

TOWN OF KENNEBUNKPORT, MAINE

Board of Selectmen Agenda Village Fire Station – 32 North Street January 14, 2016 – 6:00 PM

1. Call to Order.
2. Approve the December 22, 2015, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Update from Amy D'Amico regarding Habitat for Humanity.
5. Report from Police Chief Sanford regarding Oak, West, and Locke Street parking.
6. Authorize acceptance of the engineering and design proposal from Baker Design Consultants for the Government Wharf project.
7. Approve the 2016 waste hauling permits.
8. Accept donations to the Kennebunkport emergency fuel program.
 - a. Betsy and Jim Fitzgerald donated \$1,000.
 - b. The Church on the Cape donated \$609.00
9. Other business.
 - a. Shellfish Licenses
10. Approve the January 14, 2016, Treasurer's Warrant.
11. Adjournment.

**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station-32 North Street
December 22, 2015 – 9:00 AM**

Minutes of the Selectmen Meeting of December 22, 2015

Selectmen present: Patrick A. Briggs, Allen A. Daggett, and Sheila Matthews-Bull

Selectmen absent: Stuart E. Barwise and Edward W. Hutchins

Others present: Arlene McMurray, and Laurie Smith

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 9:08 AM.

Motion by Selectman Briggs, seconded by Selectman Daggett, to approve the December 10, 2015, selectmen meeting minutes. **Vote:** 3-0.

3. Consider a renewal liquor license application submitted by Leigh O. Blood, DBA the Captain Fairfield Inn, 6 Pleasant St.

Motion by Selectman Daggett, seconded by Selectman Briggs, to approve the renewal liquor license application submitted by Leigh O. Blood, DBA the Captain Fairfield Inn, 6 Pleasant St. **Vote:** 3-0.

4. Appointment of Emergency Management Director effective January 1, 2016.

Motion by Selectman Daggett, seconded by Selectman Briggs, to appoint Craig Sanford as Emergency Management Director effective January 1, 2016. **Vote:** 3-0.

5. Accept donations to the Kennebunkport Public Health Department.

Chair Matthews-Bull read the list of donations.

- a. **The Kennebunk Portside Rotary Club donated \$570 to the emergency fuel account.**
- b. **The Kennebunkport Residents Association donated \$1,000 to the emergency fuel account.**
- c. **The Goose Rocks Beach Fire Company donated \$1,000 to the emergency fuel account.**
- d. **The Flynn Family Foundation donated \$2,500 to the public health account; \$2,500 to the emergency fuel account; and \$2,500 to the**

emergency food account donated by the Flynn Family Foundation.

- e. The Village Fire Company donated \$675.20 to the emergency fuel account.**

Motion by Selectman Daggett, seconded by Selectman Briggs, to accept with much appreciation: \$570 to the emergency fuel account from Kennebunk Port-side Rotary Club; \$1,000 to the emergency fuel account from the Kennebunkport Residents Association; \$1,000 to the emergency fuel account from the Goose Rocks Beach Fire Company; \$2,500 to the public health account, \$2,500 to the emergency fuel account, and \$2,500 to the emergency food account from the Flynn Family Foundation; and \$675.20 to the emergency fuel account from the Village Fire Company. **Vote:** 3-0.

6. Other business.

Selectman Daggett asked if anything was heard from the state regarding removing tree limbs. Town Manager Laurie Smith responded that she had not heard anything yet.

Chair Matthews-Bull thanked everyone that participated in Prelude.

Ms. Smith reminded everyone of the joint meeting with the three towns to discuss budget and priorities on January 7, at 6 PM, at KES.

7. Approve the December 22, 2015, Treasurer's Warrant.

Motion by Selectman Daggett, seconded by Selectman Briggs, to approve the December 22, 2015, Treasurer's Warrant. **Vote:** 3-0.

8. Adjournment.

Motion by Selectman Daggett, seconded by Selectman Briggs, to adjourn.

The meeting adjourned at 9:20AM.

Submitted by

Arlene McMurray
Administrative Assistant

Town of Kennebunkport Traffic and Safety Survey Results

Due to recent traffic and safety concerns brought to the attention of the Town by residents, we conducted a traffic survey for residents of West Street, Oak Street and Locke Street. The following questions were asked of 42 residents. We received 26 responses back which represents 81% participation.

1. Do you support your street becoming a “one way” street as opposed to traffic flowing in both directions?

Yes - 5 No - 19 Maybe – 1

Comments:

- Only as a last resort
- Will not solve problem
- Appreciate both directions
- Would increase traffic on Oak Street and Locke Street
- Absolutely Not

2. Would you be in favor of making just West Street a “one way” only to help with parking and prevent the need to turn around in private driveways?

Yes – 4 No – 21 Maybe - 0

Comments:

- Desire to see no parking on West Street rather than one way
- Parking on West Street is the issue
- Don't want West Street owners to use Locke Street
- Street too narrow to accommodate parking
- One way would encourage parking and speeding
- Leave all three streets as is with no parking on West Street and Oak Street
- Postal Service delivery issues if West Street is one way

3. What companies deliver to or provide services to your household? (Example: UPS, FedEx, Oil companies, repair companies etc.)

Yes – 24 No – 1 Maybe – 0

Comments:

- Listed a variety of services from Postal, Lawn Care, Utility companies etc.

4. Is the increase in summer traffic the major issue?

Yes – 10 No – 13 Maybe – 1

Comments:

- Safety is always an issue with parked vehicles
- Street Parking is the problem
- Speed is an issue especially for small children
- Increased walkers in the summer
- Not a major issue
- Increase in traffic not only in the summer but also at Prelude

5. Do you perceive speed to be a problem on your street?

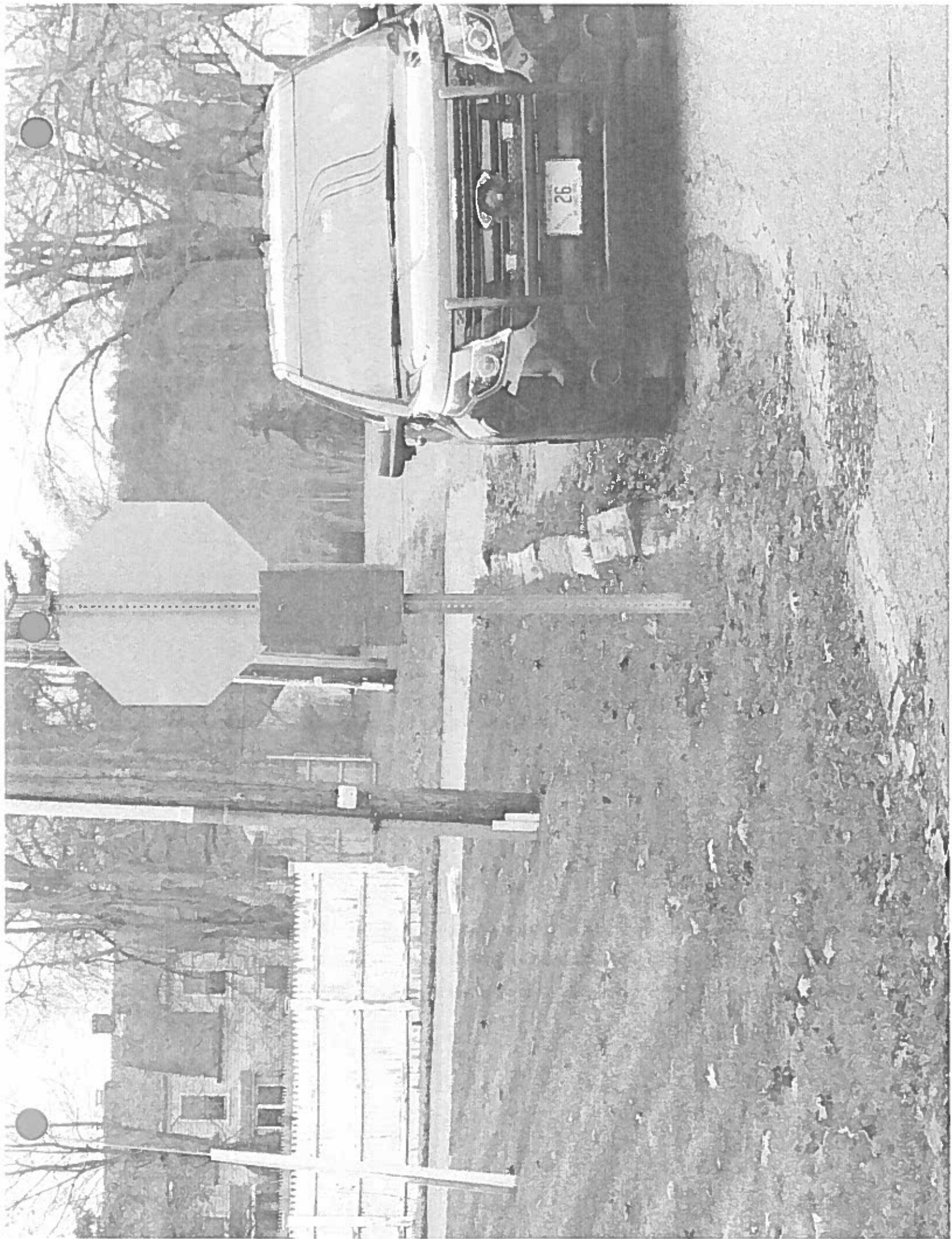
Yes – 11 No – 11 Maybe – 2

Comments:

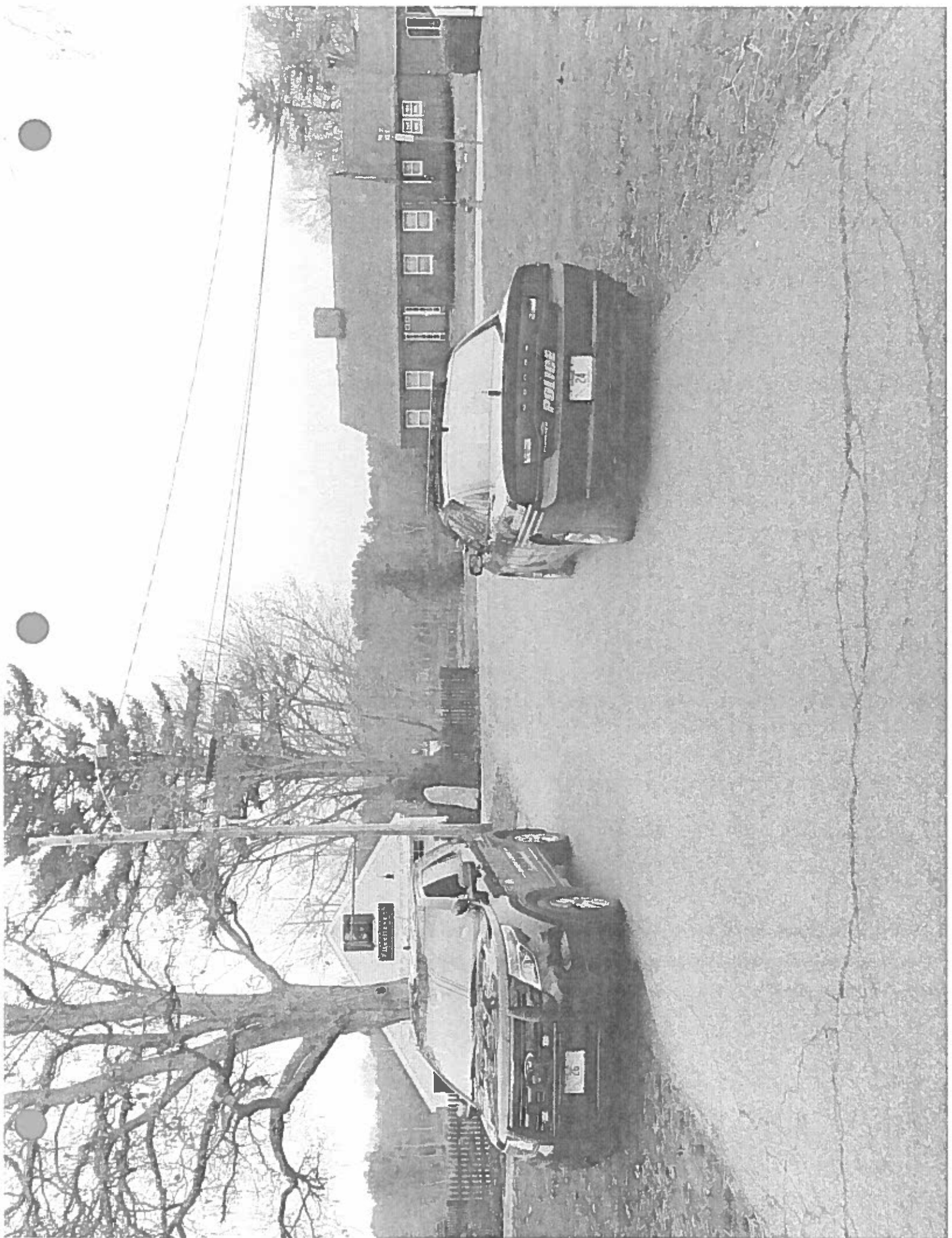
- Speed is not the primary issue
- Speed is the issue
- Speed is sometimes the issue but not often
- Speed limit is too slow on Locke Street
- Some Contractors and occasionally residents go too fast on Locke Street

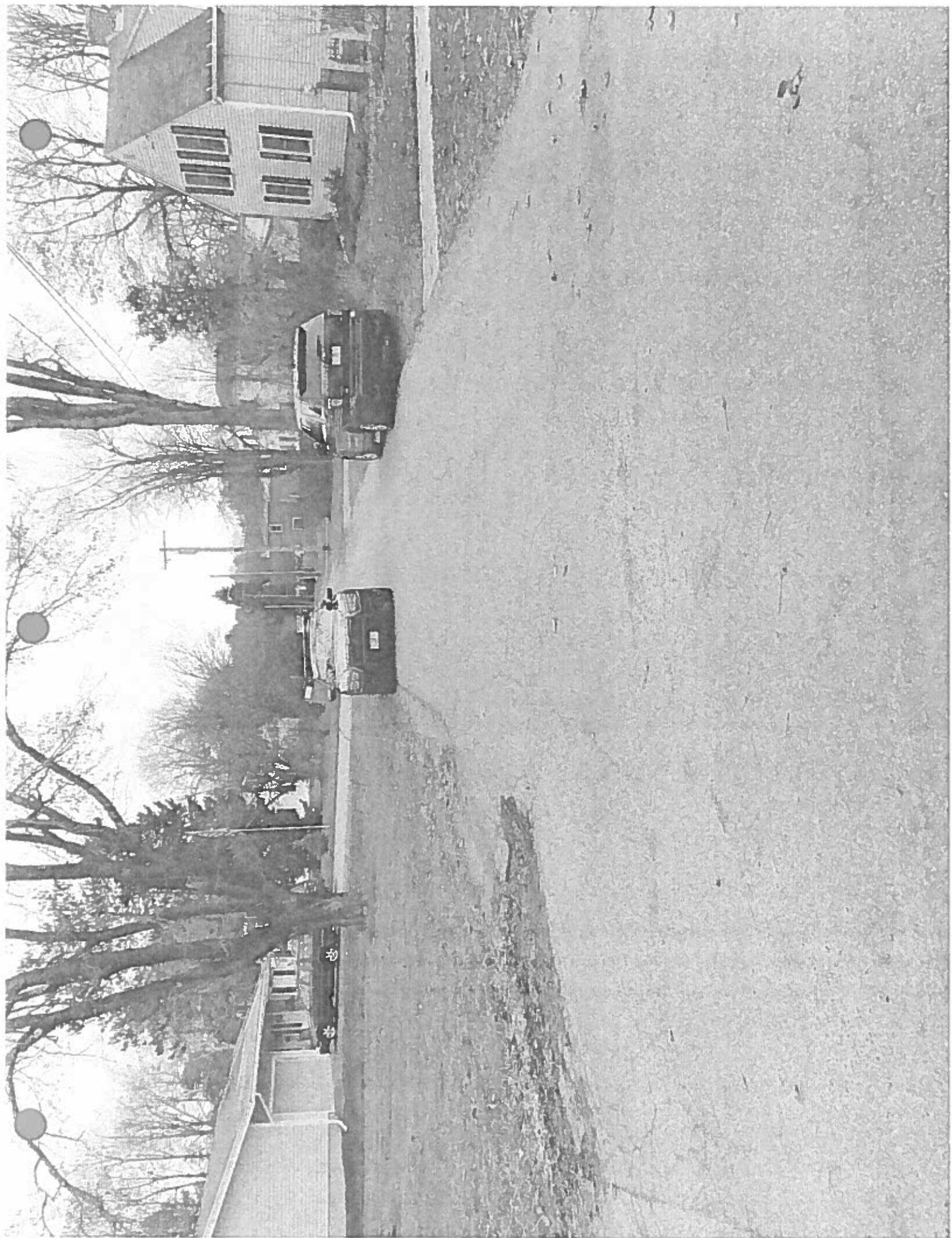
Note: Not all residents answered all the questions on the survey. Maybe was not a category on the survey but some residents added it as an answer to some questions.

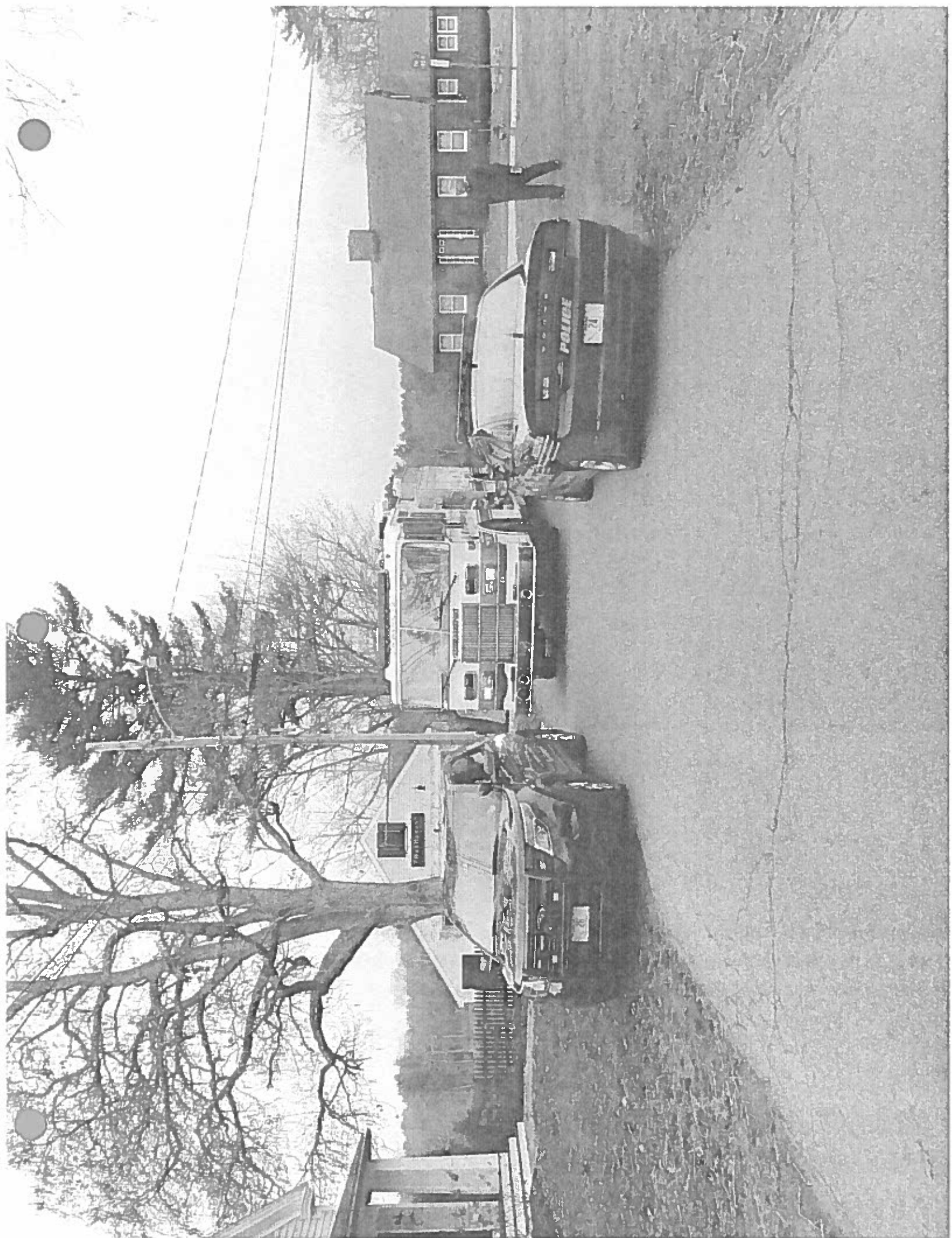




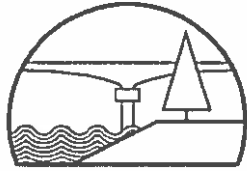








Grantee	Mailing Address	City	State	Zip
EATON REBECCA C	22 BRADBURY ST., APT C	CAMBRIDGE	MA	02138
NELSON CLIFTON A JR & DANIELS ALYSON	171 MAPLE DRIVE	EAST CHATHAM	NY	12060
WALL ROBERT C & LINDA L	5 WEST STREET	KENNEBUNKPORT	ME	04046-5801
STEWART JENIFER J & CHARLES EVAN	PO BOX 490	KENNEBUNKPORT	ME	04046
LOUGEE HAROLD & CAROL	7 WEST STREET	KENNEBUNKPORT	ME	04046
TARDIFF JAMES	3920 NORTH OCEAN DR 17A	SINGER ISLAND	FL	33404
HENRY JANET & MOORE VERNON L	9 WEST STREET	KENNEBUNKPORT	ME	04046-5801
INGLIS MARILYN M TRUSTEE	PO BOX 2621	KENNEBUNKPORT	ME	04046-2621
BADGER LOIS S	8 LOCKE STREET	KENNEBUNKPORT	ME	04046
CAMPBELL ROBERT S & KATHLEEN F	PO BOX 184	KENNEBUNKPORT	ME	04046
FRINK JOHN A	1250 CORNER KETCH ROAD	NEWARK	DE	19711
JOHNSON DONALD J	PO BOX 2671	KENNEBUNKPORT	ME	04046-2671
PEARLMUTTER NINA & FRINK ORRIN	PO BOX 2686	KENNEBUNKPORT	ME	04046
PIERCE JAMES L & CATHERINE TRUSTEES	1417 SADLER ROAD, 180	FERNANDINA BEACH	FL	32034
AYER SUSAN W	PO BOX 3037	KENNEBUNKPORT	ME	04046
CAPE ARUNDEL GOLF CLUB	PO BOX 1447	KENNEBUNKPORT	ME	04046-1447
WALKER 1802 HOUSE PROPERTY LLC	15 LOCKE STREET	KENNEBUNKPORT	ME	04046
SWEETLAND DAVID R & JOYANNE S REV TRUST	702 MCKERNAN LN	EXTON	PA	19341
FRINK PETER H	PO BOX 212	KENNEBUNKPORT	ME	04046
TRENCHARD WEBSTER T & MICHELE A	4 BATCHELDER ROAD	WINDSOR	CT	06095
EAGLESON JON	12 OAK STREET	KENNEBUNKPORT	ME	04046-5804
DONOVAN LUCILLE	PO BOX 5319	BRADENTON	FL	34205
PAGE LYMAN A	16 OAK STREET	KENNEBUNKPORT	ME	04046
CENTRELLA STEVEN M & GAIL F	112 SAW MILL ROAD	NORTH ANDOVER	MA	01845
BONOGOFKY ELENA & HIGGINS NEIL	448 LAFAYETTE STREET UNIT 1	SALEM	MA	01970
MCGRATH LORA TRUSTEE	5 W BROAD OAKS DRIVE	HOUSTON	TX	77056
TWENTY OAK STREET LLC	PO BOX 355	INTERVALE	NH	03843
AZEVEDO PHYLLIS LEVESQUE & FRANCISCO M	3 OAK STREET	KENNEBUNKPORT	ME	04046
GONNELLA LISA C & ANTHONY J	5 OAK STREET	KENNEBUNKPORT	ME	04046
BUCKLEY ANDREW & GREENE CYNTHIA	3004 ESTATE ALTONA, SUITE 21	ST. THOMAS	VI	00802
KEOUGH EDWARD T & BEVERLY A	PO BOX 288	KENNEBUNKPORT	ME	04046
SEAWARD CLAIRE & RANSONE JANE S	BOX 508	KENNEBUNKPORT	ME	04046



BAKER DESIGN CONSULTANTS
Civil, Marine and Structural Engineering

January 7, 2016

Laurie Smith, Town Manager
Mike Claus, Town Engineer
Town of Kennebunkport
PO Box 566
6 Elm Street
Kennebunkport, ME 04046

Subject: Value Engineering, Design Development, Bid and Construction Phase Services
Government Wharf Improvements; Town of Kennebunkport

Dear Laurie, Mike,

This letter follows our December 10, 2015 proposal for and subsequent discussion regarding consulting engineering services that would be provided by Baker Design Consultants for the Government Wharf Improvement project.

As requested I have divided the proposed work scope into the three phases as noted below. Attached are a detailed Scope of Work and a Budget Breakdown for each phase.

\$26,800	Phase I –Value Engineering, Design Development, Permitting
\$ 8,300	Phase II- Final Construction Documents and Project Bid
\$19,500	Phase III- Construction Support
<hr/>	
\$54,600	Engineering Services Budget Total

Please contact me with any questions on the information provided. We look forward to working on your project.

Sincerely,

BAKER DESIGN CONSULTANTS, Inc.

Barney Baker PE
Principal

BJB
JN: 14031

PHASE I –VALUE ENGINEERING, DESIGN DEVELOPMENT, PERMITTING

The Scope of Work is presented in outline form with Task items. A tabulated budget of hours and expenses for each Task follows.

1. Project Management- Design Development

- a. Coordinate design review and development with Town, Subconsultants and Stakeholders.
- b. Meet with Town periodically during design development and permitting.

2. Background Data Collection

- a. Meet with Town staff (Town Manager, Town Engineer, and Harbormaster) and fisherman on site to discuss design development work completed to date on the project and expectations for program funding and implementation.
- b. Obtain digital copies of plans and baseline surveys of latest design development by Kleinschmidt Associates.
 - i. AutoCAD files.
 - ii. Topographic and bathymetric surveys.
- c. Obtain geotechnical engineering reports and logs that were prepared for Kleinschmidt as part of their field investigation.
- d. Obtain relevant Town documentation that includes:
 - i. Correspondence, specifications and permitting for the design work undertaken to date.
 - ii. Project estimates and funding information.

3. Design Basis Memo.

Review the following parameters/items for the project and confirm that design development to date considers this information. Note any differences with apparent assumptions by Kleinschmidt Associates.

- a. Site location.
 - i. Tidal information and flood data.
 - ii. GIS mapping of physical and environmental features.
 - iii. Mooring locations and Federal Navigation Project limits
 - iv. Land use and regulatory mapping and zoning.
- b. Pier Loading
 - i. Confirm use of pier with fisherman to establish live load requirements associated with deck use and berthing.

- c. **Building Exposure**
 - i. Identify applicable code requirements for the building that relate to exposure and applied loading.
- 4. **Value Engineering and Final Design Development**
 - a. **General**
 - i. Review Kleinschmidt plans for completeness and design intent.
 - ii. All drawings will be updated to the latest version of AutoCAD and reformatted to Baker Design Consultant standards with an updated Title Block.
 - iii. Recommend changes or updates to make the design more efficient and/or cost effective. The following elements will likely be extensively redesigned:
 - 1. **Building-** The building as currently designed is over budget. Footprint and/or design changes will be made to reduce the cost of this item.
 - 2. **Refrigeration System-** The refrigeration system will be entirely redesigned and specified with both a focus on cost reduction and long-term operating costs.
- 5. **Preliminary Design Report**
 - a. To facilitate MDOT project review, a Preliminary Design Report (PDR) will be submitted that includes the following items:
 - i. Purpose and need for the Project.
 - ii. Scope of work and description for each project element.
 - iii. Plan Set.
 - iv. Permits that have been obtained for the project and any modification that is required.
 - v. Cost estimate for construction and construction engineering.
- 6. **Regulatory Permitting**
 - a. State DEP and Federal ACOE permits have been obtained for the work completed to date, but these will need to be modified with any revisions.
 - b. The Submerged Lands Lease will need to be reviewed and modified with any revisions.
 - c. **Town of Kennebunkport-**
 - i. Prepare necessary Permit Documentation for submission with support from Phase I –Value Engineering, Design Development, Permitting Town staff for Planning Board Site Plan Review. It is assumed that application fees will be waived for a Town project.
- 7. **Subconsultant Services.**
 - a. **WH Demmons Inc- Refrigeration Design**

- i. Provide options for a refrigeration space and equipment design services and construction support for the new Bait Shed building. The refrigeration will be a seasonal system designed to maintain the space at 40 degrees during the summer.
 - ii. Provide plans and Specifications for the proposed system and an estimate of long-term maintenance and operation costs.
 - iii. Review of O & M documents and balance report of completed installation.
 - b. Bennet Engineering- Refrigeration Design
 - i. Provide electrical design services for the new Bait Shed building (including lighting and refrigeration) and site infrastructure (including Jib hoists and Yard lighting).
 - ii. Provide Electrical plans and specifications to include with the construction documents.
8. Work not included.
- a. It is recognized that Baker Design Consultants is picking up where another consultant left off. There may be unanticipated design development items completed to date that need to be revisited.
 - b. Additional services may be required to address requests by Planning Board associated with Site Plan approval such as landscape architecture, parking, traffic analysis and other areas of expertise not identified in the scope of work above.
9. Tabulated budget of hours and expenses for Phase I services.
- Refer to Table that follows.

Consultant Services Proposal
Government Wharf Improvements; Town of Kennebunkport

Phase I –Value Engineering, Design Development, Permitting

		HOOR ESTIMATE/CLASSIFICATION			TASK HOURS	% By Phase
TASK DESCRIPTION		Principal Engineer	Project Engineer	Designer		
100	Project Management & Background Data Collection					\$5,150
200	Project Management	16			16	25%
	Initial Site Meeting	4			4	25%
	Progress Meetings (3)	12	4		16	
	Web Based research and Kennebunkport Ordinances	2	2	2	6	42
300	Design Basis Memo					\$1,090
	Site Location and Exposure	1	2		3	5%
	Pier Loading	1	2		3	30%
	Building Parameters	2	2		4	10
400	Value Engineering and Design Development					\$11,260
	Waterfront Infrastructure (Pier, Floats, Berthing)	4	8	16	28	54%
	Building Design	4	32	32	68	83%
	Refrigeration System	4	4	8	16	
500	Preliminary Design Report	8			8	120
600	Regulatory Permitting					\$3,460
	Submerged Lands	2		2	4	17%
	Army Corps and DEP Modification	2			2	100%
	Town of Kennebunkport	16	4	4	24	30
TOTAL LABOR HOURS PER CLASSIFICATION		78	60	64	202	\$20,960
						100%
						\$20,960

Direct Costs

Travel Expenses (6 Trips)	\$255
Reproduction	\$150
Printing Charges	\$0
Permit Fees and Advertising Allow	\$185
TOTAL	\$590
Subconsultants Allowance	
Refrigeration Subconsultant	\$3,000
Electrical Engineer	\$2,000
TOTAL	\$5,000

SUMMARY

Classification	Hours	Rate	Cost
Principal Engineer	78	130.00	\$10,140
Project Engineer	60	95.00	\$5,700
Designer	64	80.00	\$5,120
Total Labor Hours	202	Total Direct Labor	\$20,960
		Direct Costs	\$590
		Subconsultants (at 5%)	\$5,250
PROJECT TOTAL			\$26,800

PHASE II- FINAL CONSTRUCTION DOCUMENTS AND PROJECT BID

The Scope of Work is presented in outline form with Task items. A tabulated budget of hours and expenses for each Task follows.

1. Final Design
 - a. Provide Final Plans, Specifications and Estimate (PS&E) package for Town and MDOT review and approval.
2. Bid Phase Services
 - a. Assist TOWN with putting the project out to public bid
 - b. Attend a Pre-Bid Meeting for the work and answer Contractor questions during the bid period.
 - c. Coordinate any Addendums to the project documents
 - d. Assist TOWN with consideration of bids and determination of most responsive bidder.
3. Subconsultant Services.
 - a. WH Demmons Inc- Refrigeration Design
 - i. Respond to questions that relate to design work provided.
 - b. Bennet Engineering- Refrigeration Design
 - i. Respond to questions that relate to design work provided.
4. Tabulated budget of hours and expenses for Phase II services.

Refer to Table that follows.

Consultant Services Proposal
Government Wharf Improvements; Town of Kennebunkport

Phase II- Final Construction Documents and Project Bid

TASK DESCRIPTION		HOUR ESTIMATE/CLASSIFICATION			TASK HOURS	% By Phase
		Principal Engineer	Project Engineer	Designer		
400	Final Design Development					
700	Final P.S& E	4	24	24	52	52
800	Bid Phase Services					
	Project Advertisement and Coordination	2	4	4	10	
	PreBid Meeting	4			4	
	Bid Review and Award	2			2	16
TOTAL LABOR HOURS PER CLASSIFICATION		12	28	28	68	68
						\$6,460
						100%
						\$6,460

Direct Costs		SUMMARY			
		Classification	Hours	Rate	Cost
Travel Expenses (2 Trips)	\$85	Principal Engineer	12	130.00	\$1,560
Reproduction		Project Engineer	28	95.00	\$2,660
Printing Charges	\$250	Designer	28	80.00	\$2,240
Permit Fees and Advertising Allow	\$193	Total Labor Hours	68	Total Direct Labor	\$6,460
TOTAL	\$528			Direct Costs	\$528
Subconsultants Allowance				Subconsultants (at 5%)	\$1,313
Refrigeration Subconsultant	\$750				
Electrical Engineer	\$500				
TOTAL	\$1,250			PROJECT TOTAL	\$8,300

PHASE III- CONSTRUCTION SUPPORT

The Scope of Work is presented in outline form with Task items. A tabulated budget of hours and expenses for each Task follows.

1. Construction Phase Services
 - a. Set up and attend Preconstruction and Monthly Progress Meetings
 - b. Shop Drawing Submittal Review.
 - c. Respond to Field Questions and RFI's.
 - d. Substantial Completion Review, Punch list inspection, and Project Closeout at the completion of the work.
2. Subconsultant Services.
 - a. WH Demmons Inc- Refrigeration Design
 - i. Review refrigeration system submittals.
 - ii. Respond to questions that relate to refrigeration system during construction.
 - iii. Review of O & M documents and balance report of completed installation.
 - iv. Attend Final Inspection
 - b. Bennet Engineering- Refrigeration Design
 - i. Review electrical system submittals.
 - ii. Provide electrical construction support services to answer questions that relate to electrical building components.
 - iii. Attend Final Inspection.
3. Work not included.
 - a. Construction phase services do not include daily oversight of contractor activities. If the Town is not able to provide these services a field representative can be provided at a billing rate of \$75/hr.
4. Tabulated budget of hours and expenses for Phase III services.

Refer to Table that follows.

Consultant Services Proposal
Government Wharf Improvements; Town of Kennebunkport

Phase III- Construction Support

TASK DESCRIPTION		HOUR ESTIMATE/CLASSIFICATION			TASK HOURS	% By Phase
		Principal Engineer	Project Engineer	Designer		
300	Construction Phase Services					\$17,960
	Construction Administration	12	24	0	36	
	Preconstruction and Progress Meetings (4)	20	20	0	40	
	Shop Drawing Review	8	16	16	40	
	Field Questions and RFI's	16	16		32	
	Project Closeout/Record Drawings	4	4	16	24	172
TOTAL LABOR HOURS PER CLASSIFICATION		60	80	32	172	\$17,960 100%
					172	\$17,960

Direct Costs

Travel Expenses (4 Trips)	\$170
Reproduction	\$58
Printing Charges	
Permit Fees and Advertising Allowance	
TOTAL	\$227

Subconsultants Allowance

Refrigeration Subconsultant	\$750
Electrical Engineer	\$500
TOTAL	\$1,250

SUMMARY

Classification	Hours	Rate	Cost
Principal Engineer	60	130.00	\$7,800
Project Engineer	80	95.00	\$7,600
Designer	32	80.00	\$2,560
Total Labor Hours	172	Total Direct Labor	\$17,960
		Direct Costs	\$227
		Subconsultants (at 5%)	\$1,313

PROJECT TOTAL \$19,500

APPLICATION FOR WASTE HAULING PERMIT

Applicant: Casella Waste DBA PineTree Waste DBA BSI Waste

Address: 87 Pleasant Hill Rd.

Sectorburg ME 04074

Telephone: 207-510-4831

Authorized Representative: Jason Brown

Attach: 1. Current vehicle registration
2. Customer List

Paid 12/21/15
CN# 1033500

Driver(s) of Vehicle:

Name: Pete Bergeron

Lic #: ME 8628147

Name: John Patterson

Lic #: ME 4830140

Name:

Lic #:

Name:

Lic #:

I have read the Solid Waste Ordinance and the Rules and Regulations for solid waste. I agree to abide by these regulations.

Signed:



Signed:

Approved by Selectmen:

Permit No.: _____ Date: _____

By granting a waste-hauling permit, the selectmen and the Town of Kennebunkport do not assume and liability with respect to the operations of the licensees.

The issuance of a waste hauling permit does not in any way constitute and endorsement by the Town or recommendation as to the adequacy or reliability of the services provided by the licensee. The Solid Waste Ordinance and Rules and Regulations of the Town do not require proof of vehicle insurance or financial responsibility in order for a person to obtain a waste hauling permit.

APPLICATION FOR WASTE HAULING PERMIT

Oceanside Rubbish, Inc.
P O Box 39
Wells, Maine 04090
(207) 646-3230

Applicant Address
Oceanside Rubbish, Inc.
P O Box 39
Wells, Maine 04090
(207) 646-3230

Authorized Representative Karl Ekstedt


Attach 1. Current Vehicle Registration
2. Customer List

Driver(s) of Vehicles:

NAME
LICENSE #

Daniel Keyes
Joseph Colarossi
Terry Day
William Niles
6017066
9844113
7677227
6260119

I have read the Solid Waste Ordinance and the rules and regulations, for solid waste. I agree to abide by these regulations.

(signed) 
(signed) _____

Approved by Selection: _____
Date: _____
Permit No. _____

By granting a waste hauling permit, the selectmen and the Town of Kennebunkport do not assume any liability with the respect to operations of licensees. The issuance of a waste hauling permit does not in any way constitute an endorsement by the town or recommendation as to the adequacy or reliability of services provided by the licensee. The Solid Waste Ordinance and Rules of the Town do not require proof of vehicle insurance or financial responsibility in order for a person to obtain a waste hauling permit.

Made 11/17/15

APPLICATION FOR WASTE HAULING PERMIT

Applicant: WASTE MANAGEMENT MAINE

Address: 2000 FOREST AVE

PORTLAND, ME 04103

Telephone: 207-797-2426 X 226

Authorized Representative: GEOFF HART

Attach: 1. Current vehicle registration

2. Customer List

Driver(s) of Vehicle: SEE ATTACHED

Name: _____ Lic #: _____

Name: _____ Lic #: _____

Name: _____ Lic #: _____

Name: _____ Lic #: _____

I have read the Solid Waste Ordinance and the Rules and Regulations for solid waste. I agree to abide by these regulations.

Signed: _____

Signed: _____

Approved by Selectmen: _____

Permit No.: _____ Date: _____

By granting a waste-hauling permit, the selectmen and the Town of Kennebunkport do not assume and liability with respect to the operations of the licensees.

The issuance of a waste hauling permit does not in any way constitute and endorsement by the Town or recommendation as to the adequacy or reliability of the services provided by the licensee. The Solid Waste Ordinance and Rules and Regulations of the Town do not require proof of vehicle insurance or financial responsibility in order for a person to obtain a waste hauling permit.

Kennebunkport Public Health

JANUARY 5, 2016

At: Kennebunkport Board of Selectmen
Laurie Smith Kennebunkport Town Manager

Please accept this generous gift of \$1,000 from Betsy & Jim Fitzgerald. They wish that this gift be dedicated towards the Kennebunkport Emergency Fuel Program

Account # 29-08-01-50 - \$1000



FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

SOLD ON
Betsy and Jim

SOLD ON BETSY AND JIM, LLC
18 SCHOOL STREET
KENNEBUNKPORT, ME 04046-6131
207-967-5558

KENNEBUNK SAVINGS BANK
KENNEBUNK FINANCIAL CENTER
50 PORTLAND ROAD
KENNEBUNK, ME 04043

1069
52-7450/2112

12/30/2015

PAY TO THE
ORDER OF

Town Of Kennebunkport

One Thousand Only*****

\$**1,000.00

DOLLARS

Town of Kennebunkport

PO Box 566

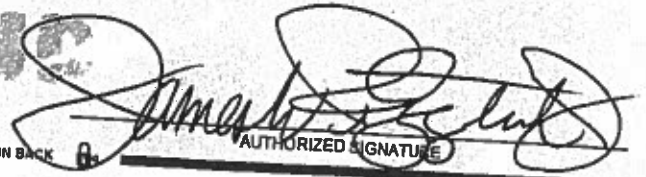
Kennebunkport, ME 04046

MEMO 2015 DONATION - FUEL & FOOD

000000000000



SECURITY FEATURES INCLUDED. DETAILS ON BACK


AUTHORIZED SIGNATURE

Kennebunkport Public Health

JANUARY 5, 2016

At: Kennebunkport Board of Selectmen
Laurie Smith Kennebunkport Town Manager

Please accept this generous gift of \$609.00 from the members of The Church on the Cape. They wish that this gift be dedicated towards the Kennebunkport Emergency Fuel Program

Account # 29-08-01-50

Laurie Smith

CHURCH ON THE CAPE UNITED METHODIST		52-7450-2112	1666
P.O. BOX 7663 Cape Porpoise, ME 04014 207-967-5787		<small>Check Protection for Business</small>	
DATE <u>1/23/16</u>			
PAY TO THE ORDER OF	<u>Kennebunkport Dept of Health</u> \$ <u>609.00</u>		
<u>Six hundred and nine and no/100</u>		DOLLARS	
MEMO <u>Fuel Assistance</u>		<u>Debra E. Vignette</u>	
1 2 2 2		1666	

MEMO

To: Board of Selectmen
Shellfish Committee
Laurie Smith
Terry Baron

From: April Dufoe

RE: Shellfish License Allocations for 2016

As usual, I submitted to the Maine Department of Marine Resources the shellfish license allocations for 2016 that were recommended by the Shellfish Committee and approved by the Board of Selectmen at their December 10, 2015 meeting. Pete Thayer, our regional biologist, contacted me on December 23, 2015 to inform me that changes must be made to our allocation numbers.

This year the State Attorney General's office and DMR are requiring that we separate out "regular" resident recreational licenses from "senior" resident recreational licenses. We are now required to assign a specific number of licenses to each category. The same procedure now applies to non-resident licenses as well. Because we always included the (unlimited) free senior resident licenses in with the regular ones, we never offered free senior licenses to non-residents. This is inconsistent with State law and is now being enforced.

We now need to decide how many of the 75 resident recreational licenses will be "regular" vs. "free senior" licenses. The number decided upon will affect the non-resident numbers as well; we are required to offer non-resident licenses at a minimum rate of 10% of the resident licenses.

The recent history of regular resident vs. free senior resident licenses is:

2015:	75 sold	53 regular	22 free senior
2014:	50 sold	27 regular	23 free senior
2013:	83 sold	55 regular	28 free senior
2012:	94 sold	73 regular	21 free senior

Hypothetical 2016 numbers:

75 resident licenses	50 regular	25 free senior*	AND
8 non-resident (minimum)	5 regular	3 free senior	
OR			
75 resident licenses	55 regular	20 free senior*	AND
8 non-resident (minimum)	6 regular	2 free senior	

* once the designated free senior licenses are gone, a senior would have to pay the \$15 fee

If I haven't explained this clearly, I would be glad to discuss it with you in person and answer any questions you may have. Please let me know how we should proceed.