

**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station-32 North Street
October 22, 2015 – 7:00 PM**

Minutes of the Selectmen Meeting of October 22, 2015

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

Others present: Barbara Barwise, Michael Davis, Paul Hogan, David James, Arlene McMurray, Phil Morse, Laurie Smith, and others

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 7 PM.

2. Approve the October 8, 2015, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the October 8, 2015, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Briggs abstained because he was not present at that meeting.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Public hearing for amendment to the Animal Control Ordinance.

Chair Matthews-Bull opened the public hearing at 7:01 PM. Hearing no comments, she closed the public hearing at 7:01 PM.

5. Award the contract for information technology support services.

Since Phil Morse was not present, the Board addressed item 6 next.

Town Manager Laurie Smith said she received three responses to her request for proposals for information technology services. A committee consisting of Ms. Smith, Police Chief Craig Sanford, Deputy Chief Kurt Moses, and Director of Planning and Development Werner Gilliam interviewed the three vendors: Systems Engineering, Burgess, and WinXnet. The Committee recommended awarding the bid to Burgess.

Motion by Selectman Daggett, seconded by Selectman Barwise, to award the bid for information technology services to Burgess for an annual cost up to \$35,000. **Vote:** 5-0.

6. Request from Phil Morse: Seashore Trolley Museum to support the application for DOT grant funds.

Phil Morse explained the history of some of the trolley cars and his reason for wanting to restore the Narcissus. The town supported previous applications for DOT grant funds.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to allow the Town Manager to endorse and sign any paperwork for the completion of this project. **Vote:** 5-0.

7. Abatement for Arthur Levin and Joan Rozolis for 11 New Biddeford Road, (Map 35, Block 6, Lot 1) for \$364.21.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the abatement for Arthur Levin and Joan Rozolis of 11 New Biddeford Road, (Map 35, Block 6, Lot 1) for \$364.21 as recommended by Assessors Agent Donna Moore Hayes. **Vote:** 5-0.

8. Assignment of capital reserve funds per the Fund Balance Policy.

Ms. Smith explained that the Fund Balance Policy states that when the general fund budget is at the 18% level, anything over that would get transferred to a capital reserve account. She would like the final audit to show the transfer of those funds. She said the fiscal year 2015 audit will be presented at the next meeting.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to transfer \$686,893 of the general fund balance to the capital reserve account. **Vote:** 5-0.

9. Other business.**a. Matt Lanigan Bridge.**

Ms. Smith said that the state is still in the design process. The DOT decided to go with the upstream pedestrian bridge. The plans are for the bridge to be closed from April 1, 2017, to May 15, 2017. She said the next step is for a public meeting with the state, probably at the high school sometime in November.

b. Government Wharf project.

Ms. Smith said that Town will receive \$250,000 for the Government Wharf dredging project and much of the permitting is already done. The estimated costs are \$1,000,000, and she is trying to reduce costs to the \$600,000 range.

The Board would like input from the fishermen at Government Wharf.

c. Police Department construction update.

Ms. Smith said she met with the architects and reviewed plans, and got feedback from neighbors. The construction manager interviews for this project will occur next week. There are three to be interviewed.

d. Silas Perkins Park ribbon cutting.

Ms. Smith invited everyone to attend the Silas Perkins Park rededication tomorrow at 10 AM.

Chair Matthews-Bull said the Prelude schedule is being printed next week and nonprofits should contact her if they have anything to add.

Ms. Smith said Attorney Ralph Austin notified her regarding Fishing Pole Lane at Hidden Pond. The patio no longer has a setback issue. The deadline for removal is November 15. It will not go to Planning Board review until November 18. They would like to amend the consent agreement so they would not have to remove the patio, and therefore pay a fine of \$100 a day after November 15. She asked for the Board's opinion.

Most of the Board members would like to keep the penalties in place with the exception of Selectman Barwise. They believe there is a standard that should be followed and that this was their agreement.

Ms. Smith made the following announcements:

- Absentee ballots are available at the Town Clerk's Office for the November 3, 2015, election.
- The Town Clerk/Registrar of Voters will hold evening hours at Town Hall on October 28, 2015, from 4:30 PM to 6:30 PM.
- The last day to request a "no excuse" absentee ballot for this election is Thursday, October 29, 2015 by 4:30 PM.
- Help fill the Parks and Recreation bus located at the 32 North Street parking lot with nonperishable food items and personal needs supplies on Election Day. Health Council members will accept donations from 8 AM to 4 PM. There will also be a collection jar for those who wish to make monetary donations. Checks are to be directed to the Church Outreach Services.
- Secret Santa applications are available at the Public Health Office. Forms should be returned no later than November 12, 2015.

10. Approve the October 22, 2015, Treasurer's Warrant.

Motion by Selectman Daggett, seconded by Selectman Briggs, to approve the October 22, 2015, Treasurer's Warrant.

11. Adjournment.

Motion by Selectman Barwise, seconded by Selectman Daggett, to adjourn.

The meeting adjourned at 7:52 PM.

Submitted by

Arlene McMurray
Administrative Assistant