



# TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

MAINE'S FINEST RESORT

## **Board of Selectmen Agenda Village Fire Station – 32 North Street October 8, 2015 – 7 PM**

1. Call to Order.
2. Approve the September 24, 2015, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. The American Heart Association awards ceremony.
5. Interlocal contract for cooperative purchasing for fire truck.
6. Award the following bids:
  - a. Wastewater air release valves bid.
  - b. Wastewater lab equipment bid.
  - c. Wastewater pumps bid.
7. Approval of the Treasurer's Disbursement Warrant Policy.
8. Assessor's return for County Taxes.
9. Other business.
  - a. Dock Square parking machines.
10. Approve the October 8, 2015, Treasurer's Warrant.
11. Adjournment.

**Town of Kennebunkport  
Board of Selectmen/Assessor's Meeting  
Village Fire Station-32 North Street  
September 24, 2015 – 6:00 PM**

Minutes of the Selectmen Meeting of September 24, 2015

**Selectmen present:** Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

**Selectman absent:** Stuart E. Barwise

**Others present:** Judy Barrett, Shane Brooks, Ashley Cox, Michael Davis, Werner Gilliam, Jason Hapner, David James, Nathan Jones, Arlene McMurray, Allan Moir, Kurt Moses, Craig and Michelle Sanford, Chris Simeoni, Laurie Smith, Mark Vaughn, and others

**1. Call to Order.**

Chair Matthews-Bull called the meeting to order at 6 PM.

**2. Approve the September 8, 10, and 16, 2015, selectmen meeting minutes.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the September 8, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Hutchins abstained because he was not present at that meeting.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs, to approve the September 10, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Daggett abstained because he was not present at that meeting.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to approve the September 16, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Hutchins abstained because he was not present at that meeting.

**3. Town Manager report.**

Police Chief Craig Sanford awarded Officers Nate Jones and Jason Hafner life safety awards. He reported that Mr. Jones assisted with CPR on an individual in distress, and Mr. Hafner rescued a child with a disability on the tidal marsh. He commended them for their life saving actions.

**4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

There were no comments.

**5. Award the police department cruiser bid.**

Chief Sanford said he sent out 11 Requests for Proposals (RFP's) for the purchase of a new 2016 Dodge Charger and received two responses:

- Newcastle Chrysler Dodge - \$23,537.00 less \$6,500.00 trade in for the 2012 Dodge Charger. Total purchase price is \$17,037.00
- Bodwell Chrysler-Jeep-Dodge, Inc. \$25,254 less \$4,000 trade in for the 2012 Dodge Charger. Total purchase price is \$21,255

Chief Sanford recommended awarding the bid to Newcastle Chrysler Dodge.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to award the bid for the purchase of a new 2016 Dodge Charger to Newcastle Chrysler Dodge for the total purchase price of \$17,037.00 which includes \$6,500.00 for the trade in. **Vote:** 4-0.

**6. Meet as Assessors to consider the following property tax supplemental bill:**

Property Owner	Location	Map	Blk	Lot(s)	Tax Supplemental Prior years 2011, 2012, 2013,2014	2015 Tax Supplemental
William A. & Laura Glasser	9 Eel Bridge Lane	22	7	25	\$96.98	\$123.5
					\$95.92	
					\$150.63	
					\$135.43	
<b>Subtotal</b>					\$478.96	\$123.5
<b>Total Supplemental</b>					\$602.46	

Chair Matthews-Bull explained that these are supplemental bills. She believes that they have already been paid.

Mr. Glasser had been claiming residency in Florida and had received the Homestead Exemption there since 2012. Assessors Agents Donna Moore Hays and Becky R. Nolette submitted supplemental bills which include interest covering 2011 through 2015.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to accept the supplemental bills for William Glasser in the total amount of \$602.46 as recommended by Assessors Agents Donna Moore Hays and Becky R. Nolette. **Vote:** 4-0.

**7. Municipal valuation return.**

Town Manager Laurie Smith said the Town has to submit this information to the State each year.

She explained that the Municipal Valuation Return verifies to the state the quality of assessed values with sales market data. She said that Kennebunkport is still at 100% market value and saw a net increase of \$10.9 million.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to sign the municipal valuation return. **Vote:** 4-0.

**8. Consider Selectmen appointment to the RSU 21 Strategic Planning Committee.**

Ms. Smith said the RSU 21 is seeking a Selectman from Arundel, Kennebunk, and Kennebunkport to sit on the RSU 21 Strategic Planning Committee. They meet in September and October on the first Monday of each month, from 5-6 PM at the Kennebunk Elementary School.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to nominate Selectman Barwise to the RSU 21 Strategic Planning Committee. **Vote:** 4-0.

**9. Approve a street opening permit for Tim Harrington for property located on Arundel Road (map 15-3-3) for underground services.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve a street opening permit for Tim Harrington for property located on Arundel Road (map 15-3-3) for underground services. **Vote:** 4-0.

Chair Matthews-Bull mentioned that the Highway Superintendant signed off on this street opening permit.

**10. Accept the donation of a red maple tree for Perkins Park from the family of Daniel Drinon.**

Ms. Smith said a family member of Daniel Drinon notified her that the family wished to donate a tree in memory of Daniel Drinon. When Ms. Smith mentioned that they could use a tree at Silas Perkins Park, they donated \$1,313.00 toward the purchase of a red maple tree.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to accept a donation in the amount of \$1,313 for the purchase of a red maple tree to be placed at Silas Perkins Park in memory of Daniel Drinon. **Vote:** 4-0.

**11. Other business.**

**a. MMA Voting Delegate**

Ms. Smith said the Board needs to approve a voting delegate for the MMA business meeting. She said she is attending and would be happy to be a voting delegate.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to appoint Laurie Smith as an MMA Voting Delegate. **Vote:** 4-0.

Ms. Smith announced that the Town Hall would be closing early on Friday, October 9, at 2 PM, in order to perform building maintenance work.

Ms. Smith also passed out information on the symptoms of the flu and cold. She said flu shots are forthcoming at the Public Health Department.

Chief Sanford presented a brief overview of the changes in the carrying a concealed handgun in Maine law which changes on October 15, 2015.

Selectman Daggett said that Tom Bradbury, executive director of the Kennebunkport Conservation Trust, would like to put signage at Cape Porpoise Pier recognizing the islands. He would like the Board of Selectmen's approval for this signage.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs, to allow the Kennebunkport Conservation Trust to post signage at Cape Porpoise. **Vote:** 4-0.

The Board had a recess beginning at 6:30 PM.

The meeting resumed at 7 PM.

**12. 7:00 PM—Public Hearing to adopt the MMA Model Ordinance GA Appendices A to C for the period October 1, 2015—September 30, 2016.**

Chair Matthews-Bull opened the public hearing at 7 PM.

General Assistance Administrator Judith Barrett explained what the MMA Model Ordinance covers. She said individuals on public assistance are not allowed a phone unless they have a slip from the doctor and are not allowed to have cable tv. She said Kennebunkport is fortunate to have community outreach services that provide food and also the emergency fuel program.

Chair Matthews-Bull closed the public hearing at 7:09 PM.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to adopt the MMA Model Ordinance GA Appendices A to C for the period October 1, 2015—September 30, 2016. **Vote:** 4-0.

**13. Approve the September 24, 2015, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the September 24, 2015, Treasurer's Warrant. **Vote:** 4-0.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to adjourn.  
**Vote:** 4-0.

The meeting adjourned at 7:10 PM.

Submitted by

Arlene McMurray  
Administrative Assistant



5

# **KENNEBUNKPORT**

## **Fire Department**

**Date:** October 5, 2015

**To:** Board of Selectman

**From:** Allan Moir

**Re:** The Houston–Galveston Area Council (HGAC) cooperative purchasing process.

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Earlier this spring I had met with Chief John Duross from the Saco Fire Department and he was telling me about how he was purchasing their new fire truck through the HGAC bid process. He said that purchasing the truck through this process saved the city thousands of dollars. The HGAC has gone out to bid with several different truck manufacturers and has gotten bids for purchasing trucks and equipment. The manufacturers have submitted base prices for their truck chassis and you can build the truck from there. The manufacturers supply you with a list of all the options with the prices for that truck chassis and you can put together your own specifications for the truck.

I met with Laurie about using this process for purchasing the new fire truck; she was not familiar with this purchasing process so I sent the information on this process to Drummond & Woodsum so they could check it out and to give us their opinion. When they checked in to it, they can see no reason for us not to purchase the truck in this way. I have also checked around and there are several towns and cities in Maine that have purchased trucks through this process. The City of Saco and the town of Monmouth are both purchasing trucks through this process this year.

I would like to proceed with the purchase of the new truck in this manner, I believe it will save us money and will speed up the process of purchasing a fire truck.



## INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC

No.: \_\_\_\_\_

Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and \*Kennebunkport Fire Department, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at \*32 North Street, Kennebunkport Maine 04046

### WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on \* \_\_\_\_\_ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

#### ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

#### ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

#### ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

#### ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began \* \_\_\_\_\_ and ends \* \_\_\_\_\_. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

#### ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)



#### **ARTICLE 6: PAYMENTS**

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

#### **ARTICLE 7: CHANGES AND AMENDMENTS**

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

#### **ARTICLE 8: TERMINATION PROCEDURES**

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

#### **ARTICLE 9: SEVERABILITY**

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

#### **ARTICLE 10: FORCE MAJEURE**

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

#### **ARTICLE 11: VENUE**

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

**THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:**

#### **\* Kennebunkport Fire Dept.**

Name of End User (local government, agency, or non-profit corporation)

**\* PO Box 505**

Mailing Address

**\* Kennebunkport, ME. 06046**

City

State

ZIP Code

**\*By:**

*Laurie Smith*  
Signature of chief elected or appointed official

**\* Laurie Smith Town Manager**

Typed Name & Title of Signatory

Date

#### ***Houston-Galveston Area Council***

3555 Timmons Lane, Suite 120, Houston, TX 77027

By: \_\_\_\_\_

Executive Director

Attest: \_\_\_\_\_

Manager

Date: \_\_\_\_\_

*\*Denotes required fields*

rev. 03/11

## \*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed for to **H-GAC, Cooperative Purchasing Program,**  
**P.O. Box 22777, Houston, TX 77227-2777.**

Name of End User Agency: Town of Kennebunkport County Name: York  
(Municipality/County/District/etc.)  
Mailing Address: PO Box 566 Kennebunkport Me. 04046  
(Street Address/P.O. Box) (City) (State) (ZIP Code)  
Main Telephone Number: (207) 967-4243 FAX Number: (207) 967-8470  
Physical Address: 6 Elm St  
(Street Address, if different from mailing address) (City) (State) (ZIP Code)  
Web Site Address: www.kennebunkportme.gov

Official Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
(Point of Contact for HGACBuy Interlocal Contract)  
Mailing Address: \_\_\_\_\_ Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
(Street Address/P.O. Box) Fx No. : \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
(City) (State) (ZIP Code)

Authorized Official: Laurie Smith Title: Town Manager  
(Mayor/City Manager/Executive Director etc.)  
Mailing Address: PO Box 566 Ph No.: (207) 967-4243 - 106  
(Street Address/O.O. Box) Fx No. : (207) 967-8470 - \_\_\_\_\_  
E-Mail Address: lsmith@kennebunkportme.gov  
Kennebunkport Maine 04046  
(City) (State) (ZIP Code)

Official Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
(Purchasing Agent/Auditor etc.)  
Mailing Address: \_\_\_\_\_ Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
(Street Address/O.O. Box) Fx No. : \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
(City) (State) (ZIP Code)

Official Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
(Public Works Director/Police Chief etc.)  
Mailing Address: \_\_\_\_\_ Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
(Street Address/O.O. Box) Fx No. : \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
(City) (State) (ZIP Code)

Official Contact: Allan Moir Title: Fire Chief  
(EMS Director/Fire Chief etc.)  
Mailing Address: PO Box 505 Ph No.: (207) 967-2114 - \_\_\_\_\_  
(Street Address/O.O. Box) Fx No. : \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: amoir@kennebunkportme.gov  
Kennebunkport Maine 04046  
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(over)

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Name of End User (local government, agency, or non-profit corporation)

**\* PO Box 505**

Mailing Address

**\* Kennebunkport, ME. 06046**

City State ZIP Code

**\*By:**

Signature of chief elected or appointed official

**\* Laurie Smith Town Manager**

Typed Name & Title of Signatory

Date

#### ***Houston-Galveston Area Council***

3555 Timmons Lane, Suite 120, Houston, TX 77027

By:

Executive Director

Attest

Manager

Date:

*\*Denotes required fields*

rev. 03/11

## \*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed for to **H-GAC, Cooperative Purchasing Program, P.O. Box 22777, Houston, TX 77227-2777.**

Name of End User Agency: Town of Kennebunkport County Name: York  
(Municipality/County/District/etc.)  
Mailing Address: PO Box 566 Kennebunkport Me. 04046  
(Street Address/P.O. Box) (City) (State) (ZIP Code)  
Main Telephone Number: (207) 967-4243 FAX Number: (207) 967-8470  
Physical Address: 6 Elm St  
(Street Address, if different from mailing address) (City) (State) (ZIP Code)  
Web Site Address: www.kennebunkportme.gov

Official Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
(Point of Contact for H-GAC Buy Interlocal Contract)  
Mailing Address: \_\_\_\_\_ Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
(Street Address/P.O. Box) Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
(City) (State) (ZIP Code)

Authorized Official: Laurie Smith Title: Town Manager  
(Mayor/City Manager/Executive Director etc.)  
Mailing Address: PO Box 566 Ph No.: (207) 967-4243 - 106  
(Street Address/O.O. Box) Fx No.: (207) 967-8470 - \_\_\_\_\_  
E-Mail Address: lsmith@kennebunkportme.gov  
Kennebunkport Maine 04046  
(City) (State) (ZIP Code)

Official Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
(Purchasing Agent/Auditor etc.)  
Mailing Address: \_\_\_\_\_ Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
(Street Address/O.O. Box) Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
(City) (State) (ZIP Code)

Official Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
(Public Works Director/Police Chief etc.)  
Mailing Address: \_\_\_\_\_ Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
(Street Address/O.O. Box) Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
(City) (State) (ZIP Code)

Official Contact: Allan Moir Title: Fire Chief  
(EMS Director/Fire Chief etc.)  
Mailing Address: PO Box 505 Ph No.: (207) 967-2114 - \_\_\_\_\_  
(Street Address/O.O. Box) Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address: amoir@kennebunkportme.gov  
Kennebunkport Maine 04046  
(City) (State) (ZIP Code)

\* denotes required fields



## KENNEBUNKPORT SEWER DEPARTMENT

**Date:** Sept. 30, 2015

**To:** Laurie Smith

**From:** Allan Moir

**Re:** To purchase the air release valves for the force mains coming from the pump station.

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One of the projects that we planned on do this year was to replace the air release vales that are on the force mains coming from the pump stations. The air release valves allow any air or gas that may become trapped in high points of the pipe to escape. When air accumulates in the pipe reduces the flow of water thought the pipe and causes higher pump pressures, a decrease in flows rates which increases pumping costs.

We have contacted the following venders for pricing to replace the valves:

G.L. Lyons Associates who sell ARI valves, they recommended that we purchase a stainless steel higher pressure valve for the force main from pump station #12 and lower pressure composite valves for all the other valve locations.

Stainless Steel valve \$1,435.00

Composite valves \$1,018.00

They are also offering up to a 25% discount in the price if we supply them with the electricity usage for the time before we install the valves, and the electricity usage after we install the new valves.

Allagash International Inc. who sell Val-Matic valves.

Stainless Steel valve with flush kit \$1,559.13

Atlantic Fluid Technology Inc. who sell DeZurik valves.

Stainless Steel valve \$2,986.00

I would like to recommend that we purchase the valves from GL Lyons Associates.

One Stainless Steel valve at \$1,435.00

Fourteen Composite vales at \$1,018.00 (\$14,252.00)

The total price for the valves would be \$15,687.00 minus the discount

The purchase for this equipment is within the budgeted amount of \$25,000.00

September 21, 2015

Mr. Alan Moir, Superintendent/  
Mr. Ronald Taylor, Chief Operator  
Kennebunkport Wastewater Department  
25 R School Street  
Kennebunkport, ME 04046

Gentlemen;

Based on our earlier conversations, G. L. Lyons Associates is pleased to provide prices on the following ARI Reinforced Nylon Combination Air Valves For Sewer.

1; 2" ARI D025LTPNS02 Long Combination Air Valve for Sewer: \$1,435.00ea.  
(This valve has a Non-Slam Single Orifice add-on Component and is suggested as the first valve beyond the check valve or pumping station).  
Working Pressure Range: 0.7 – 250 psi.

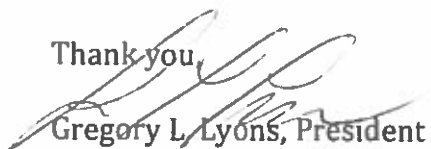
10-12; 2" ARI D025LTP02 Long Combination Air Valve for Sewer: \$1,330.00ea.  
Working Pressure Range: 0.7 – 250 psi.

Note: If a severe grease problem doesn't exist, it would be worth considering the short version of the D025.

ALT./ 10-12; 2" ARI D025TP02 Short Combination Air Valve for Sewer: \$1,018.00ea.  
Working Pressure Range: 3 – 150psi.

PRICES: F.O.B. KENNEBUNKPORT, ME  
FIRM: TO DECEMBER 31, 2015  
SHIP: 1-2 WEEKS ARO

Thank you,



Gregory L. Lyons, President  
G. L. Lyons Associates  
5 Porpoise Drive  
Rye, NH 03870

Tel: 617-901-1605

Good Afternoon Ron,

Per your request, our pricing is as follows:

Item Number	Desc.	Qty	Item Grand Ttl Net
301AS	2" WW A/VAC ALL SS316 150 PSI	1	\$1,213.02
SPK- 301ABWX002	2" BWA KIT FOR 301A/801A	1	\$346.11
			<b>\$1,559.13</b>

Lead time 1-2 weeks

Shipping: Prepay & Add

Should this quotation result in an order, please issue your PO as follows:

Valmatic Valve & Manufacturing Corp.

C/O Allagash Valve & Controls

905 Riverside Dr.

Elmhurst, IL 60126

Thank you.




Regards,  
 Tammy Walton-Michaud  
 Sales/Office Manager  
 Allagash International, Inc.  
 1 Madison Street  
 South Portland, ME 04106  
 PH: 207-781-8831  
 FX: 207-781-8830

**From:** Ron Taylor [<mailto:rtaylor@kennebunkportme.gov>]  
**Sent:** Monday, March 02, 2015 2:20 PM  
**To:** sales  
**Subject:** air release valves

hi

we are looking for pricing on some 2" stainless steel air release valves. we are looking for 14 of these valves. we would want 2" inlet with 1" outlet . we would also want these set up for cleaning if we need to buy additional parts to do that.



From:  "Riccardo Ricci" <rick@aftinc.com>  
Subject: RE: DeZurik plug valves and air release valves  
To:  Ron Taylor  
Cc:  <plans@aftinc.com>

Tuesday, January 13, 2015 9:27:11 AM



Attachments:  Attach0.html / Uploaded File 8K  
 ASU with Back Flush Kit A59877.pdf / Uploaded File 54K

Hi Ron,

Right now I have all of the following in stock here in West Boylston, MA, except for the sewage air valve. Those are about 4 weeks or so out.

4" Plug Valve with 2" Nut, Lever Handle

P/N PEC,4,F1,CI,NBR,CR\*NT \$460.00 each  
P/N ACC\*LV-4 \$42.00 each

6" Plug Valve with 2" Nut, Lever Handle

P/N PEC,6,F1,CI,NBR,CR\*NT \$820.00 each  
P/N ACC\*LV-6 \$54.00 each

8" Plug Valve with 2" Nut, Lever Handle

P/N PEC,8,F1,CI,NBR,CR\*NT \$1148.00 each  
P/N ACC\*LV-6 \$54.00 each

2" ASU model Sewage Air Release Valve Back Flush Attachments (Does not include inlet isolation valve – see drawing for details)

P/N ASU,2,SCAV,F1,S2,R516-NBR-S2-S2-S2,Y02727 \$2,986.00

\*FOB West Boylston, MA – Prepaid and added to the invoice.

If you do decide to go with this, please make PO out to Atlantic Fluid Technology instead of DeZURIK, since it will come from our stock. Thanks.

Sincerely,  
Riccardo Ricci

Atlantic Fluid Technology Inc.  
354 West Boylston Street, Suite 221  
West Boylston, MA 01583  
T 508-755-0440  
F 800-672-6960  
e-mail: [rick@aftinc.com](mailto:rick@aftinc.com)

From: Ron Taylor [<mailto:rtaylor@kennebunkportme.gov>]  
Sent: Friday, January 09, 2015 10:47 AM  
To: [rick@aftinc.com](mailto:rick@aftinc.com)  
Subject: DeZurik plug valves and air release valves



## KENNEBUNKPORT SEWER DEPARTMENT

**Date:** September 28, 2015

**To:** Laurie Smith

**From:** Ron Taylor

**Re:** Laboratory equipment replacement

---

As part of our 2015-16 budget we budgeted \$12,000 to replace some of our older lab equipment, some of which we originally got in 1985. I have gotten pricing from 3 vendors for 3 of the pieces we are replacing. Q.C Services is the lowest price on the autoclave while North Central Labs was lowest on the DO meter and probe and also the drying oven.. I would like to purchase the autoclave from Q.C. Services and the other items from North Central Labs.

**Pricing:**

**Q.C. Services:**

Autoclave:	\$3940.00
Drying oven:	\$2108.00
DO meter/probe:	\$2425.00

**NCL:**

Autoclave:	\$4765.00
Drying oven:	\$1550.00
DO meter/probe	\$2060.00

**USA BlueBook:**

Autoclave:	\$4935.25
Drying oven:	\$1739.05
DO Meter/probe	\$2180.85

# Q.C. SERVICES, INC.

P.O. BOX 68 HARRISON, MAINE 04040 Phone: 207-583-2980 FAX: 207-583-6936



September 21, 2015

Kennebunkport Sewer Dept.  
Attn: Ron Taylor  
PO Box 1038  
Kennebunkport, ME 04046

Dear Mr. Taylor:

We are pleased to quote on the following:

1 ✓ Tuttnauer 2340M Autoclave

List Price: \$4,925.00

- 20%

Selling Price: \$3,940.00\*

Estimated S/H/I from Manufacturer to Our facility: \$250.00

1 Thermo Fisher #51028112 - 0G560 Lab Oven

Selling Price: \$2,108.00\*

Estimated S/H/I from Manufacturer to Our Facility is unknown at this time

1 YSI #626573 Multi Lab IDS Kit OBOD for pH & BOD

Selling Price: \$2,425.00\*

\*Selling Price Includes:

a. Manufacturer Warranty

\*Selling Price does not include any applicable sales tax or UPS to your location and is good for a period of 30 days. If I can be of any further help please call.

Sincerely,

Howard Maxim

\$ 8473.00



## NORTH CENTRAL LABORATORIES

### Quotation # 22750 OCT01B

October 1, 2015

Page 1 of 1

To: Kennebunkport WW  
Attn: Ron Taylor  
E-Mail: rtaylor@kennebunkportme.gov

Dear Ron,

We are pleased to offer the following quotation for your consideration.

QTY	Description	List Price	Quote Price
1 ea	YSI-502, YSI 2-Channel Benchtop IDS, meter only	1450.00	1275.00
1 ea	YSI-504, YSI IDS Optical DO probe	895.00	785.00
1 ea	PRE#51028112, Heratherm 2.3 cu ft (65L) General Protocol Oven, Gravity Convection, 120V	1908.00	1550.00
1 ea	SB-8000DSE, Autoclave, slow-venting, 9" diam x 18" deep	5564.00	4765.00
Shipping Estimate for Ground Delivery =			450.00
Total =			\$8825.00

\$ 2060

The above shipping estimate is for ground delivery via palletized truck and UPS. Actual delivery charges will be prepaid and added to your invoice.

The YSI meter and probe are in stock for immediate shipment at the time of this quote. Please allow a 10-14 day manufacturer's lead time for the oven and autoclave. The oven will ship directly from the manufacturer via palletized truck.

The quoted prices are good for 30 days. Please call me at 800-648-7836 if you have any questions or need any other information.

Sincerely,

Brett Carlson  
Quotations Representative  
North Central Laboratories

1.800.648.7836  
Fax: (715) 449-2454  
[www.nclabs.com](http://www.nclabs.com)  
Email: [nclabs@nclabs.com](mailto:nclabs@nclabs.com)

QUOTATION  
HDSFM  
D/B/A USABBLUEBOOK  
PO Box 9004  
Gurnee, IL 60031-9004  
Toll free: 1-800-548-1234  
Fax: (847) 689-3030

NO. 764730

Page 1

10/01/15

Ship-to: 1  
KENNEBUNKPORT SEWER DEPT

Bill-to: 201958  
KENNEBUNKPORT SWR DEPT

SCHOOL ST  
KENNEBUNKPORT, ME 04046  
USA

PO BOX 1038  
KENNEBUNKPORT ME 04046  
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
100115	10/31/15	AAW	NET 30	01	FXD/PPD	FEDEXFRTPRIORTY

QUOTED BY: AAW | QUOTED TO: RON TAYLOR

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
18146	MultiLab, Multiparameter Meter 2-Channel, Digital, 4010-2 IN STOCK IN ILLINOIS	1	EA	1348.50	EA	1348.50
18152	YSI IDS OBOD Optical BOD Probe, 2m Cable (626500) LEAD TIME 1-2 WEEKS	1	EA	832.35	EA	832.35
10771	GENERAL PROTOCL OVEN 2.15CU FT GRAVITY CONVECT 120V IN STOCK IN ILLINOIS	1	EA	1739.05	EA	1739.05
205080	AUTOCLAVE MODEL 2340M 115V LEAD TIME 2 WEEKS MERCURY GATE IS \$332.35	1	EA	4935.25	EA	4935.25

Any quoted item(s) without a 5 digit stock # is not normally stocked by USABBlueBook and is not normally returnable for credit UNLESS it is determined to be defective and covered under the vendor's warranty. With this in mind, please carefully review this quote BEFORE ordering to be certain it is appropriate for your application. This quote and all sales by HD Supply Facilities Maintenance, Ltd. d/b/aUSABBlueBook shall be governed exclusively by the Terms of Sale available at [hdsupplysolutions.com/terms](http://hdsupplysolutions.com/terms).

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

CONTINUED

QUOTATION  
HDSFM  
D/B/A USABLUEBOOK  
PO Box 9004  
Gurnee, IL 60031-9004  
Toll free: 1-800-548-1234  
Fax: (847) 689-3030

NO. 764730

Page 2

10/01/15

Ship-to: 1  
KENNEBUNKPORT SEWER DEPT

Bill-to: 201958  
KENNEBUNKPORT SWR DEPT

SCHOOL ST  
KENNEBUNKPORT, ME 04046  
USA

PO BOX 1038  
KENNEBUNKPORT ME 04046  
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
100115	10/31/15	AAW	NET 30	01	FXD/PPD	FEDEXFRTPRIORTY

QUOTED BY: AAW | QUOTED TO: RON TAYLOR

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
------	-------------	----------	----	-------	----	-----------

TO ORDER --

For your convenience, you may simply sign below and return via fax to 847-689-3030. We will process your order promptly and fax a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department @ 800-548-1234. Please note any changes to the quantities or shipping address. Thanks for choosing USABlueBook.

Authorization Signature

PO Number (if required)

MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
8855.15	.00	.00	332.35	9187.50

USE THIS QUOTE # ON PO's!



## KENNEBUNKPORT SEWER DEPARTMENT

**Date:** September 28, 2015

**To:** Laurie Smith

**From:** Ron Taylor

**Re:** Chemical replacement pumps

---

As part of our 2015-16 budget we budgeted \$7,000 to purchase two new chemical feed pumps. We currently have two Blue-White brand pumps that have been operating for several years with no problems at all. We have two prices for Blue-White pumps and one for Watson Marlowe pumps. Although the Watson Marlowe pump is lower in price the pump tubing replacement cost per year is at least \$250.00 per year while the Blue-White cost would be \$55.00 per year. Due to this cost difference and the problem free operation of the Blue-White pumps we would like to purchase the Blue-White pumps from Windward Compliance Corp.

**Pricing for both pumps:**

Windward Compliance:	\$6398.00	Blue-White
ANS Industrial	\$6399.82	Blue-White
Maher Corp	\$5792.00	Watson-Marlowe

Good Morning Ron,

Windward Compliance Corp. is pleased to offer the following quotation for your Blue White peristaltic metering pumps:

1 ea. #A3V24-SNGG, Blue White Pro Series 18.2 gph @110 psi	\$3,199.00 ea.
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**\*\*replaces #A3V24-SNH pump\*\***

1 ea. #A3V24-SND, Blue White Pro Series 2.1 gph @ 125 psi	\$3,199.00 ea.
--	----------------

The above pumps are quoted delivered to your Kennebunkport, ME facility, lead time 2 to 3 weeks from receipt of order.

Thank you for this opportunity, may we have the pleasure of serving you further.

David Cloutier

Windward Compliance Corp.  
PO Box 2632  
Concord, NH 03302

Cell: 603-496-4705  
Office: 888-324-0800  
Email: [windcomp2@aol.com](mailto:windcomp2@aol.com)



Hi Ron,

The pumps you are inquiring about:

A3V24-SNH

A3V24-SND

are both priced the same at \$3,199.91 ea/net.

However, the A3V24-SNH is a 17.4Gal/Hr output and Blue White recommends the new flex-a-prene tube for that pump. So they have changed the A3V24-SNH model number to A3V24-SNGG. The price remains the same \$3,199.91.

The pumps will ship direct to you within five days of your order. Expect another five days in transit UPS Ground. Just email me the PO and I can process your order.

Also I live in the area and can be of assistance during startup. My wife and I go to The Church on the Cape, Cape Porpoise.

Thank you for your inquiry.

Best regards,

Andy Stover / Blue White Industries

Andy Stover

ANS Industrial Marketing

86 High Street

Topsfield, MA 01983

PH: 978-764-0660

FX: 978-274-7244

Sent from my iPhone

On Jul 31, 2015, at 8:36 AM, Ron Taylor <[rtaylor@kennebunkportme.gov](mailto:rtaylor@kennebunkportme.gov)> wrote:

i am looking for pricing on the following pumps:

A3V24-SNH 1 PUMP

A3V24-SND 1 PUMP

ron taylor

town of kennebunkport me

207-967-2245

**Paul – combined total for both pumps listed below will be \$5,792 plus freight (\$100).**

**Quantity One (1) Watson Marlow Qdos60 Universal + Peristaltic Metering Pump for Sodium Hypochlorite:**

- Flow rates from 0.1 – 1,000 ml/min, P/N OM0.385L.GLA
- Discharge pressure up to 60 Psi
- Start, stop, speed control, forward/reverse, fluid recovery, and fluid level monitor
- Manual flow control from 0.1 – 1,000 ml/min in 0.1 ml/min increments (5,000:1 Turndown)
- Run/Stop, Contact, and Remote Fluid Recovery Input
- Run Status and Alarm Output
- Analog speed control via 4 – 20 mA analog input
- Fitted with ReNu Pumphead featuring:
  - Dual Compression Shoe Rotor
  - Sealed for Leak Containment
  - Integral Leak Detector Window
  - Fully Lubricated
  - SEBS Tubing
  - Mounted on the left side
- Tough IP66 / NEMA 4X enclosure with excellent chemical resistance rated for high pressure washdown
- Input Power: ~100 - 240 VAC – 1Ø – 50/60 Hz, 190VA
- Each Pump includes:
  - Set of Compression Fittings (5x8mm, 9x12mm, 6x11.5mm, 10x16mm), P/N OM9.221H.P01
  - Input/output Control Cables, P/N OM9.203X.000 and OM9.203Y.000
  - Interface tubing, 5m length 10mm ID 16mm OD PVC tubing, P/N OM9.2225.VAD
  - Hard Piping Adaptors, PVPF Compression Fitting - 16mm OD x 1/2" MNPT, P/N 10-10-8-K-PG
- **Ancillary & Spare Equipment**
- Quantity one (1) ReNu pumphead - Spare - SEBS Tubing with PFPE For Qdos 60 pumps 4 bar (60 psi), P/N OM3.3800.PFP.

**Delivery: 2-4 weeks ARO**

**One (1) Watson-Marlow Qdos30 Universal+, NSF61 Certified for Pumping sodium bisulfite**

- Fitted with the ReNu Peristaltic Pumphead, with Santoprene tubing and PFPE lubricant, mounted on the left side, P/N OM0.225L.GLA
  - Dual Compression Shoe Pumphead, Fully Lubricated
  - Sealed for Leak Containment
  - Integral Leak Detector Window
  - 0.1-500ml/min and pressures up to 100 psi.
- § Washdown Pump and Controls
- § One set of polypropylene compression fittings (P/N OM9.221H.P01) included.
- § 5m length 10mm ID 16mm OD PVC tubing per pump, P/N OM9.2225.VAD
- § Two (2) PVDF (Kynar) Compression Fittings per pump - 16mm OD x 1/2" MNPT, P/N 10-10-8-K-PG
- § One (1) Qdos 30 input cable per pump for Remote, Universal and Universal+ 3m length M12 5 pin blue insert IP66 P/N OM9.203X.000
- § One (1) Qdos 30 output cable per pump for Remote, Universal and Universal+ 3m length M12 5 pin yellow insert IP66 P/N OM9.203Y.000



**Town of Kennebunkport, Maine  
Policy Regarding Check Disbursement Prior  
To Expenditure Warrant Approval**

**Purpose.** This policy allows designated municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants, for wages and benefits, state fees, and school district costs only.

This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits. Delegation of authority. Pursuant to 30-A MRSA § 5603(2)(A)(1), the following authority is granted with respect to treasurer's disbursement warrants for municipal employee wages and benefits only:

**Current municipal officers.** The municipal officers in office at the time of execution of this policy are:

Allen Daggett, Sheila Mathews-Bull, Stuart Barwise, Edward Hutchins, and Patrick Briggs.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

**Deadline for bill submission**

To be considered for payment on the next expenditure warrant, bills for payment must be received by the Treasurer of Kennebunkport at least two working days prior to the scheduled meeting of the Board of Selectmen at which an expenditure warrant signing is scheduled. The treasurer, may, at his discretion, present vouchers for payment after the deadline when time permits, or doing so is in the best interest of the town.

**Effective date.** This policy becomes effective on the date indicated below.

**Lapse.** This policy lapses one year after its effective date, if not sooner amended or cancelled.

**Renewal.** This policy may be renewed at any time before its lapse. Thereafter, it may be readopted at any time. Any renewal is valid for one year from its effective date, unless a sooner date of expiration is specified.

If the municipal treasurer is an appointed official, the treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

Dated: October 8, 2015

**Municipal Officers:**

Sheila Mathews-Bull

---

Stuart E. Barwise

---

Allen A. Daggett

---

Patrick A. Briggs

---

Edward W. Hutchins

---

8

## STATE OF MAINE

YORK, §

TO THE ASSESSORS OF THE TOWN/CITY OF KENNEBUNKPORT in said County.

GREETINGS:

AT THE COURT of County Commissioners, begun and holden at Alfred within and for the County of York, on the 1st day of July, AD, 2015.

WHEREAS, the York County Budget Committee, pursuant to M.R.S.A. 30-A § 833, passed at their last session, upon an estimate of the County Commissioners for said County, of the sums necessary for defraying the charges of the County for the budget year FY 16, July 1, 2015 through June 30, 2016 ensuing and exhibited by the Clerk of said Court, granted a tax of \$16,055,668.00 to be assessed, collected, and paid according to law, and applied for the purposes aforesaid.

AND WHEREAS, upon a due apportionment of said sum of the several Towns and Cities in said County, made at a session of the Court of County Commissioners, held on the 1st day of July, AD, 2015 your town's proportion is found to be \$1,009,975.63.

YOU ARE HEREBY REQUIRED, in the name of the State of Maine to assess the said sum last mentioned, upon the inhabitants of said Town/City, agreeable to the laws of said State, and cause the same in like manner to be collected and paid to Frank D. Wood, Treasurer of said County or his/her successor in said office, forthwith as of the FIRST DAY OF SEPTEMBER, 2015.

At its regular meeting duly held on July 1st, 2015 the Board of Commissioners of the County of York, pursuant to M.R.S.A. 30-A § 706, by motion, seconded, and unanimously voted that the Treasurer shall assess interest according to M.R.S.A. 36 § 892-A and § 186 amended 1996 at the rate of 7% compounded annually. A municipality will be considered DELINQUENT if the taxes are not received by the County by OCTOBER 31, 2015.

WHEREOF FAIL NOT, and make due returns to the said Treasurer of the names of person or persons to whom your list of assessments shall be committed.

IN WITNESS THEREOF WE, Sallie V. Chandler, Michael J. Cote, Richard R. Dutremble, Marston D. Lovell and Gary A. Sinden County Commissioners, have hereunto set our hands, this 1st day of July, 2015.

Sallie V. Chandler  
Sallie V. Chandler

Michael J. Cote  
Michael J. Cote

Gary A. Sinden  
Gary A. Sinden

Richard R. Dutremble  
Richard R. Dutremble

Marston D. Lovell  
Marston D. Lovell

Gregory T. Zinser  
ATTEST: Gregory T. Zinser  
County Manager

## ASSESSORS RETURN

PURSUANT TO A WARRANT to us directed, from the York County Commissioners for the County of York, dated the 1st day of July, AD, 2015 we have assessed the estates of the inhabitants, and the estates of the non-resident proprietors of the Town/City of KENNEBUNKPORT in said County, the sum of ONE MILLION NINE THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS AND SIXTY-THREE CENTS (\$1,009,975.63) and have committed lists thereof to the Tax Collector of said Town/City with Warrant in due form of law for collecting and paying same to the Treasurer of the Town/City of KENNEBUNKPORT or his/her successor in said office to be paid by him/her to Frank D. Wood, Treasurer of the County of York, or his/her successor in said office the FIRST DAY OF SEPTEMBER, 2015.

Taxes not paid by the THIRTY-FIRST DAY OF OCTOBER, 2015 will be considered DELINQUENT and will be assessed interest at the rate of 7% compounded annually.

IN WITNESS, WHEREOF, we have hereunto set our hands the

\_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
**ASSESSOR(S) OF KENNEBUNKPORT**

**TO BE FILLED IN AND FORWARDED TO THE COUNTY TREASURER AS SOON AS THE ASSESSMENT**

**IS COMPLETE TO:**

**FRANK D. WOOD  
TREASURER-COUNTY OF YORK  
45 KENNEBUNK RD  
ALFRED, ME 04002**