code enforcement officer.

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to approve the renewal liquor license application submitted by the Seaside Hotel Association, L.T.D., d.b.a. Nonantum Resort, 95 Ocean Avenue. **Vote:** 5-0.

6. Consider a renewal special amusement permit application submitted by the Tina Hewett-Gordon, Seaside Hotel Association, L.T.D., d.b.a. Nonantum Resort, 95 Ocean Avenue.

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to approve the renewal special amusement permit application submitted by the Tina Hewett-Gordon, Seaside Hotel Association, L.T.D., d.b.a. Nonantum Resort, 95 Ocean Avenue. **Vote:** 5-0.

7. Consider a renewal liquor license application submitted by W. Scott Lee, SBJC, LLC, DBA Bandaloop, 2 Ocean Avenue.

Motion by Selectmen Daggett, seconded by Selectman Hutchins, to approve the renewal liquor license application submitted by W. Scott Lee, SBJC, LLC, DBA Bandaloop, 2 Ocean Avenue. **Vote:** 5-0.

8. Consider a renewal special amusement permit application submitted by, W. Scott Lee and Bridget B. Lee, d.b.a. Bandaloop (SBJC, LLC), 2 Ocean Avenue.

Motion by Selectmen Daggett, seconded by Selectman Hutchins, to approve the renewal special amusement permit application submitted by, W. Scott Lee and Bridget B. Lee, d.b.a. Bandaloop (SBJC, LLC), 2 Ocean Avenue. **Vote:** 5-0.

9. Appoint Town Officers.

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to approve the appointment of the following Town Officers:

Animal Control Officer	David R. Conway
Assessor's Agent	Donna Moore Hays, CMA
Code Enforcement Officer	Werner D. Gilliam
Asst. Code Enforcement Officer	Wayne B. Mathews
Asst. Code Enforcement Officer	Jonathan Reed
Plumbing Inspector	Werner Gilliam
Asst. Plumbing Inspector	Wayne B. Mathews
Asst. Plumbing Inspector	Jonathan Reed
Constable	April Dufoe
Emergency Management Director	Craig Sanford
Fire Inspector	Allan K. Moir
Harbor Master-Cape Porpoise	Lee F. McCurdy
Harbor Master-Kennebunk River	Ray Billings
Health Officer	Judith A. Barrett
Deputy Health Officer	Alison Z. Kenneway
Public Access Officer	April Dufoe
Registrar of Voters	April Dufoe
Road Commissioner	Michael W. Claus
Shellfish Warden	Vacant position
Street Naming & Numbering Delegate	James E. Burrows
Tax Collector	Laurie A. Smith

Town Clerk
Town Forester
Treasurer
Tree Warden

April Dufoe
Patrick A. Briggs
Jennifer L. Lord
Karen A. Schlegel

Vote: 5-0.

Ms. Smith explained that Jonathan Reed will be performing the Consolidated School inspections.

10. Meet as assessors to consider the following abatement request:

Property Owner	Location	Map	Blk	Lot(s)	Tax Abatements 2016
William F. Casey, Jr. Trustee	272 Mills RD #1D	37	2	2/1D	Denied
William F. Casey, Jr. Trustee	272 Mills RD #2D	37	2	2/2B	Denied
William F. Casey, Jr. Trustee	272 Mills RD #C9	37	2	2/C9	Denied

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to deny the tax abatement requests for William F. Casey, Jr. Trustee for properties located at: map 27, block 2, and lots 2/1D, 2/2B, and 2C9 as recommended by Assessors Agent Donna Moore Hayes. **Vote:** 5-0.

11. Authorize waiver of foreclosure form for sewer lien mortgage on real estate for sewer fee assessed against Ann Seavey to the Town of Kennebunkport.

Selectman Hutchins explained that Mrs. Seavey is deceased and the State of Maine is still working to secure ownership of this property.

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to authorize the waiver of foreclosure form for sewer lien mortgage on real estate for sewer fee assessed against Ann Seavey to the Town of Kennebunkport. **Vote:** 5-0.

12. Other business.

Chair Matthews-Bull wished everyone a Happy Easter.

Ms. Smith passed around a memo regarding the County Budget Committee Caucuses. It requests that elected officials from 29 cities and towns in the county plan on attending. She said the Town of Arundel will be nominating someone at their next meeting.

Ms. Smith also passed around the budget information for the RSU 21 Finance Committee's recommended budget for fiscal year 2017.

13. Approve the March 24, 2016, Treasurer's Warrant.

Motion by Selectmen Barwise, seconded by Selectman Hutchins, to approve the March 24, 2016, Treasurer's Warrant. **Vote:** 5-0.

14. Adjournment.

Motion by Selectmen Hutchins, seconded by Selectman Barwise, to adjourn. **Vote:** 5-0.

The meeting adjourned at 6:36 PM.

Submitted by Arlene McMurray
Administrative Assistant