

TOWN OF KENNEBUNKPORT, MAINE

—INCORPORATED 1653—

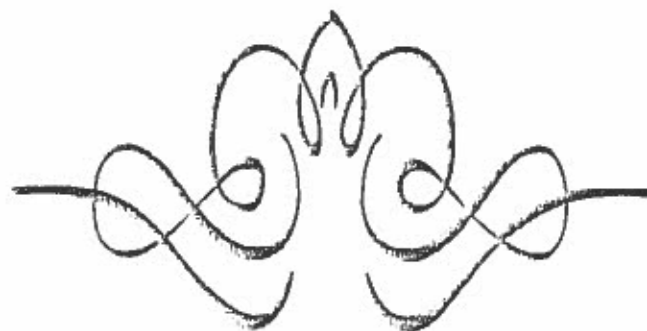
Board of Selectmen Agenda Village Fire Station – 32 North Street January 24, 2019 – 6:00 PM

1. Call to Order.
2. Approve the December 27, 2018, and January 10, 2019, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. H.M. Payson presents annual investment report.
5. Public Hearing to consider a new liquor license application submitted by Taylormade Hospitality, Inc., DBA Hurricane Restaurant, 29 Dock Square.
6. Consider a new special amusement permit application submitted by Taylor Benenti, DBA Hurricane Restaurant, 29 Dock Square.
7. Department Directors present capital improvements plans.
8. Other business.
9. Approve the January 24, 2019, Treasurer's Warrant.
10. Adjournment.

You can watch the meeting "live" on our local channel 1301 or on our website at www.kennebunkportme.gov. Just go to the "Meeting Videos" button on the homepage, choose the year and month of the meeting you'd like to view, and then choose the actual meeting you want to watch. These meetings will also be available on our website anytime after the close of the meeting for up to one year.



Agenda Item Divider



**Board of Selectmen Meeting
Town Hall – 6 Elm Street
December 27, 2018 – 9:00 AM**

Minutes of the Selectmen's Meeting of December 27, 2018

Selectmen Attending: Stuart E. Barwise, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

Selectman Absent: Patrick A. Briggs

Others: Arlene McMurray, Laurie Smith

1. Call to Order.

Chair Hutchins called the meeting to order at 9:02 AM.

2. Approve the December 13, 2018, selectmen meeting minutes.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to approve the December 13, 2018, selectmen meeting minutes. **Vote:** 4-0.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Consider a renewal application for a liquor license submitted by R.E. Blood, Co., Inc. DBA Captain Fairfield Inn, 8 Pleasant Street.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to approve the renewal application for a liquor license submitted by R.E. Blood, Co., Inc. DBA Captain Fairfield Inn, 8 Pleasant Street. **Vote:** 4-0.

This application was reviewed and approved by the Police Chief, Fire Inspector, and Code Enforcement Officer.

5. Adopt a wireless communication fee.

Town Manager Laurie Smith, said the revised ordinance that was passed on November 6, 2018, gave the Board of Selectmen the authority to adopt a fee. Werner Gilliam recommends keeping the same fee of \$250 that was in the previous ordinance.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to adopt a fee of \$250 for the Wireless Telecommunications Facilities Ordinance. **Vote:** 4-0.

6. Authorize Treasurer to write off taxes on the CDMK, LLC parcels.

The Town purchased three parcels and is asking the Board to write off the current year's taxes totaling \$4,792.60.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to write off the total taxes of \$4,792.60 for map 12, block 5, lots 21, 21A, and 22. **Vote:** 4-0.

7. Accept three donations from the Flynn Family Foundation.

- a. Donation of \$2,500 to the emergency fuel fund.**
- b. Donation of \$2,500 to the emergency food fund.**
- c. Donation of \$2,500 to the nurses general account.**

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to accept the donations from the Flynn Family foundation of \$2,500 to the emergency fuel fund; \$2,500 to the emergency food fund; and \$2,500 to the nurses general account. **Vote:** 4-0.

8. Accept a donation of \$1,200 from the Atlantic Firemen's Association to the emergency fuel fund.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to accept the \$1,200 donation to the emergency fuel fund from the Atlantic Firemen's Association. **Vote:** 4-0.

9. Accept donations to the Public Health general needs account:

- a. An anonymous donor gave \$25.**

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to accept the \$25 donation to the Public Health general needs account from an anonymous donor. **Vote:** 4-0.

- b. The Kennebunkport Village Fire Co. gave \$2,232.84.**

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to accept the \$2,232.84 donation from the Kennebunkport Village Fire Co. to the Public Health general needs account. **Vote:** 4-0.

10. Approve the December 27, 2018, Treasurer's Warrant.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to approve the December 27, 2018, Treasurer's Warrant. **Vote:** 4-0.

11. Adjournment.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to approve

the December 27, 2018, Treasurer's Warrant. **Vote:** 4-0.

The meeting adjourned at 9:08 AM.

Submitted by Arlene McMurray
Administrative Assistant

**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station – 32 North Street
January 10, 2019 – 6:00 PM**

Minutes of the Selectmen's Meeting of January 11, 2018

Selectmen Attending: Patrick A. Briggs, Sheila Matthews-Bull, Edward Hutchins

Selectman Absent: Stuart Barwise and Allen Daggett

Others: Jim Burrows, Michael Claus, Hank Farrah, Amy and Ed Francis, Jen Lord, Meaghan McDevitt, Arlene McMurray, David Powell, Laurie Smith, Jim Stockman, and others

1. Call to Order.

Chair Hutchins called the meeting to order at 6:01 PM.

2. Approve the December 27, 2018, selectmen meeting minutes.

A quorum of the Board who attended the December 27 meeting were not present, so the Board will vote on these minutes at the next meeting.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Audit presentation by Hank Farrah of Runyon, Kersteen, Ouellette.

Hank Farrah gave his audit presentation (See Exhibit A). He said the audit went very well and thanked Treasurer Jen Lord for all her help.

5. Authorize transfer of funds from the General Funds to the Capital Projects Funds-General Capital Improvements account.

Treasurer Jen Lord explained the Fund Balance Policy requires any funds over the fund target balance of 18% be moved to the Capital Reserve Account. The amount over this year is \$49,200.42.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to move \$49,200.42 from the General Fund to the Capital Projects Funds-General Capital Improvements Account. **Vote:** 3-0.

6. Set the number of shellfish licenses, license fees, and the length of the season.

The Shellfish Warden and the Shellfish Conservation Committee voted unanimously to recommend issuing the following number of shellfish licenses in 2019.

Licenses	
Recreational	
Resident Recreational	75
Nonresident Recreational	8
Warden Recreational	1
Commercial	
Resident Commercial	2
Nonresident Commercial	0

The committee also recommended that the flats be opened only from April 15 through October 15; digging be allowed only on Friday, Saturday, and Sunday; recreational diggers take only 1 peck per week; and commercial diggers may only take 2 pecks per day.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, accept the recommendations of the Shellfish Warden and Committee as mentioned above.

Vote: 3-0.

7. Presentation by Woodward and Curran and Michael Claus, director of public works, regarding the Ocean Avenue seawall project.

Public Works Superintendent Michael Claus introduced Meaghan McDevitt, engineer from Woodward and Curran. She presented a PowerPoint presentation of the Ocean Avenue Seawall replacement project (See Exhibit B). She said they are using a precast, modular, block system to construct the seawall because it is faster to construct and easy to expand if needed in future years.

Town Manager Laurie Smith announced the project will take place this fall from September to November.

8. KEMS to introduce their new subscription service.

Jim Stockman from KEMS talked about their new subscription service that will help defray uncovered costs associated with a 911 ambulance call (See Exhibit C). He said it is KEMS 40th year anniversary and the concept of the subscription service is that you pay for a subscription and if you need an ambulance, KEMS waives the out-of-pocket expense. He said in 2018 they had 386 ambulance calls. He commented the subscription service will not take the place of their annual fundraiser. They are trying to grow their endowment.

9. Approve the waste hauling permits for 2019.

Two permits were received: Oceanside/Casella and Waste Management. Waste

Management is waiting for their corporate office to send their check.

Motion by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the waste hauling permit for Oceanside/Casella and the permit for Waste Management on condition that their payment is received. **Vote:** 3-0.

10. Accept a \$1,080 donation to the emergency fuel fund from the following local businesses participating in the Christmas Prelude Cookie Crawl: Breakwater Inn and Spa, Dannah, Captain Fairfield Inn, Wendy Webster Good Fine Art, Auntie's House, and the Nonantum Resort.

Motion from Selectman Matthews-Bull, seconded from Selectman Briggs, to accept the \$1,080 donation to the emergency fuel fund from the following local businesses participating in the Christmas Prelude Cookie Crawl: Breakwater Inn and Spa, Dannah, Captain Fairfield Inn, Wendy Webster Good Fine Art, Auntie's House, and the Nonantum Resort. **Vote:** 3-0.

11. Accept a \$581.67 donation to the emergency fuel fund from the Church on the Cape.

Motion from Selectman Matthews-Bull, seconded from Selectman Briggs, to accept the \$581.67 donation to the emergency fuel fund from the Church on the Cape. **Vote:** 3-0.

12. Accept a \$100 donation to the nurse's general account from Peter and Gretchen Graham.

Motion from Selectman Matthews-Bull, seconded from Selectman Briggs, to accept the \$100 donation to the nurse's general account from Peter and Gretchen Graham. **Vote:** 3-0.

13. Other business.

Selectman Matthews-Bull announced they are taking down the Christmas decorations this weekend. She thanked everyone for their patience and those who participated in making Prelude a success.

14. Approve the January 10, 2019, Treasurer's Warrant.

Motion from Selectman Briggs, seconded from Selectman Matthews-Bull, to approve the January 10, 2019, Treasurer's Warrant. **Vote:** 3-0.

15. Adjournment.

Motion from Selectman Briggs, seconded from Selectman Matthews-Bull to adjourn. **Vote:** 3-0.

Selectmen's Meeting

- 4 -

January 10, 2019

The meeting adjourned at 6:52 PM.

Submitted by Arlene McMurray
Administrative Assistant

Town of Kennebunkport

FINANCIAL OVERVIEW

Presented By: Hank Farrah

[RUNYON KERSTEEN OUELLETTE](#)

INSIDE

2. Summary of Audit Results
3. Fund Balances
4. General Fund - Revenues
5. General Fund - Expenditures
6. Unassigned Fund Balance as a Percentage of Expenditures
7. Revenue Distribution
8. Expenditure Distribution - 2018
9. Expenditure Distribution - 2017

About this presentation

This presentation is intended as a tool to assist the Board of Selectmen and management in understanding its financial operating results. The information contained in this publication should be read in conjunction with the comprehensive annual financial report and should not be used for any other purposes without the expressed consent of [RUNYON KERSTEEN OUELLETTE](#).

Please contact us at 207-773-2986 or 1-800-486-1784
20 Long Creek Drive, South Portland, ME 04106



EXHIBIT A - JAN. 10, 2018

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Town of Kennebunkport

SUMMARY OF AUDIT RESULTS

- Financial Statement Opinion - Unmodified
- Report Required by *Government Auditing Standards (GAS)*
 - No Material Weaknesses
 - No Significant Deficiencies
- Report Required by the Uniform Guidance
 - Program Tested:
 - Clean Water State Revolving Fund
 - Findings:
 - None



Town of Kennebunkport

FUND BALANCES



Observations:

- Total Fund balance increased by \$323,403 to \$4,440,025 in the current year.
- See pages 48-49 of the financial statements for breakdown of fund balance.



Town of Kennebunkport

GENERAL FUND - REVENUES

	Budget	Actual	Variance
Property taxes	\$ 16,913,898	16,952,799	38,901
Excise taxes	914,100	1,030,267	116,167
Intergovernmental revenues	398,944	374,287	(24,657)
Licenses and permits	279,091	251,804	(27,287)
Charges for services	407,060	439,835	32,775
Interest earned	60,000	136,355	76,355
Other revenues	48,250	53,035	4,785
Total revenues	19,021,343	19,238,382	217,039
Transfers in	405,800	405,800	-
Utilization of prior year surplus	250,000	-	(250,000)
Utilization of carryforward balances	190,534	-	(190,534)
Total revenue and other financing sources	\$ 19,867,677	19,644,182	(223,495)

SUMMARY OF SIGNIFICANT VARIANCES

- Excise taxes was over budget due to more residents purchasing new vehicles.
- Intergovernmental was under budget as the Town had not received anticipated MDOT grant funds before year end.
- Licenses and permits issued fewer building permits than anticipated and collected fewer plumbing fees.
- Interest earned higher interest rate on sweep accounts.



Town of Kennebunkport

GENERAL FUND - EXPENDITURES

	Budget	Actual	Variance
General government	\$ 1,861,618	1,606,184	255,434
Public safety	2,566,543	2,377,759	188,784
Public works	1,166,100	1,128,032	38,068
Health and welfare	691,322	665,138	26,184
Recreation and culture	565,847	548,439	17,408
County tax	1,203,809	1,203,809	-
Education	9,939,712	9,939,712	-
Debt service	218,055	163,675	54,380
Capital improvements	353,191	285,726	67,465
Transfers out	1,301,480	1,301,478	2
Total expenditures and transfers out	\$ 19,867,677	19,219,952	647,725

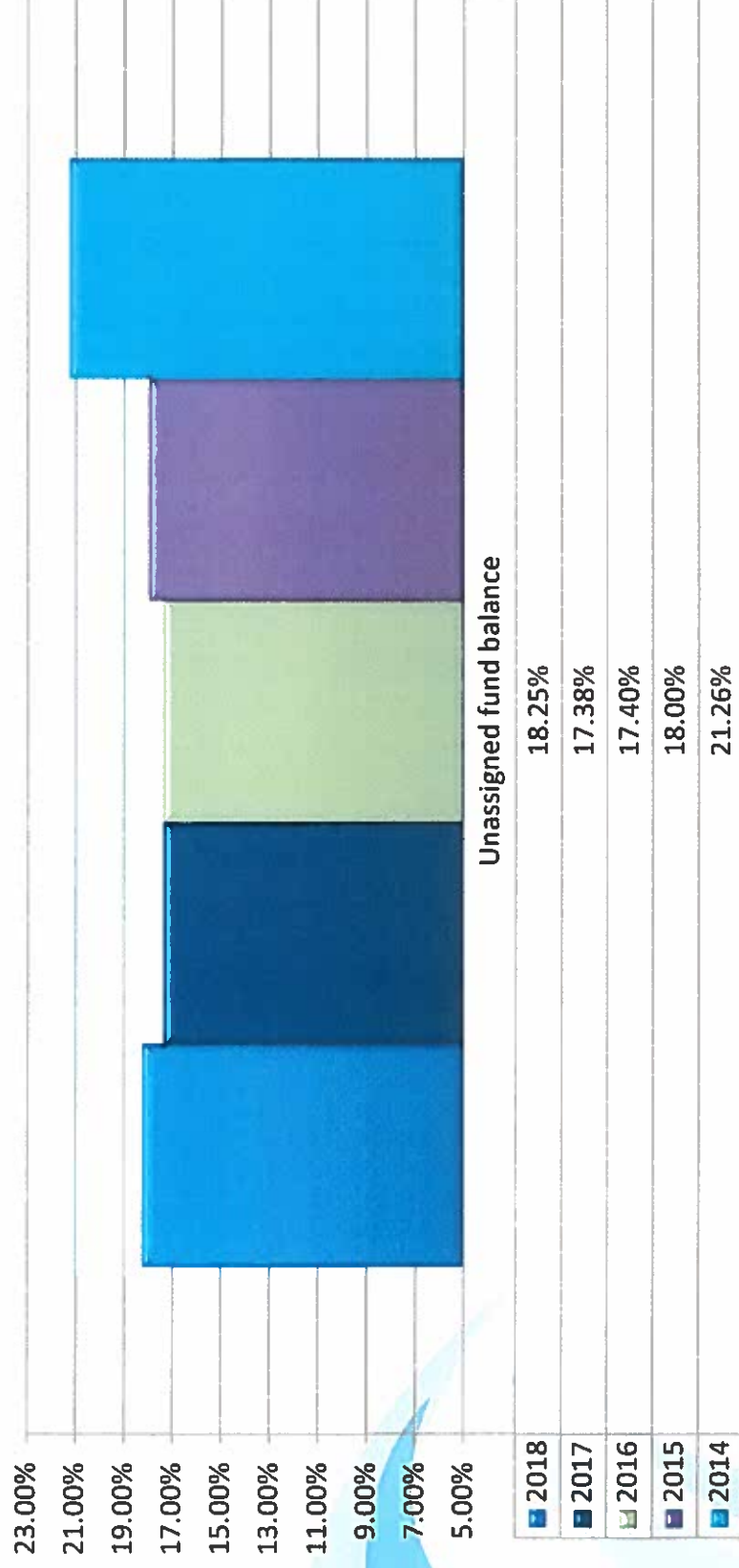
SUMMARY OF SIGNIFICANT VARIANCES

- General Gov't was under budget due to less legal fees than anticipated and unused contingency.
- Public safety was under budget due to savings in benefits and less OT for police and less usage of on-call fire fighters.
- Debt service was under budget due to timing of the loan payments.
- Capital Improvement amounts are usually carried forward to the next fiscal year.



Town of Kennebunkport

GENERAL FUND – Unassigned Fund Balance as a Percentage of Expenditures



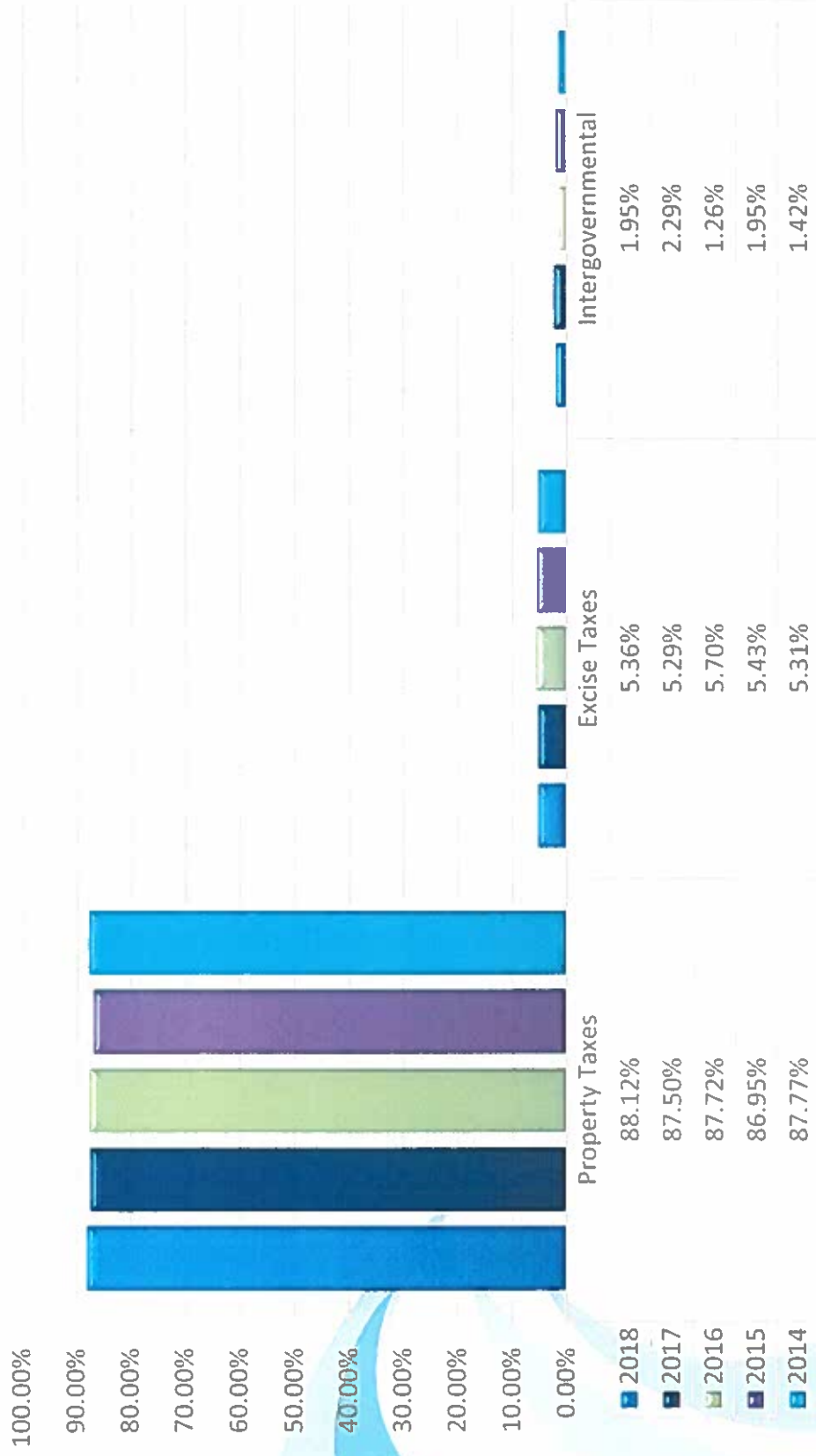
Town of Kennebunkport Minimum Fund Balance Policy:

"It is the policy of the Town of Kennebunkport to maintain unassigned fund balance in the general fund at a minimum of two months of general fund expenditures (or 18%) measured on a GAAP basis. If unassigned fund balance drops below this level, the Town will develop a plan to bring the balance to the target level over a period of five years or less. Any unassigned funds in excess of the 18% target balance will be transferred to capital reserve accounts for projects identified in the Capital Improvement Plan."



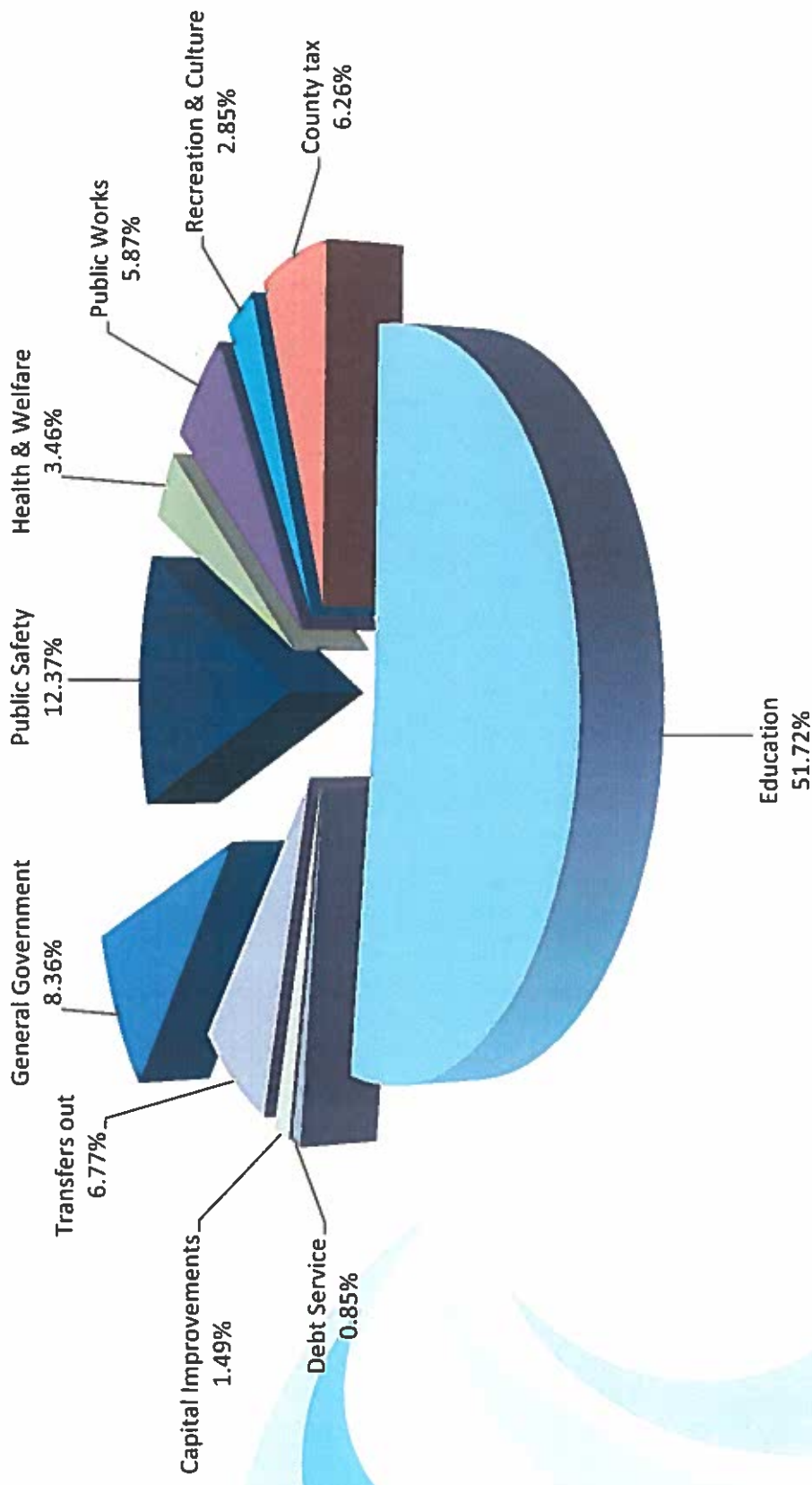
Town of Kennebunkport

GENERAL FUND – Revenue Distribution



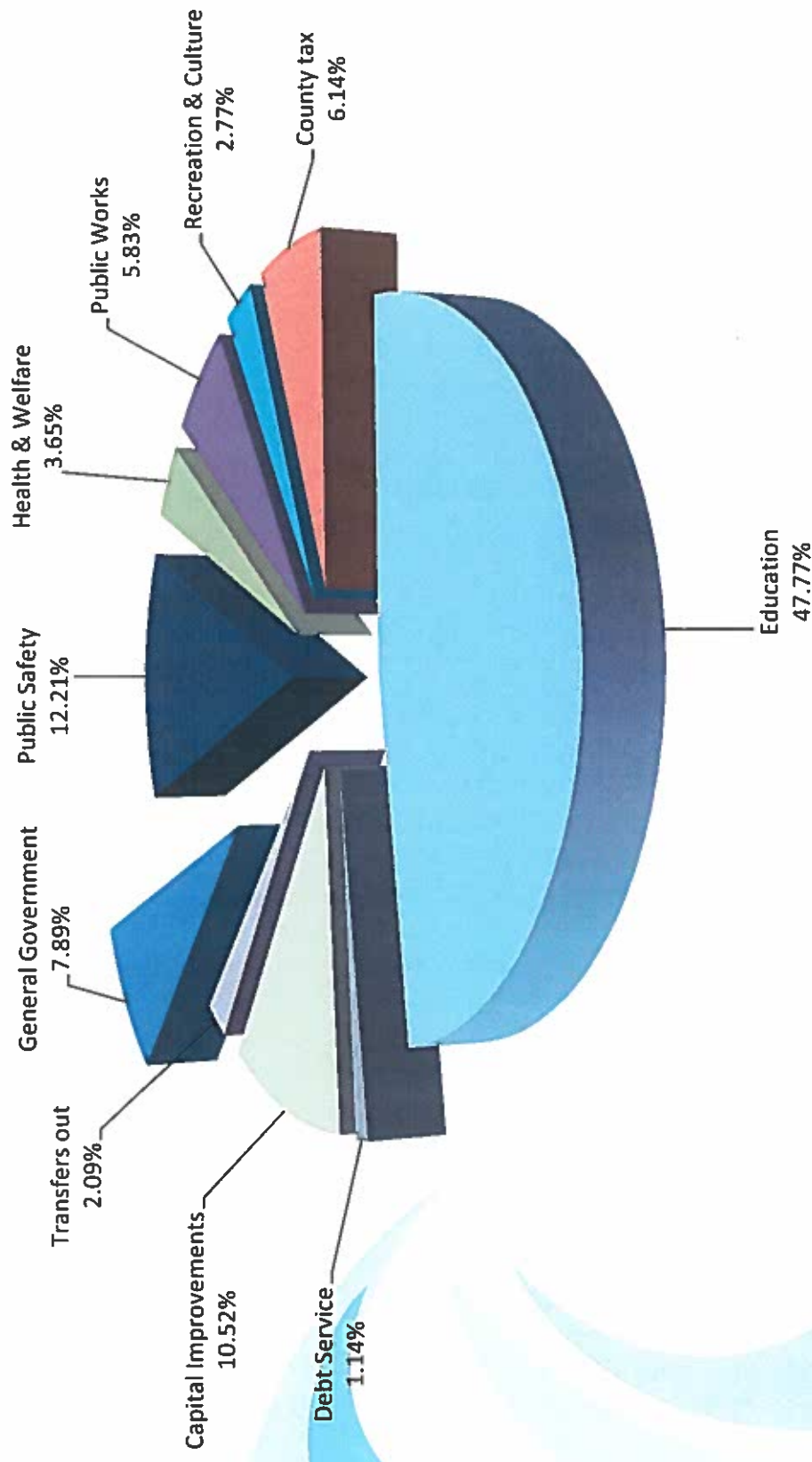
Town of Kennebunkport

GENERAL FUND – Expenditure Distribution - 2018



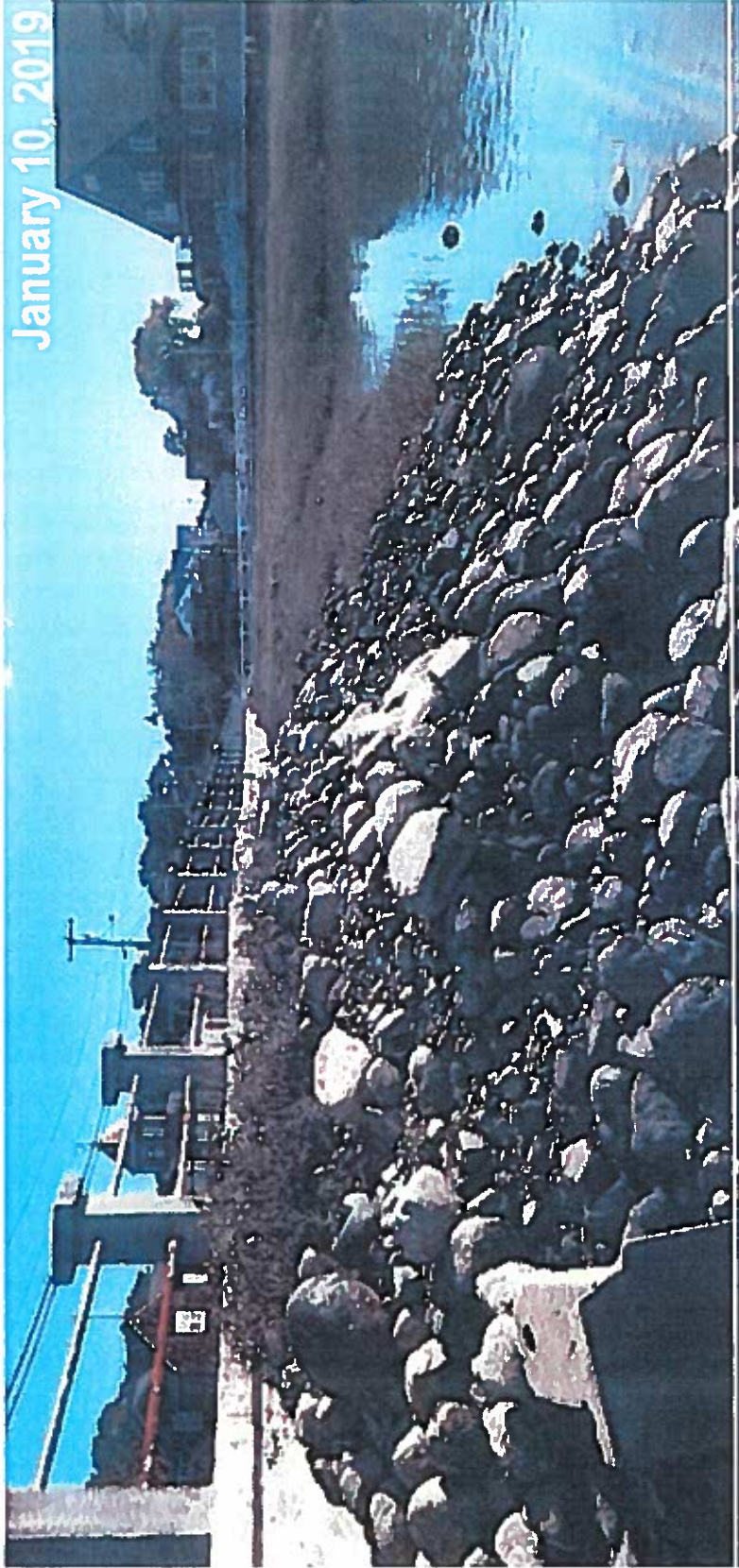
Town of Kennebunkport

GENERAL FUND – Expenditure Distribution - 2017



Ocean Ave Seawall Replacement Project

January 10, 2019

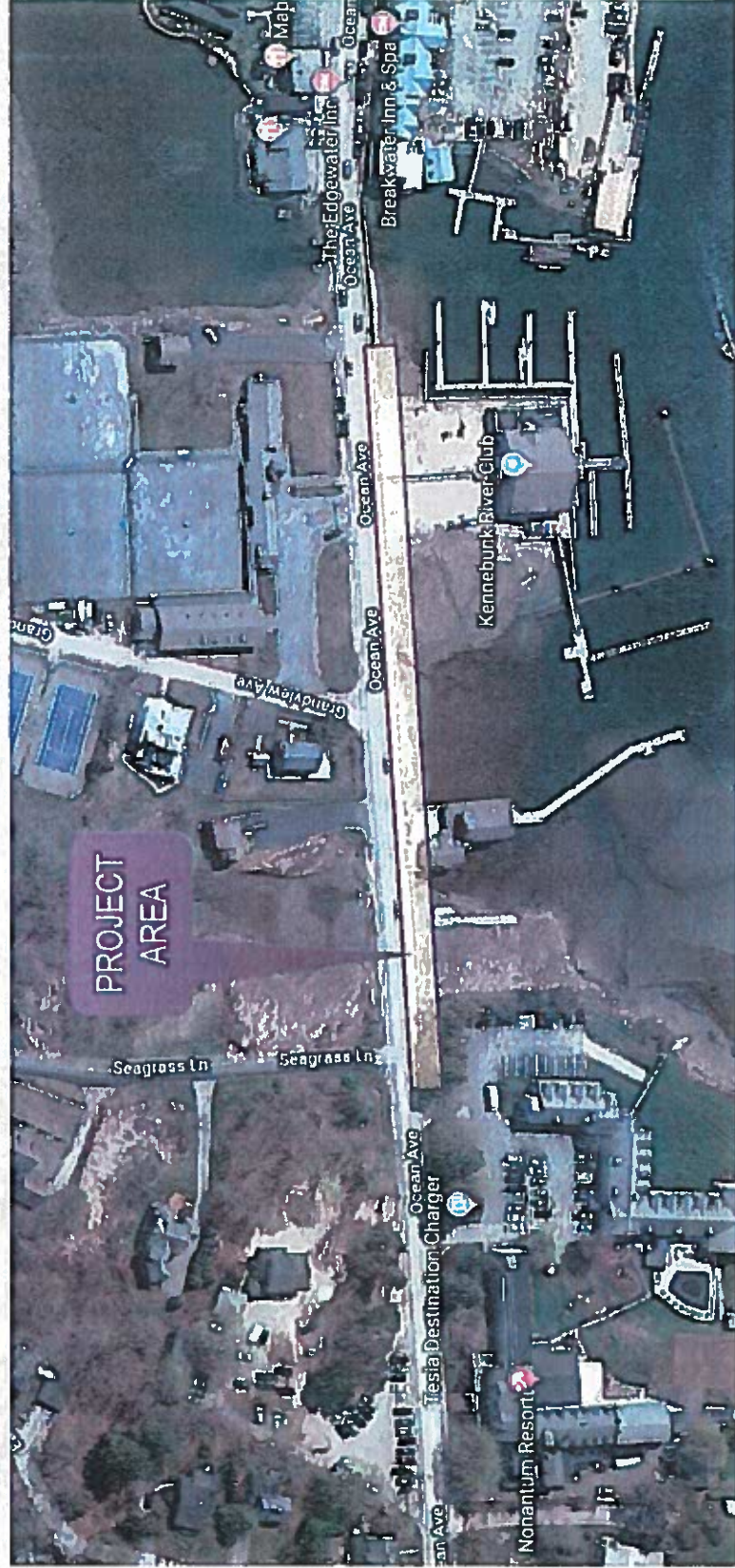


COMMITMENT & INTEGRITY DRIVE RESULTS



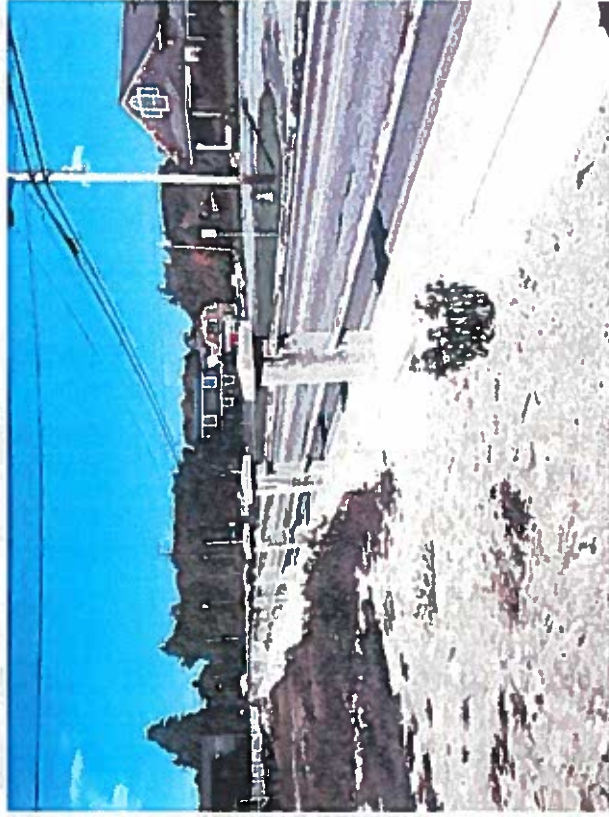


Proposed Project Area

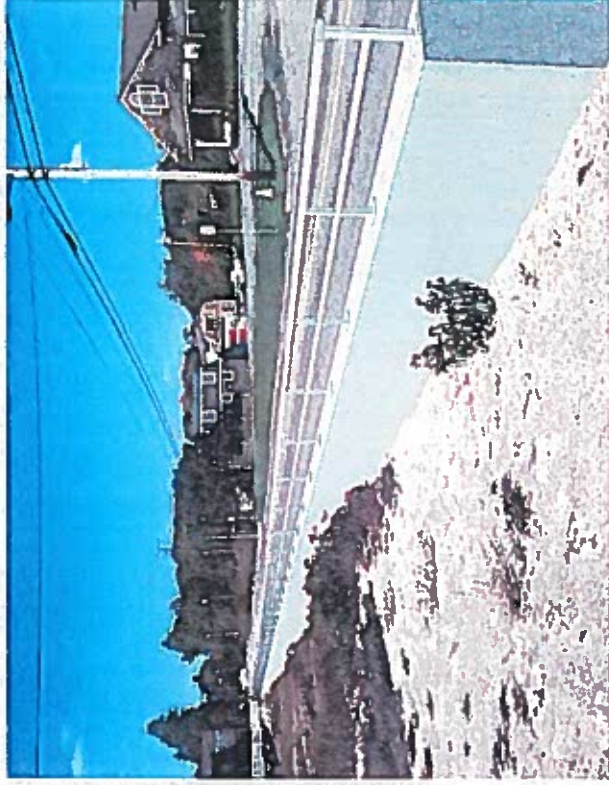




Replacement Wall Renderings



BEFORE



AFTER



Project Schedule



■ Bid Advertisement	Jan 17th
■ Bid Opening	Feb 7th
■ Bid Award (Selectmen Meeting)	Feb 14th
■ Shop Drawings & Wall Fabrication	Mar 1st → August 30th
■ Seawall Construction	Sept 3rd → Nov 29th



KEMS INC.
**KENNEBUNKPORT EMERGENCY MEDICAL
SERVICE, INC**

PO BOX 1761
KENNEBUNKPORT, ME 04046
207-967-9704
WWW.KENNEBUNKPORTEMS.ORG

WE ARE YOUR LOCAL NON-PROFIT AMBULANCE SERVICE LICENSED BY THE
STATE OF MAINE AS THE SOLE EMS PROVIDER OF MEDICAL TRANSPORTATION
IN THE TOWN OF KENNEBUNKPORT.

KEMS INC. IS NOT A TOWN PROVIDED SERVICE, BUT DOES RECEIVE AN
APPROPRIATION EACH YEAR FROM THE VOTERS AT THE ANNUAL TOWN
MEETING

JUNE 07, 2019

panel #1

EXHIBIT C - JAN, 16, 2019



THIS YEAR Kennebunkport Emergency Medical Services **KEMS INC.** IS CELEBRATING IT'S 40TH ANNIVERSARY OF PROVIDING EMERGENCY MEDICAL CARE TO THE RESIDENTS AND VISITORS OF KENNEBUNKPORT.

THIS YEAR WE ARE INITIATING A NEW SUBSCRIPTION PROGRAM THAT WILL HELP DEFRAY YOUR UNCOVERED PATIENT MEDICARE, MEDICAID, OR PRIVATE INSURANCE COSTS, ASSOCIATED WITH A 911 AMBULANCE CALL.

OPEN ENROLLMENT IS FOR THE CALENDAR YEAR. 01/01/2019 TO 12/31/2019.

PLEASE CHECK YOUR MAIL BOX FOR AN APPLICATION OR PICK-UP AN APPLICATION AT TOWN OFFICE, KEMS OFFICE AND RETURN IT TO **KEMS** TO SIGN-UP

WE WILL CONTINUE TO DO OUR ANNUAL FUND DRIVE BEGINNING IN JULY.
WE WILL ALSO ALWAYS ACCEPT GENEROUS DONATIONS AND MEMORIALS.
WE ARE A 501 (c) (3) NON-PROFIT CORPORATION



KEMS PROVIDES 24 - 7 AMBULANCE SERVICE TO THE
TOWN OF KENNEBUNKPORT WITH A PARAMEDIC AND A
EMS PROVIDER/DRIVER

KEMS 2019 SUBSCRIPTION SERVICE JAN. 1, 2019 TO DEC 31, 2019

INDIVIDUAL	\$150.00
FAMILY OF TWO	\$300.00
FAMILY OF THREE OR MORE	\$400.00
SEASONAL RESIDENT	\$100.00

THE PAID SUBSCRIPTION PROGRAM IS ON A YEARLY BASIS AND COVERS OUT
OF POCKET PATIENT COSTS AS A RESULT OF A NEED FOR EMERGENCY CARE &
TRANSPORTATION. THE PLAN COVERS EMERGENCY MEDICAL TRANSPORTATION
COSTS FROM THE TOWN OF KENNEBUNKPORT TO MEDICAL FACILITIES IN THE
AREA INCLUDING YORK, BIDDEFORD AND PORTLAND.



THE COST OF A TYPICAL KEMS CALL

CURRENT BILLING RATES

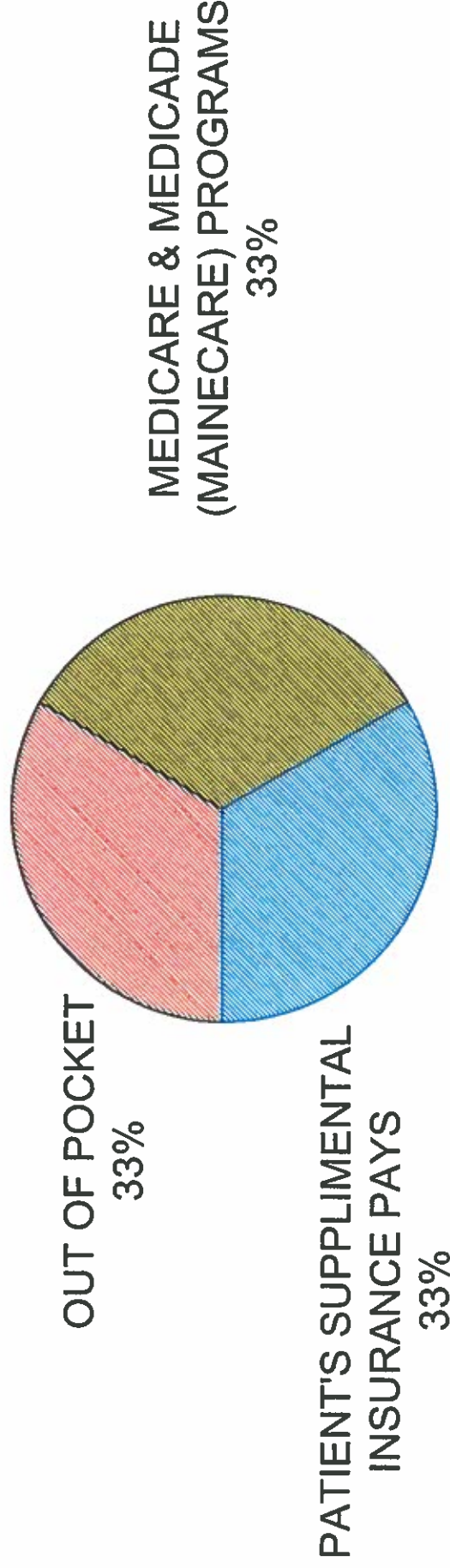
BASIC LIFE SUPPORT [BLS-1] = \$850.00/CALL
ADVANCE LIFE SUPPORT [ALS-1] = \$1,200.00/CALL
CARDIAC LIFE SUPPORT [ALS-2] = \$1,800.00/CALL
NO TRANSPORT WITH TREATMENT = \$150.00/CALL
CALL FOR SERVICE - NO TREATMENT = \$00.00 *
\$19.00/MILE ONE-WAY

* LIFT ASSIST - WELL-BEING CHECK

FOR EXAMPLE: \$1,200.00 ALS-1 + \$19.00/MILE X 8 MILES =
\$152.00 TOTAL + DRUGS AND OTHER CHARGES COULD
EQUAL \$2,000.00

FOR SENIOR CITIZENS (VALUES ARE ESTIMATED)
\$ 666.66 COVERED BY GOVERNMENT PROGRAMS
\$666.66 COVERED BY PATIENT'S PRIVATE INSURANCE
\$666.66 OUT OF POCKET BY PATIENT

CITIZENS WITHOUT A KEMS SUBSCRIPTION MEMBERSHIP

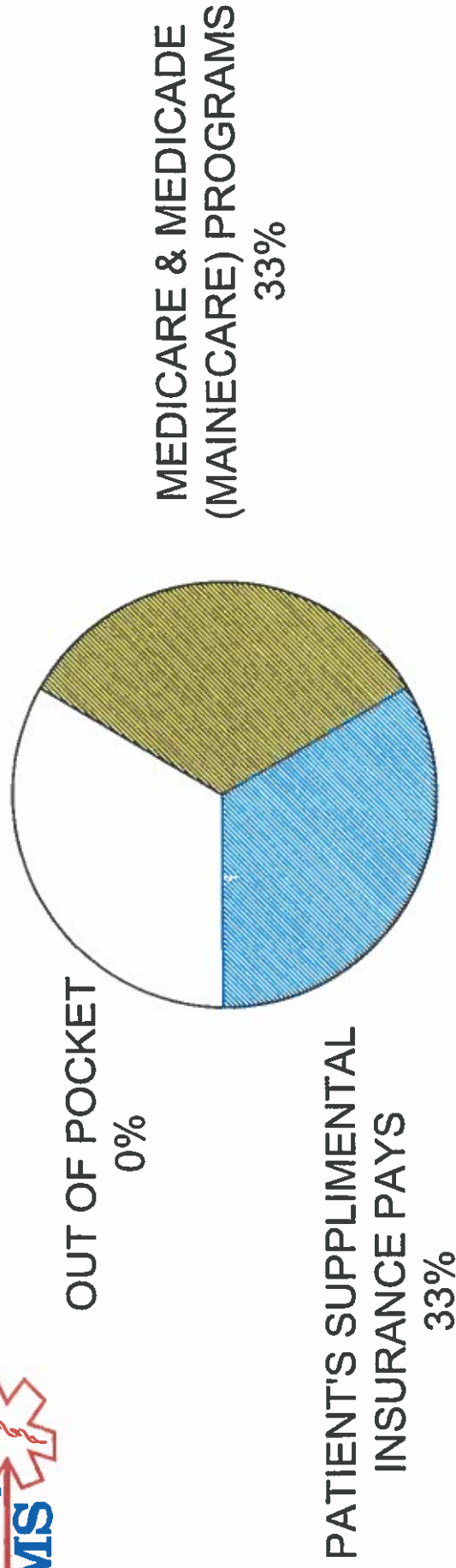


THIS BREAKDOWN REPRESENTS POTENTIAL ESTIMATES -
ACTUAL VALUES DEPEND ON CURRENT GOVERNMENT
PROGRAMS AND THE PATIENT'S INSURANCE CARRIER

SCHEMATIC ILLUSTRATION OF DISTRIBUTION OF
RESPONSIBILITY FOR PAYMENT FOR THE SENIOR
POPULATION - PER CALL



CITIZENS WITH A **KEMS** SUBSCRIPTION MEMBERSHIP



THIS BREAKDOWN REPRESENTS POTENTIAL ESTIMATES -
ACTUAL VALUES DEPEND ON CURRENT GOVERNMENT
PROGRAMS AND THE PATIENT'S INSURANCE CARRIER

SCHEMATIC ILLUSTRATION OF DISTRIBUTION OF
RESPONSIBILITY FOR PAYMENT FOR THE SENIOR POPULATION
WITH A YEARLY **KEMS** SUBSCRIPTION - PER CALL

READ THIS FORM CAREFULLY
KENNEBUNKPORT EMERGENCY MEDICAL SERVICES SUBSCRIPTION AGREEMENT
AGREEMENT EXPIRES DECEMBER 31ST 2019

Subscriber: _____

Mailing Address: _____

Home Address: _____

Telephone Number: _____

List All Names Covered by Subscription

Name: _____ Sex: _____ Date of Birth: _____ Relation: _____

Name: _____ Sex: _____ Date of Birth: _____ Relation: _____

Name: _____ Sex: _____ Date of Birth: _____ Relation: _____

Name: _____ Sex: _____ Date of Birth: _____ Relation: _____

Name: _____ Sex: _____ Date of Birth: _____ Relation: _____

Name: _____ Sex: _____ Date of Birth: _____ Relation: _____

If more space is needed list additional names on reverse side.

This subscription agreement by and between Kennebunkport Emergency Medical Services (KEMS) and subscriber shall exempt the subscriber and family members who are members of the household and specified herein from charges for emergency ambulance services provided by KEMS during the term of this agreement and not payable or reimbursable through public or private insurance. Subscriber agrees to apply for any insurance benefits available and authorize payment directly to KEMS when emergency services are provided. KEMS agrees not to bill the subscriber for any charges in excess of insurance benefits available. The subscription price is \$150.00 (one hundred and fifty dollars) for an individual, \$300.00 (three hundred dollars) for family of two, or \$400.00 (four hundred dollars) for family of three or more meaning and including only the head of household and dependents residing in the same household and \$100 (one hundred dollars) for each seasonal resident.

Signature: _____ Date: _____

PLEASE MAKE CHECK PAYABLE TO: KENNEBUNKPORT EMERGENCY MEDICAL SERVICES, INC. (KEMS) SUBSCRIPTION AGREEMENTS ARE EFFECTIVE FOR THE PERIOD BEGINNING JANUARY 1ST 2019 OR THE DATE KEMS RECEIVES THE SUBSCRIPTION AGREEMENT AND PAYMENT, WHICH EVER IS LATER AND ENDING DECEMBER 31ST 2019.

☐ Individual \$150.00 ☐ Family of Two \$300.00 ☐ Family of Three or more \$400.00 ☐ Seasonal Resident \$ 100.00

Please detach this part of the form and return with payment in the enclosed envelope. Retain bottom portions as receipt.

**AMBULANCE SUBSCRIPTION
KENNEBUNKPORT EMERGENCY
MEDICAL SERVICES INC.
2019**



KEMS Mission Statement

Our goal at Kennebunkport Emergency Medical Services is simple: extraordinary patient care and public service. There are no shortcuts; we believe that our goals are accomplished only with a real commitment from every member.

PO Box 1761
Kennebunkport, ME 04046
(207) 967-9704
WWW.KENNEBUNKPORTEMS.ORG

What is an Emergency?

1. Difficulty breathing, shortness of breath.
2. Chest or upper abdominal pain or pressure.
3. Fainting, sudden dizziness, weakness or change in vision.
4. Change in mental status (confusion, difficulty arousing.)
5. Sudden severe pain anywhere in the body.
6. Bleeding that won't stop.
7. Severe or persistent vomiting.
8. Coughing up or vomiting blood.

When to Call an Ambulance

1. Is the condition life threatening?
2. Could the condition worsen and become life threatening?
3. Could moving the person cause further injury?
4. Does the person need skill or equipment of emergency medical professionals?
5. Would the distance or traffic cause a delay in getting to the hospital?

“Don’t Guess Call EMS”

9 1 1

Speak Calmly and Clearly

Give your name, address, phone number, location of person, and nature of problem.

Don’t hang up the phone until the dispatcher tells you to.

Keep this by your phone



Agenda Item Divider



HMPayson

Investment Review

JANUARY 24, 2019

PREPARED FOR

Town of Kennebunkport

4

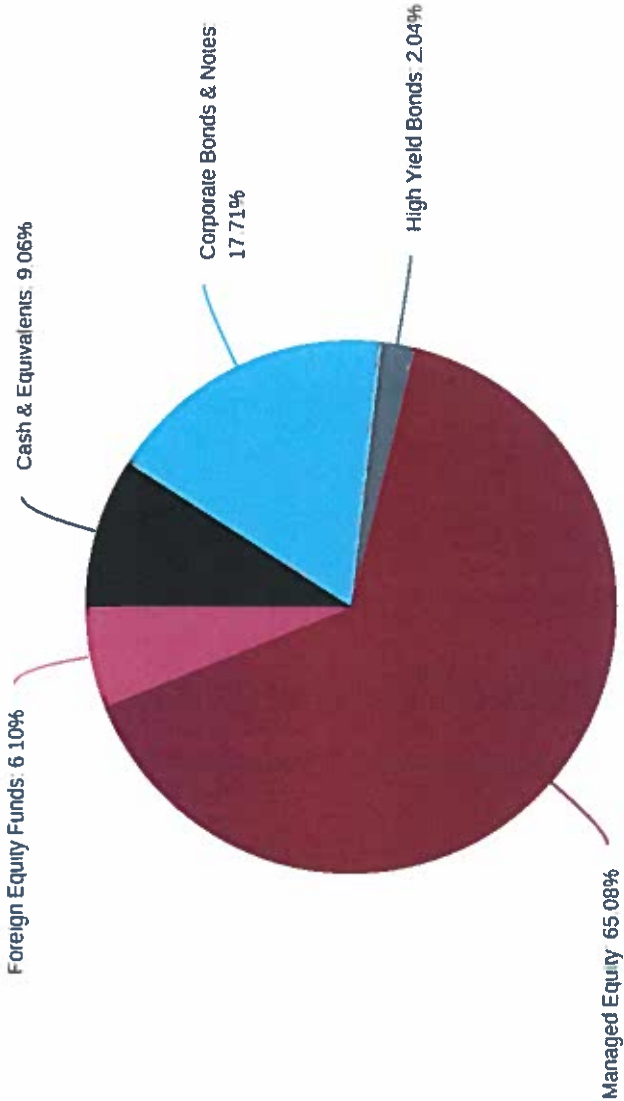
Daniel M. Lay, Esq.
PORTFOLIO MANAGER

Molly C. Reinfried, CFP®
RELATIONSHIP MANAGER

Jenny L Robinson
RELATIONSHIP ADMINISTRATOR

Asset Allocation by Account

TOWN OF KENNEBUNKPORT



Style Class	
Cash & Equivalents	
Corporate Bonds & Notes	
High Yield Bonds	
Managed Equity	
Foreign Equity Funds	
Total	

Current Value	Current Percent
\$115,440	9.06%
\$225,580	17.71%
\$26,030	2.04%
\$828,922	65.08%
\$77,686	6.10%
\$1,273,657	100.00%

As of December 31, 2018

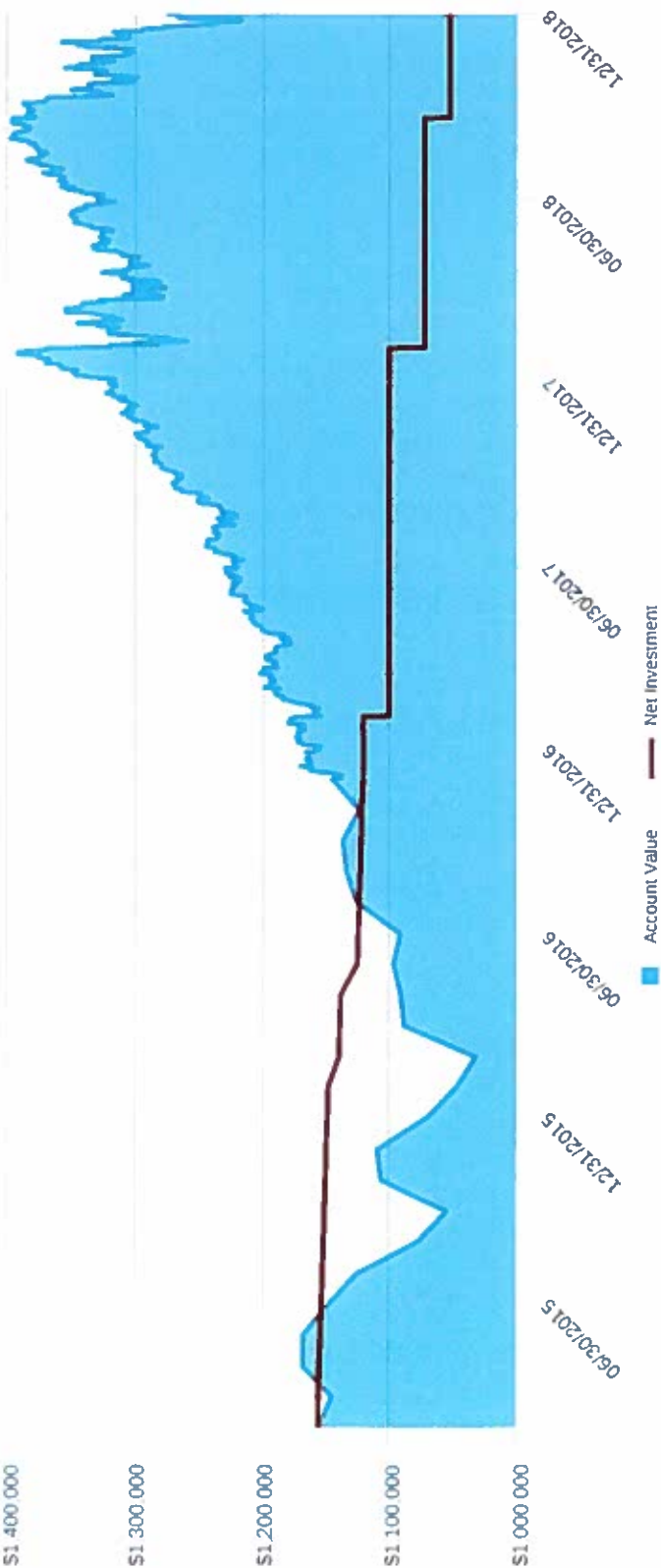
Individual Account Gross Performance

	Fiscal YTD beginning 7/1 Gross Return	Previous 12 Months Gross Return	Previous 3 Years Gross Return	Inception to Date (02/28/2015) Gross Return
Cash & Equiv	1.09%	1.80%	1.00%	0.79%
Citigroup Broad Investment Grade (USBIG) Treasury Bill 1 Month	1.04%	1.82%	0.94%	0.74%
Fixed Income	0.94%	1.15%	3.03%	* 1.67%
Bloomberg Barclays US Government / Credit 1 - 5Y	1.72%	1.38%	1.40%	1.13%
Equity	(3.51%)	1.03%	12.88%	7.34%
75% S&P 500, 25% ACWI ex-US	(7.82%)	(6.86%)	8.10%	5.30%
Total	(2.39%)	1.04%	9.42%	5.34%
60% S&P 500 15% MSCI ACWI ex US 25% BB US Intern Gov/Credit (Blended Benchmark)	(5.19%)	(4.40%)	6.77%	4.66%

* Partial period return
Returns for periods exceeding 12 months are annualized

As of December 31, 2018

Account Value vs. Net Investment



Fiscal YTD beginning 7/1	
Start Value	\$1,328,551
Net Contribution	(\$19,811)
Investment Gain/Loss	(\$35,083)
Ending Value	\$1,273,657

6/30/2016 to Date	
	\$1,090,795
	(\$71,758)
	\$254,620
	\$1,273,657

TOWN OF KENNEBUNKPORT

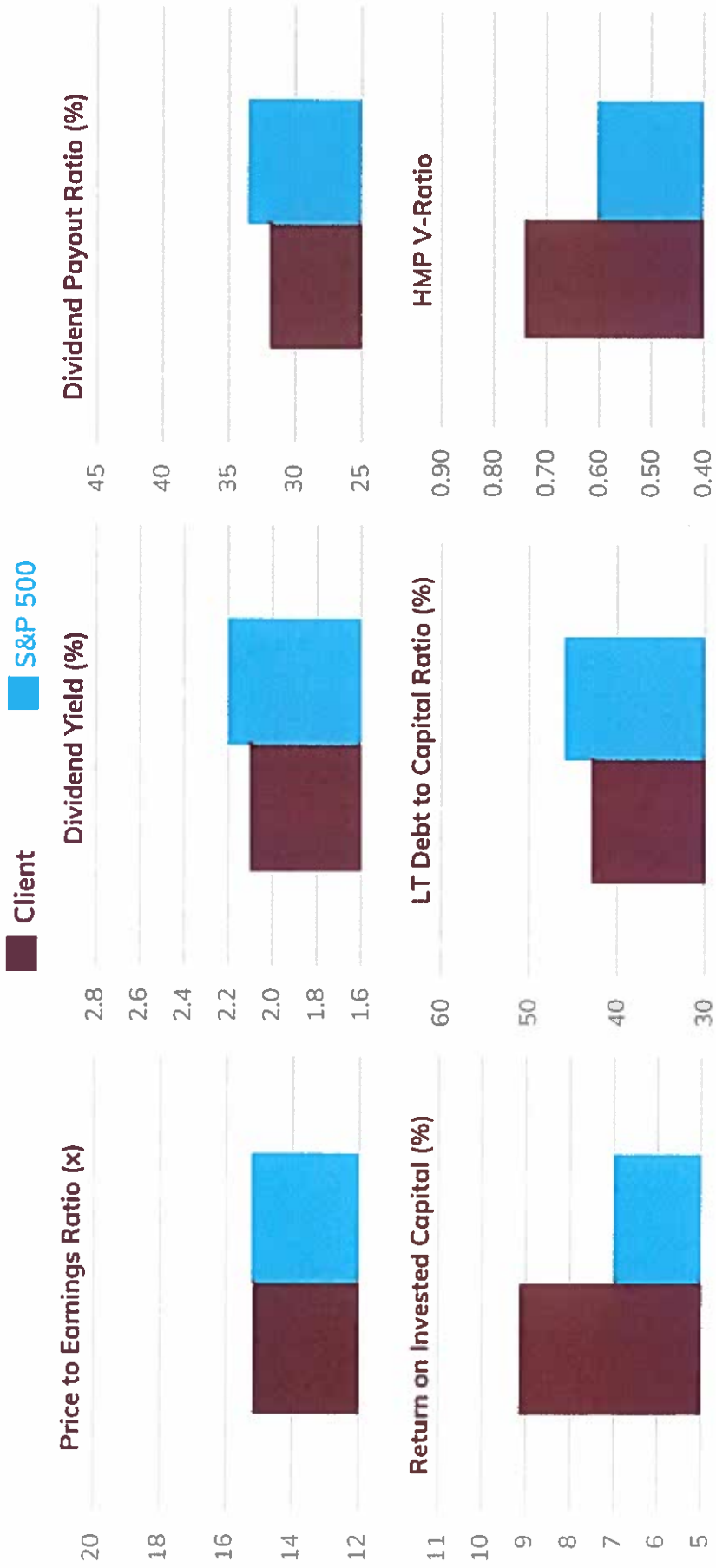
Holdings as of: January 11, 2019

Characteristics Summary		Client	S&P 500
Price to Earnings (x)		15.2	15.2
Dividend Yield (%)		2.1	2.2
Payout Ratio (%)		32	34
Return on Invested Capital (%)		9.1	7.0
Long term Debt to Capital (%)		43	46
V-Ratio		0.74	0.60

$$V\text{-Ratio} = \frac{ROIC + \text{Dividend Yield}}{\text{Price-to-Earnings Ratio}}$$

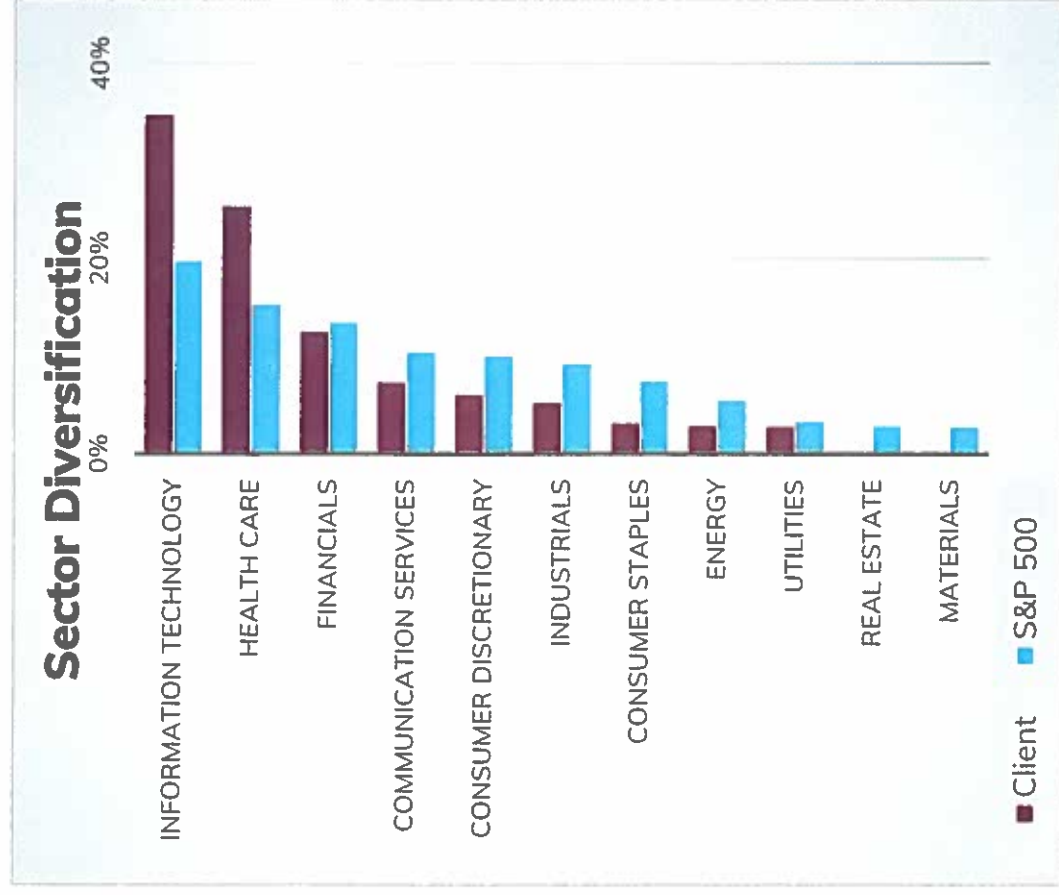
$$ROIC = \frac{(\text{Earnings} - \text{Dividends})}{\text{Total Capital}}$$

Consistently profitable companies with shareholder-friendly capital allocation tend to outperform over time. We believe that portfolios constructed around these characteristics, combined with a disciplined approach toward valuation, offer enhanced potential long-term returns. HM Payson's V-Ratio captures these features by weighing an approximation of quality against a measure of price.



TOWN OF KENNEBUNKPORT

Holdings as of: January 11, 2019



Sector	Client	S&P 500	+/-
Information Technology	34.7%	19.7%	+15.0%
Health Care	25.3%	15.3%	+10.0%
Financials	12.5%	13.5%	-1.0%
Communication Services	7.3%	10.4%	-3.1%
Consumer Discretionary	6.1%	10.0%	-4.0%
Industrials	5.2%	9.2%	-4.0%
Consumer Staples	3.2%	7.4%	-4.2%
Energy	2.9%	5.5%	-2.6%
Utilities	2.8%	3.3%	-0.5%
Real Estate	0.0%	2.9%	-2.9%
Materials	0.0%	2.7%	-2.7%

TOWN OF KENNEBUNKPORT

Holdings as of: January 11, 2019

Stock Characteristics - 10 Largest Holdings

Company	Sector	Weight	Yield	Payout	5 Yr Div Growth	5 Yr EPS Growth	P/E	ROIC	LT Debt to Capital
Apple Inc	Information Technology	5.9%	1.9%	23.0%	10.8%	16.0%	12.0	23.6%	46.7%
Amazon.com Inc	Consumer Discretionary	4.6%	0.0%	0.0%	NM	NM	69.8	14.9%	50.5%
Berkshire Hathaway Cl B	Financials	4.6%	0.0%	0.0%	NM	25.0%	19.4	5.3%	20.0%
Merck & Co Inc	Health Care	4.4%	2.9%	48.5%	2.3%	-15.3%	16.5	12.0%	38.1%
Pfizer Inc	Health Care	3.9%	3.4%	47.4%	7.6%	22.0%	14.1	9.1%	32.1%
Fiserv Inc	Information Technology	3.5%	0.0%	0.0%	NM	21.1%	22.3	18.3%	64.4%
Amgen Inc	Health Care	3.3%	2.9%	40.2%	26.1%	-13.4%	13.9	12.8%	67.2%
Cisco Systems Inc	Information Technology	3.3%	3.0%	41.6%	14.9%	-59.6%	13.7	13.8%	29.5%
Walgreen Boots Alliance Inc Com	Consumer Staples	3.2%	2.5%	26.0%	7.5%	14.6%	10.6	12.8%	31.3%
Alphabet Inc Class C Capital Stock	Communication Services	3.1%	0.0%	0.0%	NM	2.2%	23.7	18.1%	2.3%
Top 10 Stocks		39.7%	1.6%	26.8%	9.6%	10.8%	16.6	11.9%	33.8%
Total Stock Portfolio			2.1%	31.9%	13.0%	4.2%	15.2	9.1%	42.9%
S&P 500 Index			2.2%	33.6%	8.3%	5.9%	15.2	7.0%	46.0%

Holdings by Account

Description	Quantity	Cost Basis	Value	Weight	Annual Income	Current Yield
Cash & Equivalents		\$115,440	\$115,440	9.06%	\$2,713	2.4%
Cash		\$115,440	\$115,440	9.06%	\$2,713	2.4%
Income Cash		\$43,809	\$43,809	3.44%	\$1,030	2.4%
Principal Cash		\$71,631	\$71,631	5.62%	\$1,683	2.4%
Corporate Bonds & Notes		\$230,758	\$225,580	17.71%	\$5,387	2.4%
Investment Grade Corporates		\$230,758	\$225,580	17.71%	\$5,387	2.4%
ISHARES SH TR CRPORT ETF	3,740	\$197,753	\$193,134	15.16%	\$4,508	2.3%
Vanguard Short-Term Investment-Grade Adm	3,107.853	\$33,005	\$32,446	2.55%	\$880	2.7%
High Yield Bonds		\$26,490	\$26,030	2.04%	\$1,476	5.7%
High Yield Bonds		\$26,490	\$26,030	2.04%	\$1,476	5.7%
SPDR® Barclays Short Term Hi Yld Bd ETF	1,000	\$26,490	\$26,030	2.04%	\$1,476	5.7%
Managed Equity		\$723,164	\$828,922	65.08%	\$17,178	2.1%
Communication Services		\$44,940	\$61,424	4.82%	\$189	0.3%
Alphabet Inc Class A Common Stock	10	\$7,556	\$10,450	0.82%	\$0	0.0%
Alphabet Inc Class C Capital Stock	25	\$18,462	\$25,890	2.03%	\$0	0.0%
Twenty-First Century Fox Inc	525	\$18,923	\$25,085	1.97%	\$189	0.8%
Consumer Discretionary		\$40,711	\$47,422	3.72%	\$353	0.7%
Amazon.com Inc	24	\$27,809	\$36,047	2.83%	\$0	0.0%
Hasbro Inc	140	\$12,903	\$11,375	0.89%	\$353	3.1%
Consumer Staples		\$26,126	\$25,624	2.01%	\$660	2.6%
Walgreen Boots Alliance Inc Com	375	\$26,126	\$25,624	2.01%	\$660	2.6%
Energy		\$55,531	\$44,823	3.52%	\$2,521	5.6%
Enbridge Inc Com	695	\$28,332	\$21,601	1.70%	\$1,532	7.1%

As of December 31, 2018

Holdings by Account

Description	Quantity	Cost Basis	Value	Weight	Annual Income	Current Yield
Managed Equity		\$723,164	\$828,922	65.08%	\$17,178	2.1%
Energy		\$55,531	\$44,823	3.52%	\$2,521	5.6%
Exxon Mobil Corp	170	\$13,707	\$11,592	0.91%	\$558	4.8%
Phillips 66 Com	135	\$13,493	\$11,630	0.91%	\$432	3.7%
Financials		\$76,086	\$98,727	7.75%	\$1,390	1.4%
Aflac Inc	410	\$12,378	\$18,680	1.47%	\$426	2.3%
Berkshire Hathaway Cl B	200	\$27,802	\$40,836	3.21%	\$0	0.0%
JPMorgan Chase & Co	245	\$18,280	\$23,917	1.88%	\$784	3.3%
S&P Global Inc Com	90	\$17,626	\$15,295	1.20%	\$180	1.2%
Health Care		\$189,940	\$208,286	16.35%	\$5,238	2.5%
AbbVie Inc	155	\$13,251	\$14,289	1.12%	\$663	4.6%
Amgen Inc	140	\$23,744	\$27,254	2.14%	\$812	3.0%
Danaher Corp	160	\$10,364	\$16,499	1.30%	\$102	0.6%
Gilead Sciences Inc	380	\$34,348	\$23,769	1.87%	\$866	3.6%
Henry Schein Inc	280	\$23,486	\$21,986	1.73%	\$0	0.0%
Johnson & Johnson	60	\$5,621	\$7,743	0.61%	\$216	2.8%
Medtronic Plc Com	190	\$17,151	\$17,282	1.36%	\$380	2.2%
Merck & Co Inc	495	\$27,095	\$37,823	2.97%	\$1,089	2.9%
Pfizer Inc	770	\$25,128	\$33,611	2.64%	\$1,109	3.3%
Premier Inc	215	\$9,752	\$8,030	0.63%	\$0	0.0%
Industrials		\$53,103	\$47,324	3.72%	\$976	2.1%
Cummins Inc	95	\$13,718	\$12,696	1.00%	\$433	3.4%
Fortive Corp Com	260	\$19,520	\$17,592	1.38%	\$73	0.4%
United Technologies Corp	160	\$19,865	\$17,037	1.34%	\$470	2.8%
Information Tech		\$217,538	\$278,803	21.89%	\$5,682	2.0%
Accenture Plc Ireland Shs Cl A	150	\$18,178	\$21,152	1.66%	\$438	2.1%
Apple Inc	275	\$33,309	\$43,379	3.41%	\$803	1.9%

As of December 31, 2018

Holdings by Account

Description	Quantity	Cost Basis	Value	Weight	Annual Income	Current Yield
Managed Equity		\$723,164	\$828,922	65.08%	\$17,178	2.1%
Information Tech		\$217,538	\$278,803	21.89%	\$5,682	2.0%
Broadcom Limited Shs	55	\$13,907	\$13,985	1.10%	\$583	4.2%
Cisco Systems Inc	640	\$17,046	\$27,731	2.18%	\$845	3.0%
Fiserv Inc	405	\$29,425	\$29,763	2.34%	\$0	0.0%
Intel Corp	540	\$15,451	\$25,342	1.99%	\$648	2.6%
Mastercard Incorporated	120	\$10,558	\$22,638	1.78%	\$158	0.7%
Microsoft Corp	190	\$13,585	\$19,298	1.52%	\$350	1.8%
Oracle Corporation	435	\$18,863	\$19,640	1.54%	\$331	1.7%
QUALCOMM Inc	400	\$21,061	\$22,764	1.79%	\$992	4.4%
Texas Instruments Incorporated	120	\$14,094	\$11,340	0.89%	\$370	3.3%
Visa Inc Cl A Common Stock	165	\$12,061	\$21,770	1.71%	\$165	0.8%
US Equity Strategy		\$19,189	\$16,488	1.29%	\$169	1.0%
iShares Russell Mid-Cap Growth	145	\$19,189	\$16,488	1.29%	\$169	1.0%
Foreign Equity Funds		\$76,770	\$77,686	6.10%	\$1,947	2.5%
International Emerging Market Equity		\$76,770	\$77,686	6.10%	\$1,947	2.5%
DFA Emerging Markets Core Equity I	2,729.332	\$51,008	\$52,540	4.13%	\$1,254	2.4%
Vanguard FTSE Emerging Markets ETF	660	\$25,763	\$25,146	1.97%	\$693	2.8%
Total		\$1,172,623	\$1,273,657	100.00%	\$28,701	2.3%

As of December 31, 2018

Disclosures

Account data is on a trade date basis and income is included in the account returns on an accrual basis.

Account returns can be gross or net of management fees. Past performance is not indicative of future results.

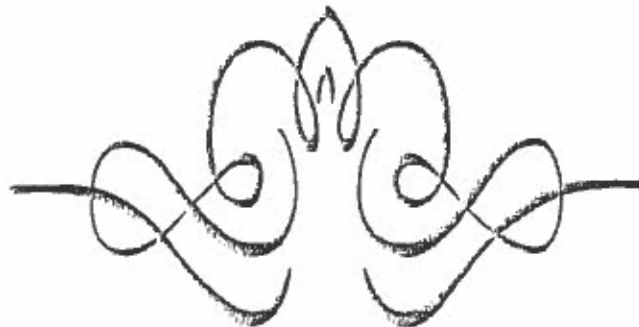
All returns include the effects of all principal change and income, and returns for longer than one year are annualized.

Any Gross returns do not reflect the deduction of investment advisory fees, which will reduce investment returns. Advisory fees are described in Part 2 of our SEC Form ADV.

As of December 31, 2018



Agenda Item Divider



5

This application has been reviewed and approved by the following Municipal Officials,
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

Fire Inspector

Code Enforcement Officer hasn't inspected yet.

Tracy Rook, Town Clerk

Hurricane
1/24/19

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
 TEL: (207) 624-7220 FAX: (207) 287-3434
 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES ☐ NO ☐	

PRESENT LICENSE EXPIRES: 05/30/2019

NEW application: ☒ Yes ☐ No

If business is NEW or under new ownership, indicate starting date: 01/04/2019

Requested inspection (New Licensees/ Ownership Changes Only) Date: ASAP Business hours: Anytime

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|--|--|
| ☐ RESTAURANT (Class I,II,III,IV) | ☒ RESTAURANT/LOUNGE (Class XI) | ☐ CLASS A LOUNGE (Class X) |
| ☐ HOTEL (Class I,II,III,IV) | ☐ HOTEL, FOOD OPTIONAL (Class I-A) | ☐ BED & BREAKFAST (Class V) |
| ☐ GOLF COURSE (Class I,II,III,IV) | ☐ TAVERN (Class IV) | ☐ QUALIFIED CATERING |
| ☐ OTHER: _____ | | |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>TaylorMade Hospitality Inc.</u>		Business Name (D/B/A) <u>Hurricane Restaurant</u>	
APPLICANT(S) -(Sole Proprietor) <u>Taylor Benenti</u>		DOB: <u>06/06/1991</u>	
DOB:		Physical Location: <u>29 Dock Square</u>	
Address <u>P.O. Box 1801</u>		City/Town <u>Kennebunkport</u>	State <u>ME</u>
City/Town <u>Kennebunkport</u>		State <u>ME</u>	Zip Code <u>04046</u>
Mailing Address <u>P.O. Box 1801</u>		City/Town <u>Kennebunkport</u>	
City/Town <u>Kennebunkport</u>		State <u>ME</u>	Zip Code <u>04046</u>
Telephone Number <u>207-967-9111</u>	Fax Number <u>207-967-9113</u>	Business Telephone Number <u>207-967-9111</u>	Fax Number <u>207-967-9113</u>
Federal I.D. # <u>83-2213121</u>		Seller Certificate #: or Sales Tax #:	
Email Address: Please Print <u>taylor.benenti@gmail.com</u>		Website: <u>www.hurcanerestaurant.com</u>	

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 0

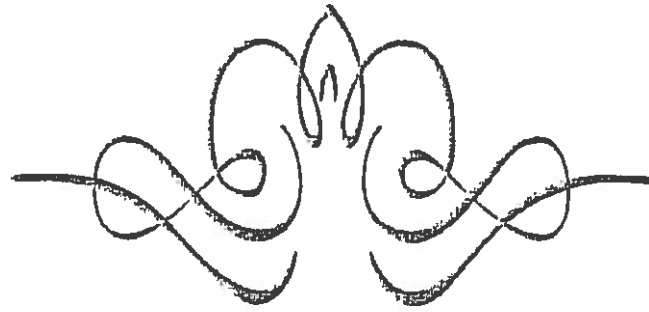
2. State amount of gross income from period of last license:

ROOMS \$ N/A FOOD \$ 1,723,465.²⁴ LIQUOR \$ 750,917.⁵⁰

3. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒

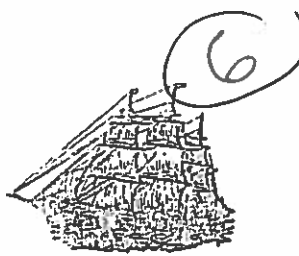
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES ☒ NO ☐



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

MAINE'S FINEST RESORT

APPLICATION

SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

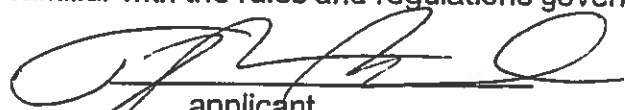
Name of Applicant Taylor Benenti
Residence Address 39 Lassell Street, Portland, ME, 04102
Home Telephone Number 207-286-7127
Name of Business ^{DBA} Hurricane Restaurant (Taylor-made Hospitality)
Business Address (P.O. Box 1801) 29 Dock Square, Kennebunkport, ME
Type of Business Restaurant / Lounge 04046
Business Telephone Number 207 967 9111
Nature of Special Amusement Live Music

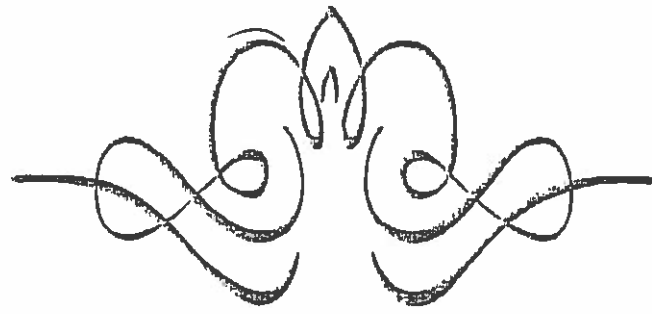
Has your liquor and or amusement license ever been denied or revoked?

Yes _____ No X

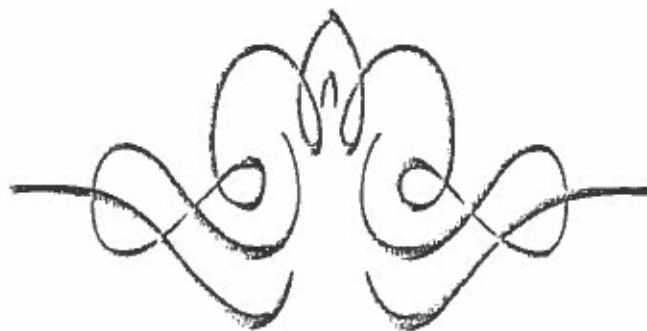
If yes, describe circumstances specifically. (Attach additional page if necessary)

1. Permit Fee: \$ 50.00 (payable to the Town of Kennebunkport)
2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit.


applicant



Agenda Item Divider



7

MEMO

To: Board of Selectmen

Fr: Laurie Smith, Town Manager

Re: FY 20 Capital Improvement Plan

Dt: January 18, 2019

Attached please find the five-year capital improvement plan for FY 20-24. We began an annual CIP after I arrived as part of the budgeting process. It is difficult to make major financial decision unless you are aware of what other impacts you are likely to face in the short and long term. This will especially prove important as we weigh some large capital projects in the next five years.

There are three major capital expenses (over \$1.0 million) in the next five years. These include the replacement of Cape Porpoise Pier, construction of a new Town Hall, the replacement of a ladder truck, renovations or construction of a fire station, and possible seawall reconstruction on Ocean Avenue.

Over the past couple of years we have seen a continued degradation to the infrastructure under Cape Porpoise Pier. In FY 18 we budgeted funds to perform geotechnical and survey work to better understand the best course of action. In preparation for the FY 19 budget we have asked Baker Design Consultants to develop a cost estimate for the necessary replacement and repairs in Cape Porpoise. The current estimate is just shy of \$1.5 million, and we are currently looking at a construction in FY 21 in order to access State grant funds.

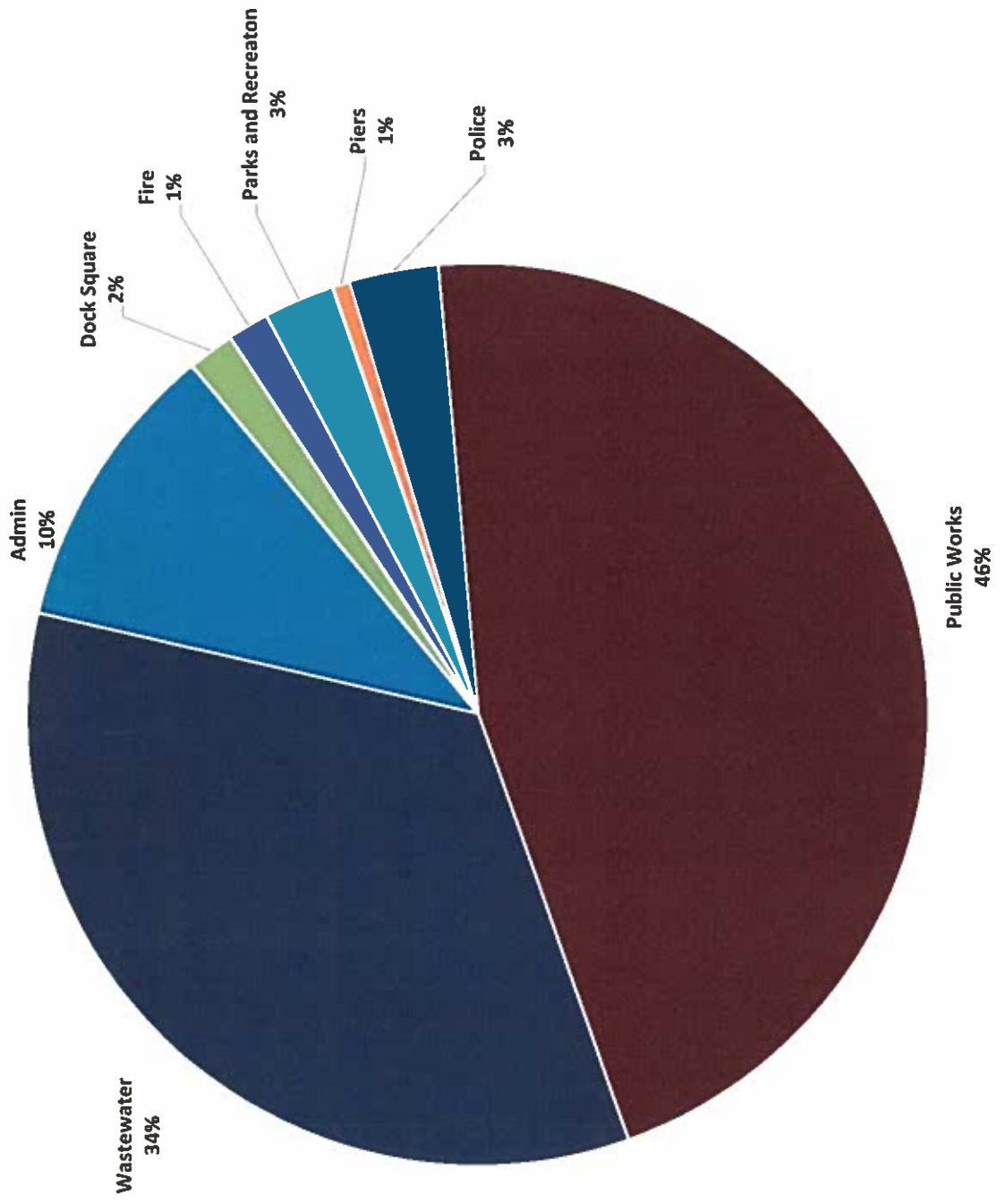
Although it is a couple of years away, I can foresee that the current Town Hall will need replacement. There is a lack of room for staff and there is no ability to increase parking at the site.

We also are examining the current fire station locations and equipment usage. As we scrutinize the future needs of the Fire Department we may find that alternate locations and buildings are needed to meet the demands of future service.

The Ocean Avenue Seawall project (near St. Anne's) is a new item that we began investigating this year. We plan to identify what repairs are needed and will bring that to the Board later this year.

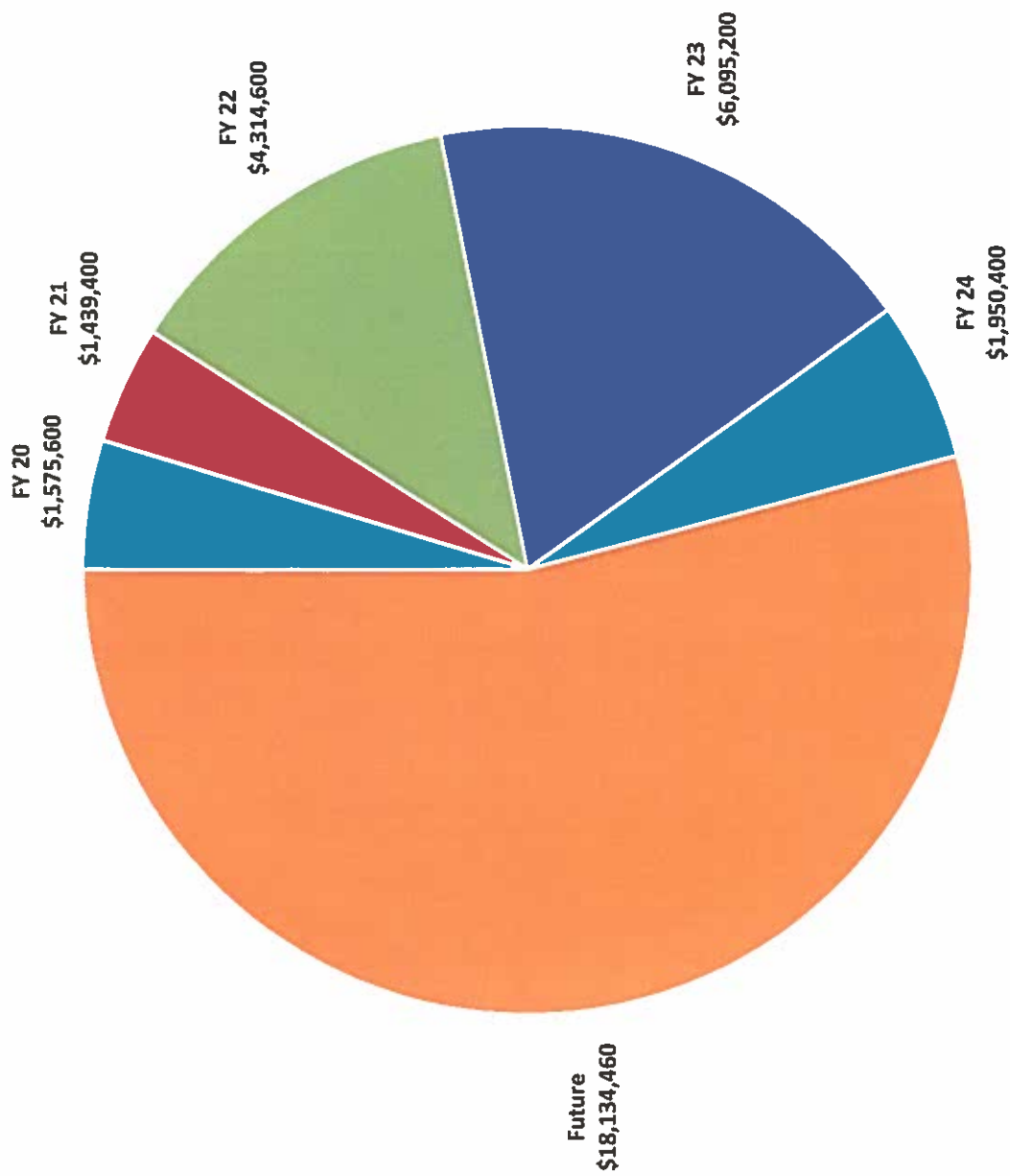
I look forward to discussing these projects with you on the 24th and await your feedback.

CIP FY 20 by Department

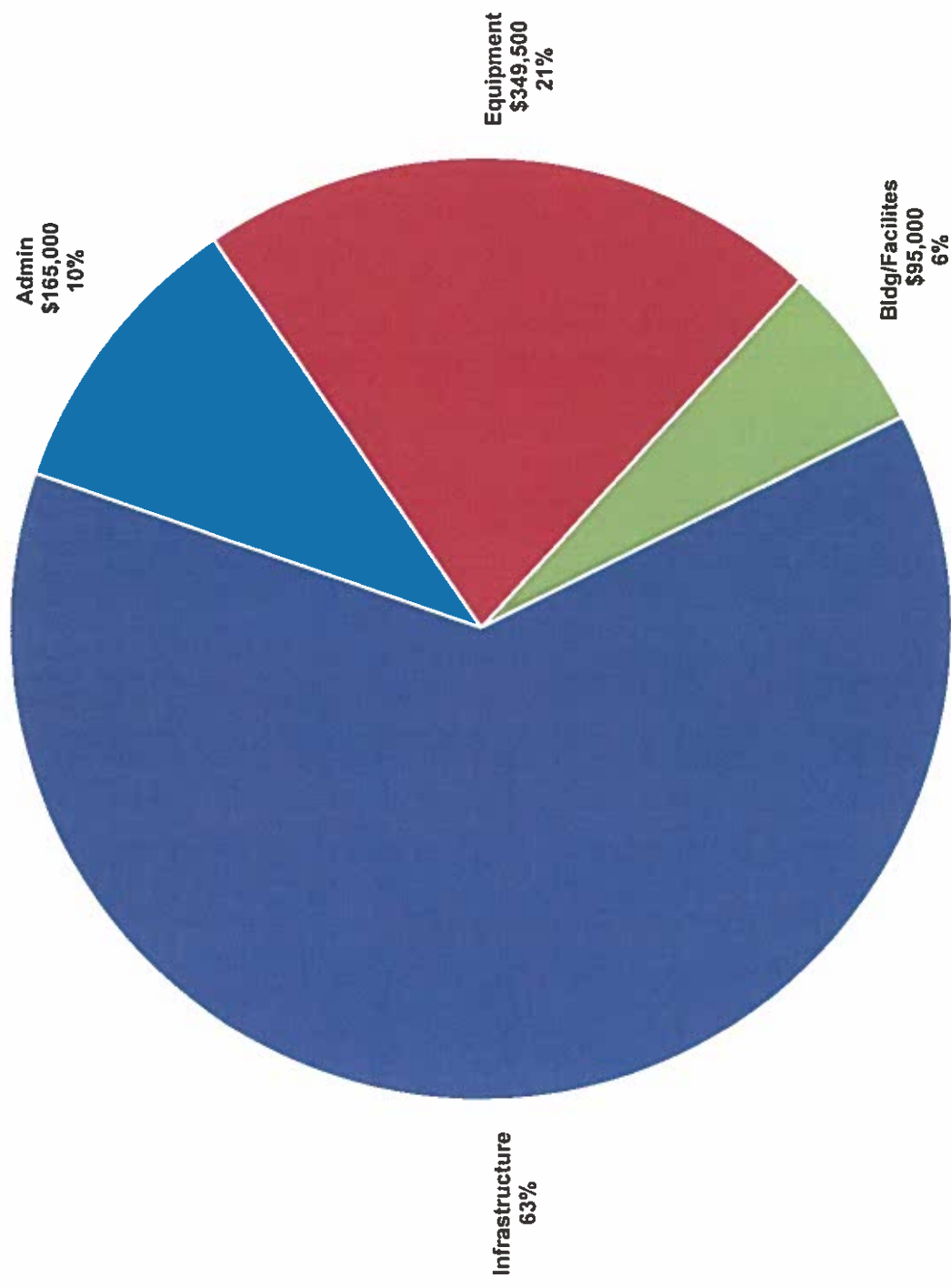


7

Capital Improvement Plan FY 20 - Future



CIP FY 20 by Category



Capital Improvement Program

Department	Type	FY 20	FY 21	FY 22	FY 23	FY 24	Future
<u>Administration</u>							
Municipal Facility Needs Assessment	Admin	\$ 40,000					
New Voting Booths	Admin	\$ 5,000					
Comprehensive Plan Update	Admin	\$ 90,000					
Vision Software Upgrade	Admin	\$ 25,000					
Valuation Market Analysis	Admin	\$ 70,000					
Records Preservation	Admin	\$ 5,000					
Document Management System	Admin		\$ 50,000				
Records Preservation	Admin		\$ 5,000				
Records Preservation	Admin			\$ 5,000			
Records Preservation	Admin				\$ 5,000		
Town Hall Construction	Bldg/Facilities			\$ 5,000			
Records Preservation	Admin			\$ 4,000,000			
Replace 2017 Codes Vehicle	Equipment					\$ 5,000	\$ 30,000
Records Preservation	Admin						\$ 200,000
							\$ 230,000
subtotal - Administration		\$ 235,000	\$ 55,000	\$ 5,000	\$ 4,005,000	\$ 5,000	
<u>Communications</u>							
Replace HVAC System	Bldg/Facilities		\$ 35,000				
		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
subtotal - Communications		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
<u>Dock Square</u>							
Sidewalk replacement on West side of Dock square	Infrastructure	\$ 26,500					
Wayfinding signs for Downtown	Bldg/Facilities						
		\$ 26,500	\$ -	\$ -	\$ -	\$ -	\$ 25,000
subtotal - Dock Square		\$ 26,500	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<u>Fire</u>							
Firefighter PPE	Equipment	\$ 18,500					
Radio equipment	Equipment	\$ 5,000					
Firefighter PPE	Equipment		\$ 18,500				
Radio equipment	Equipment		\$ 5,000				
Replace base station, antenna & cable	Equipment		\$ 18,000				

Capital Improvement Program

Department	Type	FY 20	FY 21	FY 22	FY 23	FY 24	Future
Radio equipment	Equipment			\$ 5,000			
Firefighter PPE	Equipment			\$ 18,500			
Radio equipment	Equipment				\$ 5,000		
Firefighter PPE	Equipment				\$ 18,500		
Replace Brush 35 1980 GMC	Equipment				\$ 60,000		
Replace Engine 12 - 1997 PV REPLACE IN 2023	Equipment				\$ 635,000		
Rigid Inflatable Boat/engine/trailer - GRB - new 2003 (2023)	Equipment				\$ 18,000		
Radio equipment	Equipment					\$ 5,000	
Firefighter PPE	Equipment					\$ 18,500	
Replace Brush 15 1984 GMC (2024)	Equipment					\$ 60,000	
Replace Ladder 34 - GRB new 1999 - Replace 2024	Equipment					\$ 1,500,000	
Village Fire Station	Bldg/Facilities						\$ 3,000,000
Replace Car 1 - 2015 Ford F-150 (2026)	Equipment						\$ 60,000
SCBA Air Packs (45) (2027)	Equipment						\$ 280,000
Rigid Inflatable Boat/engine/trailer - CP - New 2008 (2028)	Equipment						\$ 18,000
Replace Squad 11 2006 REPLACE IN 2031	Equipment						\$ 150,000
Replace Tank 1 -GRB new 2008 Replace 2038	Equipment						\$ 300,000
Engine 23 WW REPLACE IN 2039	Equipment						\$ 900,000
Generator - WD	Equipment						\$ 7,500
Generator - Village	Equipment						\$ 20,000
Hydraulic rescue tool	Equipment						\$ 80,000
Wildes Dist, Fire Station	Bldg/Facilities						\$ 250,000
Engine 33 GRB - new 2017 (2042)	Equipment						\$ 900,000
subtotal - Fire		\$ 23,500	\$ 41,500	\$ 23,500	\$ 736,500	\$ 1,583,500	\$ 5,965,500

Capital Improvement Program

Department	Type	FY 20	FY 21	FY 22	FY 23	FY 24	Future
<u>Parks and Recreation</u>							
Parsons Field Topdressing	Bldg/Facilities	\$ 10,000					
Design and Rebuild Skating Rink	Bldg/Facilities	\$ 30,000					
Resurface Tennis Courts	Bldg/Facilities	\$ 40,000					
Trail Development	Infrastructure	\$ 10,000					
Trail Development	Infrastructure			\$ 10,000	10,000		
Replace 2016 Bus	Equipment						\$ 60,000
Public Boat Access	Infrastructure						\$ 100,000
		\$ 40,000	\$ 40,000	\$ 10,000	\$ 10,000	-	\$ 160,000
subtotal - Parks and Recreation							
<u>Piers</u>							
<u>Cape Porpoise</u>							
Float Replacement	Bldg/Facilities	\$ 5,000					
#2 Hoist Replacement	Equipment	\$ 5,000					
Punt Float Pylons	Bldg/Facilities	\$ 10,000					
#3 Hoist Replacement	Equipment	\$ 5,000					
Pier Replacement and Bait Shed	Bldg/Facilities			\$ 2,500,000			
#2 Hoist Replacement	Equipment			\$ 5,000			
#1 Hoist Replacement	Equipment					\$ 5,000	
Replace Fuel Tanks (2024)	Bldg/Facilities						\$ 100,000
Fuel Pumps	Bldg/Facilities						\$ 5,000
Harbormaster Boat	Equipment						\$ 100,000
<u>Government Wharf</u>							
Replace Coolers	Bldg/Facilities						\$ 25,000
Government Wharf Maintenance Dredge	Infrastructure						\$ 50,000
		\$ 10,000	\$ 15,000	\$ 2,500,000	\$ 5,000	\$ 5,000	\$ 280,000
subtotal - Piers							

Capital Improvement Program

Department	Type	FY 20	FY 21	FY 22	FY 23	FY 24	Future
<u>Police</u>							
Replace 2016 Cruiser	Equipment	\$ 35,000					
Replace 3 work stations	Equipment	\$ 15,000					
Replace SRO Cruiser	Equipment		\$ 35,000				
Replace 2XXX Cruiser	Equipment			\$ 37,000			
Replace 2XXX Cruiser	Equipment				\$ 72,000		
Replace 2XXX Cruiser (2)	Equipment					\$ 37,000	
Replace 2XXX Cruiser	Equipment						\$ 35,000
Replace 2XXX Cruiser (2)	Equipment						\$ 72,000
Replace 2XXX Cruiser	Equipment						\$ 35,000
Replace 2XXX Cruiser (2)	Equipment						\$ 72,000
subtotal - Police		\$ 50,000	\$ 35,000	\$ 37,000	\$ 72,000	\$ 37,000	\$ 214,000
<u>Public Works</u>							
Repair and reconstruct roads	Infrastructure	\$ 587,600					
Repair and construct sidewalks.	Infrastructure	\$ 90,000					
Replace 2006 Ford Ranger	Equipment	\$ 35,000					
Replace 2005 Z Trac JDF687	Equipment	\$ 12,000					
Replace 2011 International	Equipment		\$ 170,000				
Repair and reconstruct roads	Infrastructure		\$ 368,000				
Repair and construct sidewalks.	Infrastructure		\$ 62,900				
Replace 2009 Ford F350	Equipment		\$ 45,000				
Replace 2004 International Tandem	Equipment			\$ 225,000			
Repair and reconstruct roads	Infrastructure			\$ 429,900			
Repair and construct sidewalks.	Infrastructure			\$ 59,200			
Repair and reconstruct roads	Infrastructure				\$ 521,700		
Repair and construct sidewalks.	Infrastructure				\$ 50,000		
Replace 2012 International	Equipment				\$ 170,000		
Repair and reconstruct roads	Infrastructure					\$ 265,800	
Repair and construct sidewalks.	Infrastructure					\$ 29,100	

Capital Improvement Program

Department	Type	FY 20	FY 21	FY 22	FY 23	FY 24	Future
Replace 2011 International	Equipment						\$ 170,000
Replace 2001 Titan 5000 Line Striper	Equipment						\$ 9,000
Repair and reconstruct roads	Infrastructure						\$ 411,330
Repair and reconstruct sidewalks.	Infrastructure						\$ 29,106
Repair and reconstruct roads	Infrastructure						\$ 391,200
Repair and reconstruct sidewalks.	Infrastructure						\$ 10,915
Repair and reconstruct roads	Infrastructure						\$ 100,242
Repair and reconstruct roads	Infrastructure						\$ 140,864
Repair and reconstruct roads	Infrastructure						\$ 98,103
Replace 2015 International	Equipment						\$ 170,000
Replace 2013 JD Loader	Equipment						\$ 160,000
Repair and reconstruct roads	Infrastructure						\$ 391,200
Replace 2020 Ford Ranger	Equipment						\$ 35,000
subtotal - Public Works		\$ 724,600	\$ 645,900	\$ 714,100	\$ 741,700	\$ 294,900	\$ 2,116,960
Special Projects							
Sea Walls on Ocean Avenue Evaluation	Infrastructure						\$ 2,000,000
Pier Road Reconstruction	Infrastructure						\$ 1,000,000
subtotal - Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Wastewater							
Grinder Pump Replacement	Equipment	\$ 27,000					
Replace South Main St. Pump Station #5	Infrastructure	\$ 300,000					
Replace 6 Smith & Loveless Wet Well Hatches	Infrastructure	\$ 20,000					
Replace 2004 JD Loader	Equipment	\$ 154,000					
Replace Furnace in Admin Building	Bldg/Facilities	\$ 30,000					
Replace Lab Equipment	Equipment	\$ 5,000					
Grinder Pump Replacement	Equipment		\$ 27,000				
Replace Mills Lane Pump Station #2	Infrastructure		\$ 525,000				
Repair Compost Building Side Panels	Bldg/Facilities		\$ 20,000				
Replace Filter Press	Equipment			\$ 500,000			
Replace Cape Porpoise Pump Station #10	Infrastructure			\$ 525,000			
Replace Wildes Rd. Pump Station #8	Infrastructure				\$ 525,000		
Replace Lab Caintets	Bldg/Facilities					\$ 5,000	
Upgrade SCADA from Version 5.1 to newest version	Admin					\$ 20,000	

Capital Improvement Program

Department	Type	FY 20	FY 21	FY 22	FY 23	FY 24	Future
Replace Submersible Mixer	Equipment						\$ 71,000
Replace Axial Flow Pumps (2)	Equipment						\$ 85,000
Huber fine screen #101 2011	Equipment						\$ 125,000.00
Huber fine screen #102 2011	Equipment						\$ 125,000.00
Grinder Pump Replacement	Equipment						\$ 100,000
Replace 2013 Service Truck	Equipment						\$ 50,000
Repair Compost Building Interior Column	Bldg/Facilities						\$ 10,000
Replace Filter Press #2	Equipment						\$ 500,000
Replace 2006 Jetter	Equipment						\$ 60,000
Replace 2006 1 ton 4x4 with plow	Equipment						\$ 57,000
Replace 2008 Crane	Equipment						\$ 10,000
Replace Filter Press (2)	Equipment						\$ 500,000
Replace Ocean Ave. Pump Station #6	Infrastructure						\$ 525,000
Replace Turbats Creek Pump Station #7	Infrastructure						\$ 525,000
Replace Paddy Creek Pump Station #9	Infrastructure						\$ 525,000
Replace Mills Rd. Pump Station #11	Infrastructure						\$ 525,000
Replace Kings Highway Pump Station #12	Infrastructure						\$ 525,000
Replace Kings Lane Pump Station #13	Infrastructure						\$ 525,000
Replace Kings Highway (West) Pump Station #14	Infrastructure						\$ 525,000
Replace Prescott Drive Pump Station #15	Infrastructure						\$ 300,000
Replace Washington Court Pump Station #16	Infrastructure						\$ 300,000
Replace Wakefield Pasture Pump Station #17	Infrastructure						\$ 300,000
Replace 6.5 miles 1972 Sewer Lines	Infrastructure						\$ 2,100,000
subtotal - Wastewater		\$536,000	\$572,000	\$1,025,000	\$525,000	\$25,000	\$8,143,000
GRAND TOTAL		\$ 1,575,600	\$ 1,439,400	\$ 4,314,600	\$6,095,200	\$1,950,400	\$ 18,134,460

Road Capital Improvement Plan FY 20 - FY 29

Road Name	Road Length (in miles)	Road Width	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Acacia Road	0.089	18						\$6,939				
Arlington Street	0.176	20										
Arundel Road - North Street to GRB	2.226	22							\$212,110			
Arundel Road - River Road to North Street	0.503	22								\$47,980		
Atlantic Avenue	0.037	20	\$5,600					\$16,372				
Bailey Court	0.189	20										
Bartlett Avenue	0.077	20									\$6,670	
Beachwood Avenue	2.400	20				\$207,900						
Beacon Avenue	0.140	20										
Belair Avenue	0.111	18								\$8,654		
Bellevue Avenue	0.022	16									\$1,525	
Bellewood Avenue	0.064	18									\$4,990	
Belvidere Avenue	0.116	18									\$9,014	
Birch Court	0.090	18										
Broadway Avenue	0.050	14		\$3,032								
Central Avenue	0.104	20										
Chestnut Street	0.084	30										
Church Street	0.128	26										
Clover Leaf Farm Road	0.097	16									\$17,620	
Community House Road	0.226	18									\$7,796	
Community House Way	0.100	18									\$12,128	
Crescent Avenue	0.175	16									\$4,262	
Cross Street	0.041	24										
Dorrance Road	0.090	14		\$5,457								
Dyke Road	0.660	22										
East Avenue	0.176	18			\$9,044							
Edgewood Avenue	0.116	18										
Eel Bridge Lane	0.084	16										
Elm Street	0.122	20		\$10,600								
Fairfield Hill Road	0.300	20		\$1,000							\$1,000	
Fishers Lane	0.146	18		\$11,383								
Goose Rocks Road	4.000	22										
Grandview Avenue	0.133	22		\$12,673							\$4,000	
Gravelly Brook Road	0.700	18		\$4,000								
Greene Street	0.125	24										
Guinea Road - Biddford Line to Whitten Hill Road	0.798	22					\$76,039					
Guinea Road - Goose Rocks Road to Whitten Hill Road	1.039	22										
Haverhill Avenue	0.144	16										
Hayward Avenue	0.053	14		\$3,214								
High Point Drive	0.246	20							\$21,310			
High Street	0.048	18		\$3,742								
Jefferys Way	0.057	18	\$7,000									
Josiah Curtis Lane	0.039	20										
Kings Highway - Batsons Creek to Sand Point Road	1.657	24		\$86,123	\$86,123							
Colony Ave	0.151	20										
Kings Highway - Sand Point Road to Little River	0.180	22	\$23,600									
Langsford Road	0.571	18										
Locke Street	0.174	16										
Macomber Drive	0.220	16										
Main Street	0.634	24										

Road Capital Improvement Plan FY 20 - FY 29

Road Name	Road Length (in miles)	Road Width	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Maine Street - North Street to School Street	0.253	30	\$35,700									
Maine Street - Wildes District Road to School Street	0.340	22										
Spruce Lane (Formerly Mapleview Avenue)	0.163	20										
Mast Cove Lane	0.050	18	\$3,900									
Meserve's Lane	0.076	14										
Mell Lane	0.044	16										
Mills Road - Beachwood Avenue to Biddelford Line	2.673	24	\$415,100									
Mills Road - Main Street to Beachwood Avenue	1.680	24										
Mount Kineo Road	0.424	18										
New Biddelford Road	0.867	26										
North Street	1.420	24										
Northwood Drive	0.698	18										
Norwood Lane	0.059	16			\$4,089							
Oak Ridge Road	1.669	22										
Oak Street	0.170	16										
Ocean Avenue - Chicks Creek Bridge to Kings Highway	0.449	24										
Ocean Avenue - Kings Highway to Wamby	1.261	24										\$2,653,000
Ocean Avenue - Spring Street to Chicks Creek Bridge	0.520	22										
Ocean Avenue - Wamby to Turbats Creek Road	0.930	22										
Old Cape Road	1.228	22										
Old Fort Avenue	0.149	20										
Paddy Creek Hill Road	0.100	16										
Paddy Creek Road	0.100	16										
Pearl Street	0.121	24			\$12,578							
Pier Road	0.644	22			\$61,365							\$793,000
Pleasant Street	0.125	18										
Port Farm Road	0.100	20										
Proctor Avenue	0.090	18										
River Road	0.613	22										
Saddle Way	0.070	20										
School Street	1.400	24										
Sherwood Drive	0.100	20										
South Main Street	0.726	22										
South Street	0.068	18			\$69,179 \$5,301							
Spouting Rock Avenue	0.050	12										
Spring Street	0.151	28										
Squer Lane	0.248	24										
Stone Road	0.978	22			\$25,780							
Stonewood Lane	0.131	22										
Summit Avenue	0.248	20										
Temple Street	0.058	30										
Towne Street	0.146	18										
Turbats Creek Road	0.700	18										
Union Street	0.089	20										
Wakefield Pasture Road	0.200	18										
Walkers Lane	0.329	22										
Ward Road	0.274	20										
Washington Court	0.141	28										
Westmore Circle	0.100	14										
West Street	0.086	16										

Road Capital Improvement Plan FY 20 - FY 29

Road Name	Road Length (in miles)	Road Width	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Whitten Hill Road	1.367	22							\$130,258			
Wildes District Road	1.800	18	\$90,000	\$200,000	\$200,000	\$200,000					\$27,053	
Wildwood Avenue	0.347	18										
Wiley Road	0.415	22	\$39,500									
Windemere Drive	0.100	18										
Winslow Lane	0.120	20							\$10,395			
Winter Harbor Road	0.600	22	\$57,200									
Woodlawn Avenue	0.200	20										
Sidewalks and Paved Shoulders			\$90,000	\$62,918	\$59,205	\$50,000	\$29,106	\$0	\$0	\$10,915	\$0	
Road Reconstruction and/or Paving			\$587,600	\$368,066	\$429,846	\$521,743	\$265,800	\$182,346	\$391,200	\$100,242	\$98,103	
Total	48.166		\$677,600	\$430,984	\$489,050	\$571,743	\$294,906	\$182,346	\$391,200	\$111,157	\$98,103	\$3,446,000